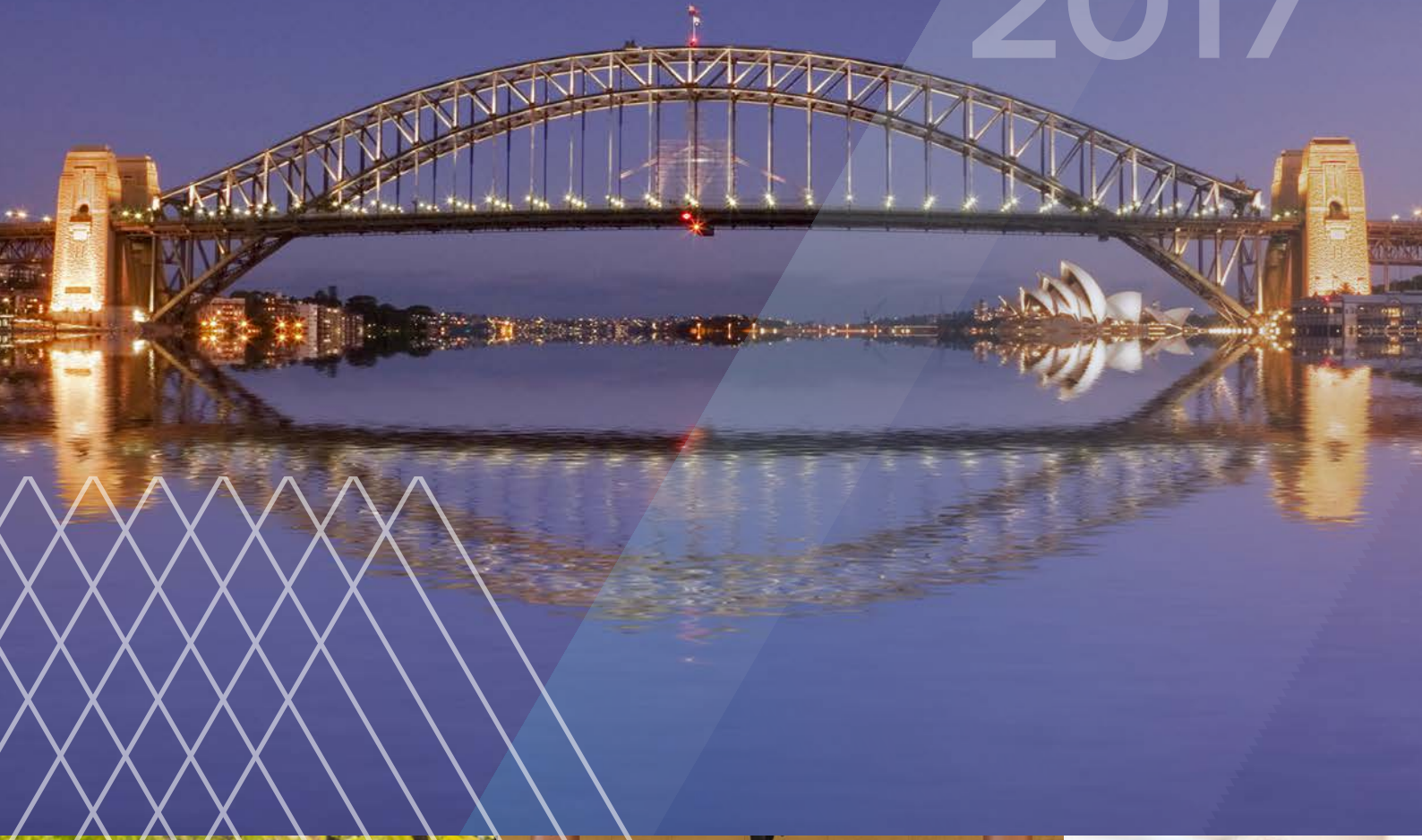


**TAFE**<sup>NSW</sup>  
AUSTRALIA

**INTERNATIONAL STUDENT GUIDE**  
**2017**



[studyintafe.edu.au](http://studyintafe.edu.au)

**NSW**  
MAKING IT HAPPEN

# CONTENTS

<b>Welcome to TAFE NSW</b> .....	<b>1</b>
Find us online .....	2
How to use this guide .....	3

<b>1 LEARN about TAFE NSW</b>	
Why study with TAFE NSW? .....	4

<b>2 DECIDE on a course and qualification</b>	
Find your course.....	5
TAFE NSW qualifications .....	5
English language courses .....	6
Popular TAFE NSW courses .....	9
Accounting .....	9
Aged Care - Individual Support .....	10
Animal Care .....	10
Architectural Studies .....	10
Building and Construction .....	11
Business and Management .....	11
Children's Services .....	12
Community Services .....	12
Dental Studies .....	13
Design .....	13
Digital Media .....	14
Engineering Studies .....	14
Horticulture .....	15
Hospitality .....	16
Human Resources .....	16
Information Technology .....	17
Marketing and Communication .....	18
Music Studies .....	18
Nursing .....	19
Tourism and Events .....	19
Other courses .....	19
TAFE NSW degrees .....	21
Diploma-to-Degree (D2D) pathways .....	24

<b>3 CHOOSE a campus that suits your lifestyle</b>	
Campus life .....	25
General services and support .....	25
Dedicated support for international students .....	25
Campus locations .....	26

<b>4 CHECK the entry requirements and likely costs</b>	
Your enrolment .....	27
Entry requirements, visas, fees and scholarships .....	27
Course entry requirements .....	27
Your student visa application .....	27
Academic requirements by country .....	28
TAFE NSW fees .....	30
Scholarships .....	30

<b>5 APPLY</b>	
The process .....	31
Checklist .....	31
How to complete the application form .....	32
Application form .....	33

<b>Term dates 2017</b> .....	<b>41</b>
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## CONTACT US



**ONLINE**  
studyintafe.edu.au

The information in this brochure is correct as at August 2016. TAFE NSW continuously reviews its curriculum to ensure it meets current industry requirements and reserves the right to withdraw and change courses at short notice. It is advisable to visit our website [studyintafe.edu.au](http://studyintafe.edu.au) for up-to-date information. Tuition fees are current at time of printing but subject to review and/or change.

# WELCOME TO TAFE NSW



## Thank you for considering TAFE NSW

TAFE NSW is a fantastic way to unlock your future potential. It provides opportunities to improve your language skills, study a vocation or complete a bachelor degree.

Situated at locations throughout Sydney and New South Wales, you will be able to experience life in Australia, make new friends and broaden your career prospects.

We are the largest education provider network in Australia. Our size allows us to provide you with a broad range of study options to suit your needs and our long history means you will come out with a reputable and internationally recognised qualification.

Our courses combine theory and practical experience so you are equipped with the right skills and knowledge to compete in the global market.

We provide help and support for all your study-related needs and our friendly and knowledgeable staff are committed to offering assistance every step of the way. They will help you settle in quickly to your Australian studies, provide accommodation options, make friends and find part-time work.

So if you're looking for an international study experience that will enrich your life and help you achieve your goals, choose TAFE NSW!

A handwritten signature in black ink, appearing to read 'Jon Black'.

**Jon Black**

Managing Director of TAFE NSW



# Find us online

**This guide introduces you to everything that TAFE NSW offers, and goes hand-in-hand with the wealth of information on the associated TAFE NSW International website.**

## Visit the TAFE NSW International website: [studyintafe.edu.au](http://studyintafe.edu.au)

The website has all the information you need to make an informed decision about your education at TAFE NSW. It's regularly updated, so visit it for:

- > everything you need to know about TAFE NSW
- > details of all currently available courses and pathways
- > agent contact information
- > online shortcuts to all the information you need to apply for a TAFE NSW course
- > links to documents and forms – including visa information.



**Website**  
[www.studyintafe.edu.au](http://www.studyintafe.edu.au)



**Courses**  
[www.studyintafe.edu.au/courses](http://www.studyintafe.edu.au/courses)



**Documents and forms**  
[www.studyintafe.edu.au/study/tafe/documents-and-forms](http://www.studyintafe.edu.au/study/tafe/documents-and-forms)

## QR Codes in this guide

On some pages you will find a QR code. A QR code is a smartphone or tablet-readable barcode. It encodes a URL (web page) so when a smartphone or tablet scans the code, a specific web page opens.

### How to use QR codes

1. Open your QR reader app.
2. Place your device's camera over the code; it will auto focus and scan the code.
3. The selected web page will open.
4. Do the same thing with any code you find in this guide. They will all take you to different web pages.



## Follow us on social media



[facebook.com/tafensw](https://facebook.com/tafensw)



[instagram.com/tafensw](https://instagram.com/tafensw)



[twitter.com/tafensw](https://twitter.com/tafensw)



[youtube.com/tafe](https://youtube.com/tafe)

# HOW TO USE THIS GUIDE

## Steps to success

### 1 LEARN about TAFE NSW

TAFE stands for Technical and Further Education. Discover why TAFE NSW can provide the best start to your dream career. Learn about our teachers, campuses, courses – and why you can feel safe choosing TAFE NSW.

Start thinking about where you would like to live, study and work in New South Wales (NSW), and get excited about launching your new career.

> [Why Study with TAFE NSW?](#) Page 4

### 2 DECIDE on a course and qualification

Find your preferred course using the profiles in this guide as inspiration – and be sure to visit [studyintafe.edu.au](http://studyintafe.edu.au) to discover all the courses on offer. Then choose the qualification level you require, whether certificate, diploma, advanced diploma, associate degree or bachelor degree.

TAFE NSW offers English classes, so you can improve your English and prepare for your studies.

> [English language courses:](#) Pages 6-7

> [Popular TAFE NSW courses:](#) Pages 9-19

> [TAFE NSW degrees:](#) Pages 21-23

> [Diploma-to-Degree \(D2D\) pathways:](#) Page 24

### 3 CHOOSE your TAFE NSW campus

There are 130 campuses across New South Wales, organised into ten TAFE NSW Institutes. There are four Institutes in metropolitan Sydney and six in cities and towns around the state.

Find out about campus life and think about where you'd like to learn. Think about locations, transport availability and local student numbers. Visit [studyintafe.edu.au](http://studyintafe.edu.au) for videos, photos and detailed campus information.

> [TAFE NSW campuses:](#) Pages 25-26

### 4 CHECK the entry requirements and likely costs

Before you apply for a course, make sure you meet the entry requirements and have determined how much you'll need to pay.

Note that you may need to take an English test before enrolling in a TAFE NSW course, depending on visa requirements and your English language level.

> [Your enrolment: Entry requirements, visas, fees and scholarships:](#) Pages 27-30

### 5 APPLY

Once you have decided on your course and a campus that offers it, the only thing left to do is apply. You can apply through a registered agent, online, by post or email.

> [How to apply:](#) Page 32

# WHY STUDY WITH TAFE NSW?

## TAFE NSW can equip you for life

**We know that leaving home to study in another country can be as challenging as it is exciting! But we're here to support you to gain the practical, real-world skills you need to get a job and succeed in the workplace.**

### Choose with confidence

As a government-owned institution with over 125 years of experience, TAFE NSW is the trusted choice in education and training. With TAFE NSW you can be assured that:

- > English language, vocational and degree courses are accredited under the Australian Qualifications Framework and recognised by industry and employers
- > your institute is 100% financially secure
- > you will enjoy small class sizes with local students.

### Study in amazing locations

There are campuses across metropolitan Sydney and in cities and towns around NSW. Each campus has its own distinct character but each one features:

- > a friendly and relaxed campus lifestyle
- > industry-standard training facilities
- > region-specific courses and activities
- > easy public transport options.

### Learn from experience

TAFE NSW teachers:

- > have professional educational and industry qualifications and experience
- > are dedicated, supportive and friendly
- > use up-to-date teaching materials and equipment.

### Get the support you need

As an international student, you'll have the services of dedicated staff who will assist you through your TAFE NSW journey.

On campus, all students have access to:

- > dedicated staff
- > modern facilities
- > a wide range of services.

### Become a job-ready graduate

TAFE NSW works closely with employers to ensure you develop the right skills to make you productive and competitive in the employment market. At TAFE NSW:

- > courses are updated regularly to ensure their currency and relevance
- > you will gain skills and knowledge closely linked to your chosen industry's needs
- > employers are confident that TAFE NSW graduates can perform tasks to a required industry standard.

### Go further!

Your TAFE NSW qualification will take you places – it can be the platform for a great career, or the basis for further study at TAFE NSW, elsewhere in Australia, or overseas.

Australian universities recognise TAFE NSW qualifications, and you may be eligible for credit towards a degree at university. TAFE NSW also offers its own bachelor degrees, and has pathway agreements with several Australian universities. Our Diploma-to-Degree (D2D) program grants you guaranteed entry with seven universities in NSW.



“Practical skills and strong industry links were the key drawcards for me, when I chose to study at TAFE NSW. I enjoyed training in strategies on how to provide quality customer service, work in a socially diverse environment and manage people,” said Elodie.

Whilst studying Elodie worked at the Park Hyatt in Sydney, and she was able to directly apply what she learnt in the workplace. “I am currently working at the Hilton Sydney as a Breakfast Supervisor. What a great opportunity for me to practice the knowledge and skills learnt during the four years I have been studying in Australia. I really like the new challenge!”

#### **Elodie Fenouillet – France**

**Advanced Diploma of Hospitality and pathway to Charles Sturt University's Bachelor of Hotel Management**

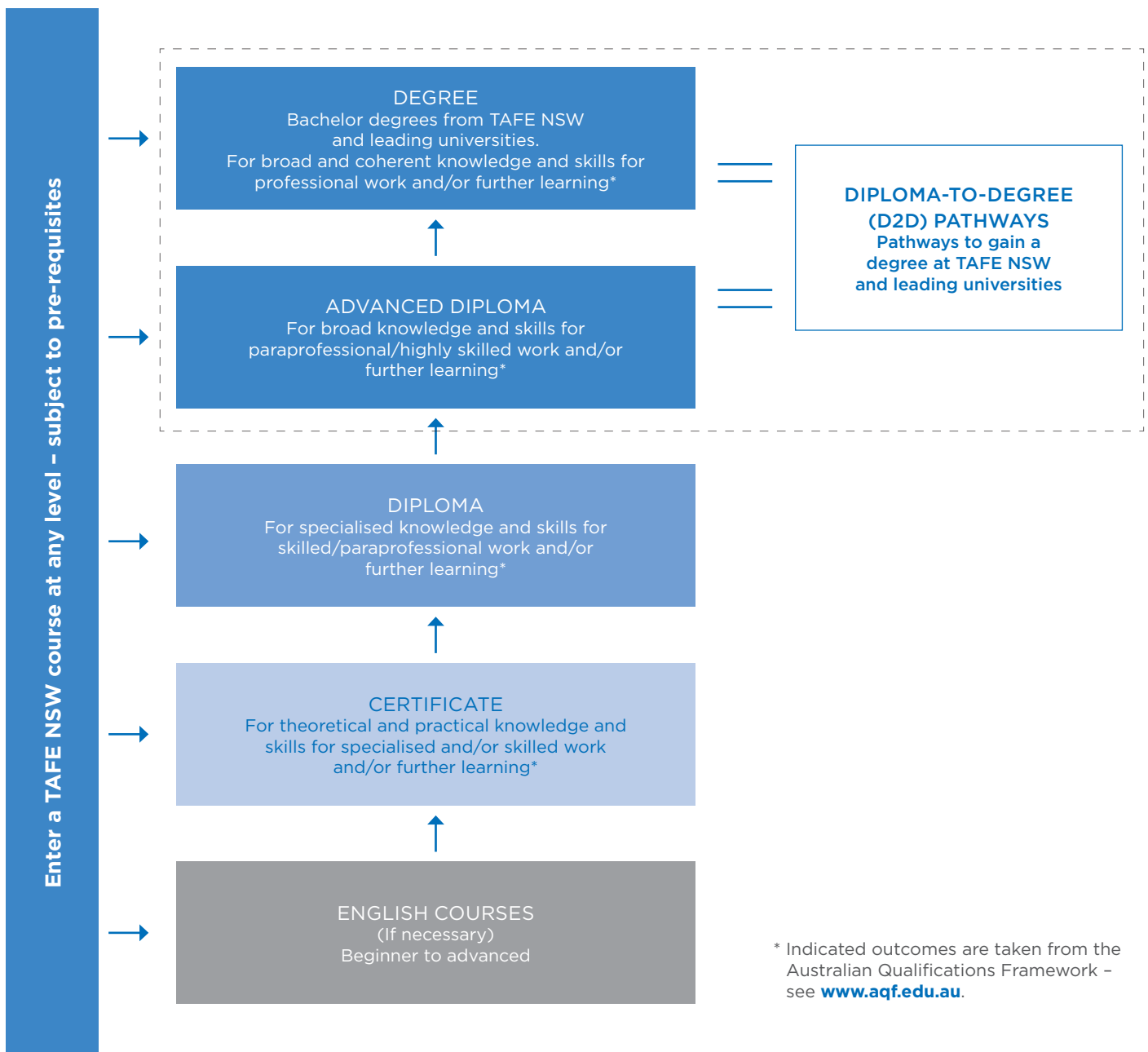
# FIND YOUR COURSE

## TAFE NSW qualifications

**TAFE NSW qualifications are based on the Australian Qualification Framework (AQF). AQF qualifications meet national standards in education and training, and are recognised across Australia.**

Your study with TAFE NSW can begin with an English language course and progress through certificate and diploma courses right through to a bachelor degree. Degree pathways are available in specific course areas: see [page 24](#).

For most TAFE NSW courses you need to meet certain entry requirements: see 'Your enrolment' on [page 27](#).



# English language courses

**You need good English language skills to complete your chosen TAFE NSW course.**

TAFE NSW can help you meet the English language requirements of your chosen course. For most courses the English language requirement is Academic IELTS 5.5/6.0 or TOEFL (iBT) 46 or STEP Eiken Grade Pre-1 or a TAFE NSW Certificate in Advanced English for Further Study or equivalent. Some courses like Nursing and degrees have higher English requirements.

English language courses are available from beginner to advanced. You can study a TAFE NSW English language course as a stand-alone course or as part of a package (see below). Fees for English courses range from AUD\$275–AUD\$360 per week (prices vary between campuses and are subject to change).

## What to expect from your English language course

A TAFE NSW English language course will ensure you are well prepared for your studies. An English language course will:

- > improve your reading, writing, speaking and listening skills
- > prepare you for your future studies
- > increase your employment opportunities.

Courses feature flexible start times, affordable fees, highly qualified and experienced teachers, and a choice of study locations.

The length of your English course will depend on your English proficiency at the time of entry, your progress during the course and the entry requirements for the course that you want to study afterwards.

## TAFE NSW English Language Centres

*In Sydney:*

- > Blacktown
- > Liverpool
- > Meadowbank
- > Parramatta
- > Ultimo (city)

*Outside Sydney:*

- > Coffs Harbour Education Campus (CHEC)
- > Kingscliff
- > Newcastle
- > Wollongong

## Study options

Study options include those listed below. For course start dates, see the inside back cover.

You can also do other English language courses to suit your course area (for instance, English for Hospitality).

CRICOS No <i>TAFE course code</i>	English language course		Duration		Award level	2017 fee*
	<i>Current IELTS score</i>	<i>English level</i>	<i>Estimated study time</i>	<i>Estimated equivalent IELTS score on completion</i>		
<b>069146A</b> 165-700060V01	<b>English Language Program (Beginner to Advanced)</b>		Up to 52 weeks		TAFE Statement	\$275 per week
	<i>Below 4.0</i> 4.0	<i>Beginner to Elementary</i> <i>Pre-Intermediate</i>	5–20 weeks 10 weeks	4 4.5		
<b>076317F</b> 10082NAT	<b>Advanced English for Further Study</b>		Up to 20 weeks		Certificate 3	\$310–\$340 per week
	<i>Completion of this course allows direct entry to courses requiring IELTS 5.5</i>		20 weeks 10–15 weeks	5.5–6.0 5.5–6.0		
<b>082393K</b> 10226NAT	<b>English for Academic Purposes</b>		Up to 24 weeks		Certificate 4	\$360 per week
	<i>Completion of this course allows direct entry to TAFE bachelor degrees</i>		20 weeks 15 weeks	6.5 6.5		





**A typical week in an English class** *Students study English for 20 hours per week*

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
READING	GROUP WORK	COMPUTER	LISTENING	WRITING
LISTENING	READING	WRITING	READING	PRONUNCIATION
DISCUSSION	WRITING	GROUP WORK	SPEAKING	CONVERSATION

**Package with another course, or complete as stand-alone**

You can study English as a stand-alone course or package it with a TAFE NSW degree, advanced diploma, diploma or certificate course.

- > For deposit information, see **page 30**
- > For detailed course information:  
[www.studyintafe.edu.au/study/tafe/study-options/english-courses](http://www.studyintafe.edu.au/study/tafe/study-options/english-courses)



“I wanted to improve my English while still studying a vocational course... I chose TAFE’s English Centre because I’d heard such good things from friends... I also wanted to improve my spoken English, not just my grammar... Great teachers and friendly staff have made my time here really enjoyable.”

**Mazen Al-Rousan – Jordan**  
English Course



English courses



“Having the support of my teachers and the international student coordinator made my educational journey not only enjoyable but very worthwhile. I am now professionally on the right track to succeed in my accounting career. The campuses are amazing. They provide great outdoor spaces surrounded by nature where you can relax or have some quiet study time.

The highlight for me was to be a NSW International Student of the Year Award finalist, it was incredibly overwhelming.”

**Sarah Elbert – Sweden**  
**Diploma of Accounting**

# Popular TAFE NSW courses

**You might already have a career in mind, or you might be looking for inspiration. Whichever it is, your search starts here.**

There's a good chance that your dream course is featured among those profiled in the following pages – but visit the website to discover the full range of courses that you could consider.

In the course profiles:

- > The career possibilities provide a sampling of what you might aim for, and depend on the qualifications you achieve. See the course details on the website to learn how particular qualifications relate to particular careers
- > The qualifications offered are subject to change – again, see the website for current details
- > The fee ranges indicated below reflect course area fees across all TAFE NSW campuses and include all qualification levels

For full details and even more inspiration, check out the full range of courses on the website:

[www.studyintafe.edu.au/courses](http://www.studyintafe.edu.au/courses).

## Accounting

**If you enjoy working with numbers, study accounting to give yourself highly sought-after skills. Finance, banking and accounting are strong growth areas and there is always a desk open for someone with a mind for figures.**

### Career possibilities include:

- > Account planning manager
- > Accounts supervisor
- > Assistant accountant
- > Business Activity Statement (BAS) agent
- > Financial analyst
- > Lending officer
- > Middle management in a business environment
- > Insurance advisor
- > Tax advisor
- > Bookkeeper
- > Office administrator
- > Credit card services officer
- > Payroll manager
- > Senior accounts clerk
- > Accounts clerk

### Fee range

#### Bachelor degree

AUD\$6,400 per semester

#### Associate degree

AUD\$6,500 per semester

#### Vocational courses

AUD\$6,200–\$10,250 per semester

### Course duration

0.5-3 years

### Qualifications offered

#### Bachelor Degree

- > Applied Finance (Financial Planning)

#### Associate Degree

- > Accounting

#### Advanced Diploma

- > Accounting

#### Diploma

- > Accounting
- > Financial Planning

#### Certificate 4

- > Accounting

#### Certificate 3

- > Accounts Administration

### Please Note

To become an accountant in Australia, you are required to have your qualifications assessed by one of the three major Australian professional accounting associations:

- > Certified Practicing Accountants of Australia (CPA Australia)
- > Institute of Chartered Accountants in Australia (ICAA)
- > Institute of Public Accountants (IPA)

## Aged Care - Individual Support

Are you passionate about caring for others? Aged and disability carers provide critical support to people in care facilities, hospitals and in their homes. Learn how to care for older people, with hands-on work placement and on-campus simulated workplaces - and look forward to diverse and secure job opportunities in a growing sector.

### Career possibilities include:

- > Personal care worker
- > Care assistant
- > Nursing assistant
- > Care supervisor
- > Aged care accommodation support worker

### Fee range

AUD\$6,870 - \$7,560 per semester

### Course duration

0.5-1 year

### Qualifications offered

#### Certificate 4

- > Ageing Support

#### Certificate 3

- > Individual Support

## Animal Care

Are you a true animal lover? Learn how to handle, train and care for animals - from the wild to the zoos, from the horse industry to veterinary clinics. With significant work placement and on-the-job training, you will begin working with animals and dealing with real-life situations during your studies.

### Career possibilities include:

- > Animal care worker
- > Animal care industry worker
- > Veterinary nurse
- > Wildlife animal carer

### Fee range

AUD\$6,695-\$8,250 per semester

### Course duration

0.5-1 year

### Qualifications offered

#### Certificate 4

- > Veterinary Nursing

#### Certificate 3

- > Captive Animals

## Architectural Studies

Covering both building theory and drafting skills, architectural studies gives you the skills to build a career in the development and construction industry. Learn the latest sustainable building and construction theories, while gaining impressive drafting, sketching and CAD modelling skills.

### Career possibilities include:

- > Architectural draftsman
- > CAD technician
- > Building information modeller

### Fees

AUD\$6,750 per semester

### Course duration

1-2 years

### Qualifications offered

#### Graduate Diploma

- > Building Design

#### Diploma

- > Building Design

# Building and Construction

There's a wide range of building and construction courses to choose from at TAFE NSW. Each has been developed with industry to ensure the skills you learn apply directly to your job. And you could do more than just build – careers in the industry include the structural, architectural and engineering services needed to plan major work from initial designs to working with government and contractors.

## Career possibilities include:

- > Senior civil works designer
- > Paraprofessional designer
- > Architectural drafts person
- > Architectural technician
- > Building information modelling specialist
- > Accredited building designer
- > Civil construction designer
- > Cartographer
- > CAD operator
- > Carpenter
- > Project manager on medium rise building projects
- > Town planning officer
- > Town planning surveyor
- > Geographic information services officer
- > Mapping officer
- > Technician surveyor
- > Bricklayer/blocklayer
- > Detail drafts person

## Fee range

AUD\$6,450–\$9,890 per semester

## Course duration

0.5–2 years

## Qualifications offered

### Advanced Diploma

- > Civil Construction Design

### Diploma

- > Building and Construction (Building)
- > Civil Construction Design
- > Surveying

### Certificate 4

- > Building and Construction (Building)

### Certificate 3

- > Carpentry
- > Bricklaying/Blocklaying
- > Surveying and Spatial Information Services
- > Wall and Floor Tiling
- > Painting and Decorating

# Business and Management

Business, administration and management skills are useful across a wide range of sectors and industries. Start your own business, or climb the ladder in the corporate world with project management abilities, marketing knowledge and relationship building skills.

## Career possibilities include:

- > Client relationship manager
- > Client service and administration
- > Public relations officer
- > Information officer
- > Publicity officer
- > Administration manager
- > Office manager
- > Export and import manager
- > Trade manager

## Fee range

AUD\$4,690–\$10,000 per semester

## Course duration

0.5–2 years

## Qualifications offered

### Bachelor Degree

- > Bachelor of Business

### Advanced Diploma

- > Leadership and Management
- > Business

### Diploma

- > Business
- > Business Administration
- > Leadership and Management
- > International Business
- > Business (Public Relations)

### Certificate 4

- > International Trade
- > Business
- > Business Administration
- > Small Business Management
- > Leadership and Management

### Certificate 3

- > Business
- > Business Administration



“My training and learning at TAFE NSW prepared me well for my role as a room leader,” says Mike. “The environment and diversity in culture is admirable. The people are very supportive and caring. zzzl really love what I do and I thank everyone at TAFE NSW for training me with all the skills for the job”.

Mike attributes much of his easy transition to working life to the excellence of his teachers at the Institute, and their constant support and encouragement. “At present, I work as a Group Leader in the 2-3 year old age group with one of Australia’s largest Early Childhood Education and Care provider.”

**Mike Victa – Philippines**  
Diploma of Early Childhood Education and Care

## Children’s Services

Demand for knowledgeable child care workers is high in Australia and worldwide. People working in children’s services have a positive impact on their growth, learning and development. A major on-the-job training focus means you will start working in a child care centre during your studies.

### Career possibilities include:

- > Teacher or director in long day care or preschool
- > Integrated child and family services officer
- > Early intervention services officer
- > Qualified child care worker
- > Service/centre manager

### Fee range

**Bachelor degree**  
AUD\$6,000 per semester

**Vocational courses**  
AUD\$6,000–\$7,850 per semester

### Course duration

0.5–4 years

### Qualifications offered

#### Bachelor Degree

- > Early Childhood Education and Care (Birth–5)

#### Diploma

- > Early Childhood Education and Care

#### Certificate 3

- > Early Childhood Education and Care

## Community Services

Are you community minded, with an interest in helping people from different social and cultural backgrounds? A community services course shows you how to coordinate volunteers, work in mental health or assist in residential care, making a real difference in the lives of others.

### Career possibilities include:

- > Senior case worker
- > Community services worker
- > Community support worker
- > Domestic violence worker
- > Outreach officer
- > Welfare support worker
- > Care worker
- > Personal care worker

### Fee range

AUD\$3,965–\$6,490 per semester

### Course duration

1–2 years

### Qualifications offered

#### Diploma

- > Community Services Work
- > Youth Work

#### Certificate 4

- > Community Services Work
- > Youth Work

# Dental Studies

Study in a real-world dental environment and gain hands-on experience working in the health care industry. Our expert teachers and lecturers have up-to-date experience in the sector. You'll be qualified to work as a dental assistant or as a technician in a dental laboratory.

## Career possibilities include:

- > Dental technician
- > Dental assistant

## Fee range

AUD\$6,930–\$9,573 per semester

## Course duration

1–2 years

## Qualifications offered

### Diploma

- > Dental Technology

### Certificate 4

- > Dental Assisting (Oral Health Education)

# Design

With specialist courses in interior design, graphic design, product design, jewellery, furniture and design fundamentals, you can attain a high level of skill and deep understanding of your field. Work in modern facilities, enter design competitions and study under experienced professionals in the design world.

## Career possibilities include:

- > Interior designer
- > Colour consultant
- > Illustrator (technical, book, comic book/ graphic novel, scientific, fashion)
- > Sketch artist
- > Newspaper/magazine/editorial illustrator
- > Interior decorator
- > Cartoonist
- > Digital illustrator
- > Animator
- > Graphic designer
- > Fine furniture maker
- > Jewellery designer

## Fee range

### Bachelor degree

AUD\$8,800 per semester

### Vocational courses

AUD\$5,720–\$8,845 per semester

## Course duration

0.5–3 years

## Qualifications offered

### Bachelor Degree

- > Design (Interior Design)

### Advanced Diploma

- > Interior Design
- > Graphic Design
- > Industrial Design

### Diploma

- > Furniture Design and Technology
- > Graphic Design
- > Interior Design and Decoration
- > Industrial Design

### Certificate 4

- > Design
- > Design (Graphic Design)

### Certificate 3

- > Design Fundamentals

## Please Note

Submission of a portfolio, design or written task is required for entry into Design courses.



# Digital Media

Work in film, TV and online with specialised skills in digital media. From video editing and 3D animation to lighting and stage direction, your course will set you up for an exciting and diverse career. Gain familiarity with the tools of the trade by using the latest equipment, software and technology, and working in functioning studios.

## Career possibilities include:

- > 3D: animator, lighting artist, modeller, programmer, renderer, texture artist
- > Art director
- > Character designer
- > Composer
- > Digital matte painter
- > Production designer

## Fee range

### Bachelor degree

AUD\$10,400 per semester

### Vocational courses

AUD\$5,035-\$11,600 per semester

## Course duration

0.5-3 years

## Qualifications offered

### Bachelor Degree

- > 3D Art and Animation

### Diploma

- > Screen and Media
- > Interactive Digital Media

### Certificate 4

- > Screen and Media
- > Interactive Digital Media

# Engineering Studies

If you like to know how things work, an engineering studies course can turn your curiosity into a career. Develop hands-on technical experience working in real-life facilities, while you develop the communication, diagnosis and drafting skills needed to excel in your job.

## Career possibilities include:

- > Electronics and communications engineering technician
- > Engineering technician
- > Draftsperson, designer or technical officer

## Fee range

### Associate degree

AUD\$8,200 per semester

### Vocational courses

AUD\$6,350-\$6,990 per semester

## Course duration

0.5-3 years

## Qualifications offered

### Associate Degree

- > Applied Engineering (Renewable Energy Technologies)

### Advanced Diploma

- > Engineering Mechanical
- > Engineering Technology - Electrical
- > Engineering Technology - Electronics

### Diploma

- > Electronics and Communications Engineering
- > Engineering - Technical

### Certificate 3

- > Engineering - Fabrication Trade (Light Fabrication)



“What’s it like in Wollongong? There’s lots of nature and friendly people. It has beautiful beaches. When I have free time, I enjoy things like surfing and having a BBQ with friends. After I complete the course I’m planning to work hard to get permanent residency. Come to study at TAFE. It’s fantastic!”

**Takuro Yamaguchi - Japan**  
Mechanical Engineering





“The teachers were always willing to help with my studies and support was given throughout the whole learning experience. The diversity is something that I truly enjoyed. Sydney is an amazing place to live; it’s beautiful, safe, and the people are really friendly. The opportunity to study at TAFE NSW was invaluable. I am now a professional Landscape Designer and when I go back to Honduras I will apply the specialised skills I have learnt and help build a better place for my people, with a focus on sustainability in landscape design.”

**Gabriela Luque - Honduras**  
**Diploma of Landscape Design**  
**Australia Awards recipient**

## Horticulture

Learn about organic production, landscaping, irrigation, floral design, proper use of chemicals and how to take care of plants and soil. Get hands-on experience in the field and become familiar with the tools of your trade, from computer aided design to machinery maintenance.

### Career possibilities include:

- > Horticulture assistant
- > Florist
- > Horticulturist
- > Parks and gardens manager
- > Landscape designer

### Fee range

AUD\$5,250–\$6,250 per semester

### Course duration

0.5–2 years

### Qualifications offered

#### Diploma

- > Horticulture
- > Landscape Design

#### Certificate 3

- > Horticulture
- > Floristry





"I loved the sense of community that my campus had to offer. The teachers and staff were really caring and very experienced. They helped me a lot in finding my first job in the industry. They were always available when I needed them, just like a family member. Having an accounting background, I learnt everything I know in hospitality at TAFE NSW. If it wasn't for the great learning experience I had I wouldn't be where I am now. I had the chance to work for great chefs in renowned restaurants, opportunities presented through the fantastic industry connection that TAFE NSW cultivates."

**Wenny Cheung - Hong Kong**  
Diploma of Hospitality

## Hospitality

Turn your creative, organisational and interpersonal skills into a rewarding and exciting food career. A qualification in hospitality can lead to employment in cookery, hospitality management and food service. There's a large range of course and unit options on offer, and you'll receive specialised training and real-world experience in your ideal job.

### Career possibilities include:

- > Executive chef and chef de partie
- > Breakfast cook, short order cook, or fast food cook
- > Bar attendant, barista, front desk receptionist, gaming attendant, housekeeper, waiter, wine waiter
- > Qualified cook
- > Patisserie cook
- > Dietetic assistant or nutrition assistant in public and private hospitals
- > Baker
- > Concierge
- > Food and beverage supervisor
- > Caterer
- > Catering manager
- > Kitchen manager
- > Restaurant manager
- > Pastry chef/manager
- > Food and beverage manager
- > Cafe or small restaurant owner
- > Motel owner or manager

### Fee range

AUD\$6,225-\$13,500 per semester

### Course duration

0.5-2 years

### Qualifications offered

#### Advanced Diploma

- > Hospitality
- > Hospitality (including Certificate 4 in Commercial Cookery)
- > Hospitality (including Certificate 3 in Commercial Cookery)

#### Diploma

- > Hospitality (including Certificate 4 in Commercial Cookery)
- > Hospitality (including Certificate 3 in Commercial Cookery)
- > Hospitality
- > Hospitality (including Certificate 3 in Patisserie)

#### Certificate 4

- > Hospitality
- > Commercial Cookery
- > Patisserie

#### Certificate 3

- > Commercial Cookery
- > Patisserie
- > Hospitality
- > Retail Baking (Combined)
- > Nutrition and Dietetic Assistance

## Human Resources

A human resources qualification will help you in a wide range of leadership positions, and qualifies you to work in human resources as a consultant or part of an in-house team. You will learn how to be a good mentor, resolve workplace conflicts and enforce workers' rights and workplace safety.

### Career possibilities include:

- > Line manager/clerk with human resource responsibilities
- > Human resource manager
- > Human resource officer

### Fee range

AUD\$4,900-\$7,420 per semester

### Course duration

0.5-1.5 years

### Qualifications offered

#### Advanced Diploma

- > Management (Human Resources)

#### Diploma

- > Human Resources Management

#### Certificate 4

- > Human Resources

# Information Technology

There are many different types of jobs in information technology, so there are many different courses you can take to get employed in the sector. An IT course will give you specialised skills, experience working with the latest tools and equipment, and the ability to make connections studying with like-minded people.

## Career possibilities include:

- > Senior network administrator
- > Information systems manager
- > IT security specialist

### Network:

- > E-business coordinator
- > Engineer
- > Operations analyst
- > Operations technician
- > Security administrator
- > Security analyst
- > Services administrator
- > Security advisor
- > Chief information officer
- > Access services officer
- > Applications architect
- > Computer technician

### Systems:

- > Administrator
- > Analyst
- > Architect
- > Developer
- > Manager
- > Customer support professional
- > Digital media authoring specialist
- > Digital media designer
- > Interactive digital media developer/engineer
- > E-security specialist
- > Enterprise systems administrator
- > ICT security specialist
- > ICT user support
- > Information services officer
- > Information technology manager
- > Internet developer
- > Internet/intranet administrator
- > IT administrator/coordinator
- > IT operations administrator/coordinator

### Web:

- > Administrator
- > Developer
- > Development manager programmer
- > Webmaster
- > Service delivery manager
- > Special collections officer
- > Systems/network administrator
- > Technical services officer
- > Technical support – sustainability
- > Firewall engineer
- > Intrusion detection analyst
- > 2D or 3D animator
- > PC or mobile games developer

## Fee range

### Bachelor degree

AUD\$8,233 per semester

### Vocational courses

AUD\$4,945–\$14,100 per semester

## Course duration

0.5–3 years

## Qualifications offered

### Bachelor Degree

- > Information Technology (Network Security)

### Advanced Diploma

- > Computer Systems Technology Information Technology (Network Security)

### Diploma

- > Information Technology
- > Systems Analysis and Design
- > Website Development
- > Software Development
- > Database Design and Development
- > Information Technology Networking
- > Information Technology Systems Administration
- > Digital Media Technologies
- > Digital and Interactive Games (Programming)

### Certificate 4

- > Computer Systems Technology Digital and Interactive Games (Programming)
- > Digital Media Technologies (Interactive Media)
- > Programming
- > Information Technology Networking
- > Web Based Technologies (Administration)
- > Web Based Technologies (Design and Development)
- > Information Technology
- > Information Technology Support (Database)
- > Information Technology Support (Service Desk)

### Certificate 3

- > Information, Digital Media and Technology (Applications)
- > Information, Digital Media and Technology (Network Administration)
- > Information, Digital Media and Technology (Support)
- > Information, Digital Media and Technology (Web Technologies)
- > Information, Digital Media and Technology (Multimedia)

# Marketing and Communication

Are you creative, forward thinking and strategic? A qualification in marketing and communication will provide good job opportunities that demand flair. Study under industry experts to learn marketing theory, develop your creative skills and build a portfolio to start your career.

## Career possibilities include:

- > Account director, manager or coordinator
- > Copywriter
- > Media buyer
- > Market research assistant
- > Advertising creative director
- > Direct marketing manager
- > Marketing director or manager
- > Public relations manager
- > Client services director
- > Marketing strategist
- > Account planning manager

## Fee range

AUD\$6,170-\$7,170 per semester

## Course duration

0.5-1.5 years

## Qualifications offered

### Advanced Diploma

- > Advertising
- > Marketing

### Diploma

- > Advertising
- > Marketing

### Certificate 4

- > Advertising
- > Marketing

# Music Studies

Whether you want to be a performer, a sound engineer or an industry executive, studying music is the first step to a successful career in the music business. Learn from working performers, artists and teachers involved in the industry and study with modern equipment in real studios and audio suites.

## Career possibilities include:

- > Artist manager, booking agent, music marketing and promotions officer
- > Assistant sound engineer or sound designer
- > Audiovisual operator
- > Composer, instrumentalist or vocalist
- > Director, music arranger, musicologist
- > Label manager or licensing manager
- > Live sound assistant
- > Assistant band or assistant artist manager
- > Merchandiser
- > Music business manager
- > Music promoter
- > Music/artist manager
- > Musician, singer or songwriter in a band or musical event
- > Performer
- > Sound mixer/technician
- > Casual technician

## Fee range

AUD\$5,760-\$14,000 per semester

## Course duration

0.5-2 years

## Qualifications offered

### Advanced Diploma

- > Music
- > Sound Production

### Diploma

- > Music
- > Music Business
- > Sound Production

### Certificate 4

- > Music
- > Sound Production

### Certificate 3

- > Music
- > Music Business
- > Technical Production



"TAFE NSW is a great choice – the classes are small and the teachers are experts in their profession. I joined an overnight trip to the Hunter Valley with classmates and also the Spit to Manly Walk. As part of the assignment each student had a different role as a tour guide."

To others thinking of studying in Australia Yuka says, "The educational style here is completely different from that in Japan. In Australia, everyone can actively speak their opinion and learn from each other in a collaborative environment."

**Yuka Sato – Japan**  
Advanced Diploma of Tourism

# Nursing

If you are patient, tolerant and enjoy working with people from all backgrounds, consider a career in nursing. Your course will give you practical experience working in hospitals and other facilities like aged care. TAFE NSW offers qualifications up to Enrolled-Division 2 Nursing, with pathways to university for further training.

## Career possibilities include:

- > Assistant in nursing in public and private acute care, aged care or health facilities
- > Enrolled nurse

## Fee range

AUD\$6,280-\$9,820 per semester

## Course duration

0.5-1.5 years

## Qualifications offered

### Diploma

- > Nursing (Enrolled-Division 2 Nursing)
- > Nursing (Enrolled-Division 2 Nursing) Fast Track

### Certificate 3

- > Health Services Assistance (Assisting in Nursing Work in Acute Care)

# Tourism and Events

A job in tourism, travel or events management puts you in a career that really is 'on the go'. Produce a festival, become a guide or work in international tourism with the knowledge and hands-on experience gained in your studies.

## Career possibilities include:

- > Tour manager/director
- > Events manager
- > Cultural tour operations manager
- > Director (owner-operator small tourism business)
- > Promotions officer
- > Reservations sales or call centre supervisor
- > Sales coordinator/executive
- > Senior or supervisory retail travel consultant

## Fee range

AUD\$4,900-\$10,530 per semester

## Course duration

0.5-1.5 years

## Qualifications offered

### Advanced Diploma

- > Travel and Tourism
- > Events Management

### Diploma

- > Travel and Tourism
- > Events Management
- > Events (including Certificate 3 in Events)

### Certificate 4

- > Guiding

### Certificate 3

- > Events
- > Travel
- > Tourism

# Other courses

You can choose from hundreds of other courses! See all these and more at [www.studyintafe.edu.au/courses](http://www.studyintafe.edu.au/courses):

- > Agricultural (Rural) Studies
- > Applied Science
- > Audiometry
- > Beauty Services
- > Environmental Management
- > Environmental Testing
- > Equine (Horse) Studies
- > Fashion Design
- > Fine Arts
- > Hairdressing
- > Health Services
- > Interpreting
- > Marine Engineering and Maritime Operations
- > Massage Therapy
- > Optical Dispensing
- > Photoimaging
- > Real Estate Services
- > Sport and Fitness
- > Telecommunications
- > Tertiary Preparation and General Education
- > Theatre





“TAFE NSW teachers have great industry connections that give students the opportunity to learn current practices in the workplace. You feel confident to join the workforce because you have experienced the same situations during your course. I loved my campus and its great study facilities. The infrastructure, recreation areas and study areas such as the library and learning centre were a big plus in my learning experience. The teachers are wonderful. I got all the support I needed during my studies. They are knowledgeable, active in the industry and absolutely committed.”

**James Maitha – Kenya**  
**Advanced Diploma of Events**



# TAFE NSW degrees

**TAFE NSW enjoys an enviable reputation for producing highly competent, industry-ready graduates.**

Our degrees are designed to give you the foundation knowledge and technical skills you need to excel in your chosen industry. New degree programs are currently being developed in a range of disciplines.

## The TAFE advantage

A TAFE NSW degree qualification is a valuable tool for building your future.

Our programs result in positive outcomes for students:

- > degree programs are developed in consultation with industry to ensure currency and relevance
- > an industry internship or work experience opportunities
- > courses focus on practical skills
- > there are small class sizes
- > staff are caring and friendly
- > teaching is practical and student-focused



## Post study work arrangements

If you graduate with a TAFE NSW bachelor degree you may be eligible to apply for a Temporary Graduate Visa - Post Study Work Stream.

For more information see:

[www.border.gov.au/trav/stud/post](http://www.border.gov.au/trav/stud/post)

For information on employment in Australia see:

[www.joboutlook.gov.au](http://www.joboutlook.gov.au)

For career possibilities and more details:

[www.studyintafe.edu.au/courses](http://www.studyintafe.edu.au/courses)



TAFE NSW degrees

## Bachelor of 3D Art and Animation

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
> third year specialisation	> 3D animator, lighting artist, modeller, programmer, renderer, rigger, texture artist	<b>Total fee</b>	AUD\$62,400
	> Art director	<b>Course/ CRICOS code</b>	20520/ 075731M
	> Character or production designer		
	> Concept or pre-visualisation artist		

## Bachelor of Applied Finance (Financial Planning)

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
> coverage of superannuation, funds management and related fields	> Marketing director or manager	<b>Total fee</b>	AUD\$38,400
	> Public relations manager	<b>Course/ CRICOS code</b>	20521/ 075747C
	> Client services director		
	> Marketing strategist		
	> Account planning manager		

## Bachelor of Business

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
> professional skills to work in a range of industries and lead in the global marketplace	> Accounting and finance, management or marketing	<b>Total fee</b>	AUD\$43,200
> teamwork and leadership skills	> Start your own business	<b>Course/ CRICOS code</b>	20514/ 092518G
> work-based practices and sustainable business models			

## Bachelor of Design (Interior Design)

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
> tuition from well-educated interior designers	> Interior designer for interior design and architectural practices	<b>Total fee</b>	AUD\$57,600
> an interior design internship	> Self-employed design consultant	<b>Course/ CRICOS code</b>	20501/ 071917M
> a multidisciplinary approach	> Design project administrator		
	> Design manager		

*Guaranteed entry on completion of TAFE NSW Diploma of Interior Design and Decoration.*

## Bachelor of Early Childhood Education and Care (Birth–5)

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	4 years
> a multidisciplinary approach	> Early childhood teacher in long day care, preschool, integrated child and family services, and early intervention services	<b>Total fee</b>	AUD\$48,000
		<b>Course/ CRICOS code</b>	20510/ 075653J

*Guaranteed entry on completion of TAFE NSW Diploma of Early Childhood Education and Care.*

Articulation pathways are available from relevant Diploma and Advanced Diploma courses into accredited TAFE NSW undergraduate courses: see [page 9](#) for more information.



## Bachelor of Fashion Design

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
<ul style="list-style-type: none"> <li>&gt; tuition from industry professionals</li> <li>&gt; comprehensive study of theory and creative design practices</li> <li>&gt; small, studio-based classes</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Fashion designer</li> <li>&gt; Fashion manager</li> <li>&gt; Fashion merchandiser</li> <li>&gt; Fashion buyer</li> <li>&gt; Fashion stylist</li> </ul>	<b>Total fee</b>	AUD\$62,400
		<b>Course/CRICOS code</b>	20506/ 084563C

## Bachelor of Information Technology (Network Security)

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
<ul style="list-style-type: none"> <li>&gt; business skills and technical expertise</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Network/internet security specialist</li> <li>&gt; Cyber security analyst</li> <li>&gt; Intrusion detection analyst</li> <li>&gt; Network security engineer</li> <li>&gt; Network monitoring engineer</li> </ul>	<b>Total fee</b>	AUD\$51,900
		<b>Course/CRICOS code</b>	20524/ 075370J
<p><i>Graduates of this course may be eligible for membership of the Australian Computer Society.</i></p>			

## Bachelor of Property Valuation

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	3 years
<ul style="list-style-type: none"> <li>&gt; an introduction to property valuation techniques and processes</li> <li>&gt; interaction with industry experts</li> <li>&gt; site visits and field trips to enhance the practical learning experience</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Registered Valuer</li> </ul>	<b>Total fee</b>	AUD\$44,000
		<b>Course/CRICOS code</b>	20507/ 089229K
<p><i>Graduates of this course will have the knowledge and skills required to practice as a registered valuer in NSW, including the ability to become an Associate Member of the Australian Property Institute.</i></p>			

## Associate Degree of Accounting

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	2 years
<ul style="list-style-type: none"> <li>&gt; knowledge and skills in accounting, tax, finance, statistics, marketing and law</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Accountant</li> <li>&gt; Assistant accountant</li> <li>&gt; Bookkeeper</li> <li>&gt; Payroll manager</li> <li>&gt; Accounts supervisor</li> </ul>	<b>Total fee</b>	AUD\$26,00
		<b>Course/CRICOS code</b>	20522/ 077961C
<p><i>Package your course for guaranteed entry to a relevant bachelor degree at the Australian Catholic University.</i></p>			

## Associate Degree of Applied Engineering (Renewable Energy Technologies)

<b>The degree offers:</b>	<b>Career possibilities:</b>	<b>Duration</b>	2 years
<ul style="list-style-type: none"> <li>&gt; skills required to design, develop, maintain and repair renewable energy technology solutions</li> <li>&gt; coverage of a wide range of technologies</li> <li>&gt; specialisation in either electrical or mechanical/civil engineering</li> </ul>	<ul style="list-style-type: none"> <li>&gt; The clean energy industry is forecast to expand significantly over the next decade</li> <li>&gt; Graduates will be able to manage available resources effectively to realise viable renewable energy projects to meet client needs</li> </ul>	<b>Total fee</b>	AUD\$32,800
		<b>Course/CRICOS code</b>	20502/ 081723E

# Diploma-to-Degree (D2D) pathways

Successful completion of your TAFE NSW course can lead to guaranteed university entry.



## Advantages of a D2D pathway

Diploma-to-Degree pathway:

- > gives you two internationally recognised qualifications, often in the same duration it would take to complete the degree alone
- > provides practical, career-focused skills to go with your degree
- > allows you to begin your studies in a small class setting, with individual access to teachers and support staff
- > can lower the total cost of obtaining a degree
- > may allow you to apply for a Temporary Graduate Visa – Post Study Work Stream

To check eligibility visit:

[www.border.gov.au/trav/stud/post](http://www.border.gov.au/trav/stud/post)

## Pathways to follow

You can do D2D pathways in:

- > Accounting
- > Business Studies
- > Building and Construction
- > Children's Services
- > Community Services
- > Design
- > Engineering Studies
- > Environmental Testing and Management
- > Events
- > Hospitality, Commercial Cookery and Bakery
- > Information Technology
- > Laboratory Technology
- > Media Studies
- > Music
- > Nursing
- > Tourism

## D2D university partners

TAFE NSW is an Education Business Partner of seven leading Australian universities. D2D agreements with these universities guarantee entry on satisfactory completion of the TAFE NSW course.



CRICOS Provider Codes: 00004G, 00112C, 00873F, 008858  
[www.acu.edu.au/international](http://www.acu.edu.au/international)



CRICOS Provider Code: 00212K  
[www.canberra.edu.au/international](http://www.canberra.edu.au/international)



CRICOS Provider Code: 00099F  
[www.uts.edu.au/future-students/international](http://www.uts.edu.au/future-students/international)



CRICOS Provider Code: 00005F  
[www.csu.edu.au/international](http://www.csu.edu.au/international)



CRICOS Provider Code: 00109J  
[www.newcastle.edu.au/international](http://www.newcastle.edu.au/international)



CRICOS Provider Code: 01241G  
[www.scu.edu.au/international](http://www.scu.edu.au/international)



CRICOS Provider Code: 00917K  
[www.westernsydney.edu.au/international](http://www.westernsydney.edu.au/international)



D2D pathways

# CHOOSE A CAMPUS

## that suits your lifestyle

**City, country, beach or mountain – whichever you choose, you’ll receive a warm welcome at your TAFE NSW campus.**

Australia is a culturally diverse country with people from many different backgrounds living and working together. We are an open, friendly people who value cultural diversity and our multicultural lifestyle – and campus life reflects that vibrancy.

We enjoy outdoor barbeques (BBQs), going to the beach, watching theatre, visiting museums and dining out with friends and family. We also love playing and watching sport – especially cricket, soccer, football, rugby, netball, tennis, surfing and golf. Whatever your pursuit, you’ll find like-minded people here to share with while you live in Australia.

## Campus life

Whichever TAFE NSW campus you choose to attend, you’ll have plenty of opportunities for social and recreational activities with local students. One of the best ways to make new friends is to join the Student Association. It provides a range of great services, discounts, facilities and activities for students and staff. It’s a great way to get involved in campus life – and membership is free for all international students.

### General services and support

We provide help and support for all your study-related needs. Most campuses have shops, cafes, student lounges, bookshops and on-campus wi-fi. With everything at your fingertips, there’s no stress adapting into a new study environment. You will also have access to:

- > libraries
- > careers advice and help finding a job
- > résumé writing and preparing for a job interview
- > counselling for study and other personal matters – a free and confidential service
- > spacious grounds for enjoying a break
- > security staff – who are there to ensure your safety while on campus.

All campuses have car parking and are well served by bus (except for some Western Institute campuses), and most campuses are served by rail (except for some Riverina Institute campuses).

### Dedicated support for international students

When enrolling at your TAFE NSW campus you will be introduced to friendly and knowledgeable staff who will assist you through your TAFE NSW journey. They will look after your welfare and will:

- > meet you when you arrive at your campus
- > organise your orientation program
- > answer questions about your studies
- > help to solve your problems
- > assist in accessing other support services.

# Campus locations

As international students you have many TAFE NSW campuses to choose from. Each has its own range of courses and facilities.

Each campus belongs to a TAFE NSW Institute. There are four in the Sydney metropolitan area and six outside of Sydney. Campuses that deliver courses for international students are shown below.



3 CHOOSE

## Campuses in the Sydney metropolitan area

### 1 Sydney Institute

- Enmore
- Petersham
- Randwick
- St George (Kogarah)
- Gymea
- Loftus
- Ultimo (city)\***

### 2 Northern Sydney Institute

- Crows Nest
- Hornsby
- Meadowbank\***
- Northern Beaches
- Ryde
- St Leonards

### 3 South Western Sydney Institute

- Bankstown
- Campbelltown
- Granville
- Lidcombe
- Liverpool\***
- Macquarie Fields
- Miller
- Padstow
- Wetherill Park

### 4 Western Sydney Institute

- Baulkham Hills
- Blacktown\***
- Castle Hill
- Katoomba
- Kingswood
- Mount Druitt
- Nirimba (Quakers Hill)
- Parramatta\***
- Richmond
- Wentworth Falls

## Campuses outside of the Sydney metropolitan area

### 5 North Coast Institute

- Coffs Harbour
- Coffs Harbour Education Campus
- Kingscliff\***
- Lismore
- Port Macquarie
- Wollongbar

### 6 Illawarra Institute

- Bega
- Goulburn
- Nowra
- Shellharbour
- Wollongong\***
- Wollongong West

### 7 Riverina Institute

- Albury
- Griffith
- National Environment Centre
- Wagga Wagga

### 8 Western Institute

- Bathurst
- Dubbo
- Mudgee
- Orange

### 9 Hunter Institute

- Glendale
- Gosford
- Hamilton
- Kurri Kurri
- Maitland
- Newcastle\***
- Ourimbah
- Wyong

### 10 New England Institute

- Armidale
- Tamworth

*\*Campus also has a TAFE NSW English Language Centre.*

# YOUR ENROLMENT

## Entry requirements, visas, fees and scholarships

**Make sure that you meet the academic and English language entry requirements for your course, understand the student visa requirements, and have an idea of the likely cost of your study.**

### Course entry requirements

TAFE NSW international student applicants' academic proficiency is assessed as part of the admissions process. The academic requirements vary by country and by course. (For academic equivalences by country, see [pages 28-29](#).) As a general guide, for diplomas and bachelor degrees a Year 12 or equivalent is required. Please also note:

- > All TAFE NSW degree courses require Year 12 or equivalent, and additional requirements apply for most courses
- > To enter an advanced diploma or diploma course you may need to complete a certificate 3 or certificate 4 course, or demonstrate an equivalent skill level. (If a pre-requisite applies, you will receive an offer letter which includes both the lower and higher level course.)
- > There are also additional entry requirements for Design, Digital Media, Fashion Technology, Fine Arts and Music courses. For these courses you are required to submit a portfolio, design or written task along with your application
- > Entry requirements and electives for courses may also vary between TAFE NSW campuses

See the website for detailed information about entry requirements:

[www.studyintafe.edu.au/study/tafe/entry-requirements](http://www.studyintafe.edu.au/study/tafe/entry-requirements)

### Your level of English

The minimum English language requirement is Academic IELTS 5.5 or TOEFL (iBT) 46 or a TAFE NSW Certificate 3 in Advanced English for Further Study. Some courses like Nursing and TAFE NSW bachelor degrees require a higher IELTS, Academic IELTS 6.5 or TOEFL (iBT) 79 or a TAFE NSW Certificate 4 in English for Academic Purposes (EAP).

- > TAFE NSW offers English language courses: see [page 6](#)

### Your student visa application

**You need a student visa to go with your enrolment.**

From 1 July 2016 your application for a student visa will be processed under the Australian Government's simplified student visa framework (SSVF). You apply online, and regardless of your course of study you apply for a Student visa (subclass 500).

For your application to be successful you will need to meet the academic, English language and other requirements of the Department of Immigration and Border Protection (DIBP).

- > You can use the DIBP online tool to check the financial and English requirements that apply to you:  
[www.border.gov.au/Trav/Stud](http://www.border.gov.au/Trav/Stud)

If you are:

- applying for a student visa from outside Australia and
- if the online tool asks you to provide any additional financial or English language evidence, then
- you will need to apply through a TAFE NSW approved agent  
(check [www.studyintafe.edu.au/agents](http://www.studyintafe.edu.au/agents) for approved agents)











For comprehensive information regarding student visas, visit the DIBP website  
[www.border.gov.au/Trav/Stud](http://www.border.gov.au/Trav/Stud)

# Academic requirements by country

**Entry into every TAFE NSW course requires a specific level of academic achievement.**

The table below shows a sample of academic equivalences by country. Note:

- > For some courses you may also need to submit a portfolio, design or written task, and/or attend an interview
- > The minimum English language requirement is Academic IELTS 5.5 or TOEFL (iBT) 46 or a TAFE NSW Certificate 3 in Advanced English for Further Study (see [page 6](#))
- > References to averages indicate a minimum standard.

COUNTRY	VET (CERTIFICATES, DIPLOMAS AND ADVANCED DIPLOMAS)	DEGREES AND ASSOCIATE DEGREES
 <b>Bangladesh</b>	Higher Secondary Certificate/vocational higher secondary certificate (Minimum CGPA is 3.5 or 60% in HSC/First Division pass) or GCE A-Level examination with an aggregate score of 7	Higher Secondary Certificate (Minimum CGPA of 4.5 or 70% in HSC) or successful completion of GCE A-Level examinations with an aggregate score of 10 points in 3 subjects
 <b>Cambodia</b>	Successful completion of the Diploma of Upper Secondary Education with a B grade average	Successful completion of the Diploma of Upper Secondary Education with an A grade average
 <b>China</b>	Completion of the Senior Middle 3 with 60% average in 3 years National Entrance Examination (Gao Kao)	Successful completion of High School Certificate of Graduation (Gao San) with 70% average or Gao Kao
 <b>Colombia</b>	Completion of the Bachiller/Bachillero/Bachillerato with an average grade of 65%	Completion of the Bachiller/Bachillero/Bachillerato with an average grade of 70%
 <b>Egypt</b>	National School Certificate of General Education (Year 11) 50%	Thanawiyya al-A'aama (General Secondary Education Certificate) National School Certificate of General Education (Year 11) 57%
 <b>Fiji</b>	Successful completion of Form 7 with an average of 55% for best 4 subjects	Fiji Form 7 Examination/Fiji School Leaving Certificate (FSLC) with an average of 70%
 <b>Indonesia</b>	SMU 3 or Secondary School Certificate of Graduation (SKHUN/ STK) with an average of 60%	Senior Secondary School Certificate of Completion (ijazah/STTB SMA/STTB SMK/STTB/MA) with an average of 65%
 <b>India</b>	All India Senior School Certificate or the Indian School Certificate, or Higher Secondary Certificate with a pass of 60% in best 4 academic subjects	All India Senior School Certificate or the Indian School Certificate, or Higher Secondary Certificate (State Boards) with a pass of 65% in best 4 academic subjects
 <b>Iran</b>	Successful completion of the Pre-University Certificate (Peeshdaneshgahe) with an overall GPA of 10 out of 20	National High School Diploma (4 year program)/ Pre-University Certificate or successful completion of the Pre-University Certificate (Peeshdaneshgahe) with an overall GPA of 14 out of 20
 <b>Iraq</b>	Completion of Iraqi Certificate of Preparatory Studies or 6th form Baccalaureate	Baccalaureate Ilmiya (Science) or Baccalaureate Adabiyya (Humanities) or Baccalaureate Mihniya (Vocational) or successful completion of the Certificate of Preparatory Education/ Baccalaureate with an overall percentage of 85%

COUNTRY	VET (CERTIFICATES, DIPLOMAS AND ADVANCED DIPLOMAS)	DEGREES AND ASSOCIATE DEGREES
 Jordan	Successful completion of the General Secondary Education Certificate (Al- Tawjihyah or Shadet Alderasa athnawia) with an overall achievement of 55%	General Secondary Education Certificate Examination (Tawjihi) or successful completion of the General Secondary Education Certificate (Al-Tawjihyah or Shadet Alderasa athnawia) with an overall achievement of 60%
 Kenya	Successful completion of the Kenya Certificate of Secondary Education (KCSE) awarded with D grade average or higher	Kenya Certificate of Secondary Education (KCSE) or successful completion of the Kenya Certificate of Secondary Education (KCSE) awarded with C+ grade average or higher
 Lebanon	Successful completion of the Baccalaurat Libanais with a minimum overall grade of 9	Successful completion of the Baccalaurat Libanais with a minimum overall grade of 10
 Myanmar	GCE A-Level examination with an aggregate score of 7	Basic Education High School Examination Matriculation GCE A-Level with an aggregate score of 10 points in 3 subjects
 Nepal	Successful completion of the Nepalese Higher Secondary Certificate with an average grade of 60% in the final year results	Higher Secondary Education Board Certificate (Grade 12) or successful completion of the Nepalese Higher Secondary Certificate with an average grade of 65% in the final year results.
 Nigeria	Successful completion of the Senior Secondary Certificate with an aggregate grade of 20 based on the best 6 subjects	Successful completion of the Senior Secondary Certificate with an aggregate grade of 26 based on the best 6 subjects
 Pakistan	Successful completion of Higher School Certificate or Intermediate Certificate with a First Division pass and an overall average of 60%	Successful completion of Higher School Certificate or Intermediate Certificate with a First Division pass and an overall average of 65%
 Philippines	Successful completion of a recognised foundation studies program, one year of university studies	Successful completion of a recognised foundation studies program, or two years of university studies
 Russia	Successful completion of Attestat o Srednem (Polnom) Obschem Obrazovanii (Certificate of [Complete] Education) with a GPA of 3.5	Successful completion of Attestat o Srednem (Polnom) Obschem Obrazovanii (Certificate of [Complete] Education) with a GPA of 4.5
 Saudi Arabia	Successful completion of the General Secondary Education Certificate (Tawjihyya) with an overall achievement of 60%	General Secondary Education Certificate (3 years) (any stream) or successful completion of the General Secondary Education Certificate (Tawjihyya) with an overall achievement of 65%
 Sri Lanka	Edexcel GCE A-Level examination with an aggregate score of 7	Successful completion of (GCE) with 3 Advanced level passes with a score of 5 or Edexcel GCE A level examination with an aggregate score of 10
 Thailand	Successful completion of the Certificate of Secondary Education or Matayom 5 with 4 passes (academic subjects only) GPA 3.0	Certificate of Secondary Education/Certificate in Vocational Education or successful completion of the Certificate of Secondary Education or Matayom 6 with a minimum GPA of 1.55
 Vietnam	Successful completion of the Bang Tot Nghiep Trung Hoc Chuyen Nghiep (Secondary Vocational School Certificate) or a Diploma of General Education (Bang Tot Nghiep Trung Hoc Pho Thong) with a grade of 6.5	Successful completion of the Bang Tot Nghiep Trung Hoc Chuyen Nghiep (Secondary Vocational School Certificate) or a Diploma of General Education (Bang Tot Nghiep Trung Hoc Pho Thong) with a grade of 7.0
 Zimbabwe	Successful completion of the ZIMSEC A Level Certificate with a minimum 2 passes in principal subjects	GCE A-Level (minimum 2 subjects at A Level (Grade E or above)/COHSC or successful completion of the ZIMSEC A Level Certificate with a minimum 3 passes in principal subjects

Please check [www.studyintafe.edu.au/courses/](http://www.studyintafe.edu.au/courses/) for course-specific entry requirements.

# TAFE NSW fees

**Tuition fees and university deposit information are current at time of printing but subject to review and/or change.**

## Tuition fees

The tuition fee is payable in advance every semester. Your letter of offer from TAFE NSW will explain payment details. The total course fee can range from:

- > AUD\$3,695-\$14,100\* per semester for vocational courses
- > AUD\$6,000-\$10,400 per semester for TAFE NSW degree courses
- > AUD\$275-\$360 per week for English language courses

### Package: English\*\* and vocational courses

- > English tuition fee
- > AUD\$2,000 deposit

### Package: English\*\* and/or vocational courses plus degree courses

- > English tuition fee
- > AUD\$2,000 deposit (if applicable)
- > AUD\$4,500 non-refundable deposit

## Registration/application fees

- > **TAFE NSW registration fee:**  
AUD\$100 (non-refundable)
- > **English language application fee:**  
AUD\$150 (non-refundable)
- > **TAFE NSW Higher Education, vocational and English language package registration fees:**  
AUD\$150 (non-refundable)

## Other fees and costs

- > **Uniform, equipment and textbooks:**  
AUD\$300-\$2,500 per course
- > **Overseas Students Health Cover:**  
AUD\$585 per year/per student or  
AUD\$2,865 per year/per family
- > **Airport pick-up:**  
AUD\$140
- > **Accommodation placement fee:**  
AUD\$300 (this includes guardian arrangement for students under 18 years of age)
- > **Diploma-to-Degree: Partial payment deposit for university course**
  - Australian Catholic University: AUD\$5,000
  - Charles Sturt University: AUD\$10,000/\$20,000
  - Southern Cross University: AUD\$6,000
  - University of Canberra: AUD\$5,000
  - University of Newcastle: AUD\$5,000
  - Western Sydney University: AUD\$10,000
  - University of Technology Sydney: AUD\$110 application fee

\* Price range excludes 17453 Diploma of Transport and Distribution (Maritime Operations - Deck Watchkeeper) AUD\$19,000

\*\* More than ten weeks



TAFE fees

# Scholarships

**TAFE NSW is committed to making quality education accessible to international students.**

You might be able to achieve your education dream in Australia with the help of a TAFE NSW scholarship. For more information about the range of scholarships, see [www.studyintafe.edu.au/how-to-apply/scholarships](http://www.studyintafe.edu.au/how-to-apply/scholarships).

## Other scholarship opportunities

The Australian Government invests over A\$200 million in international scholarships annually and other scholarships are also available. You might be able to apply for one of the following scholarship and financial assistance programs:

- > Endeavour Scholarships and Fellowships - Australian Government initiative
- > Australia Awards Scholarships (AAS) - Australian Government initiative
- > Professional and Career Development Loan (UK students only)
- > StudentAid BC (Canadian students only)

- > Information about scholarships and eligibility  
[www.studyintafe.edu.au/how-to-apply/scholarships](http://www.studyintafe.edu.au/how-to-apply/scholarships)





TAFE scholarships



# APPLY

## The process

<p><b>Choose a course and campus</b></p> <p>Make sure you meet the entry requirements: see <a href="#">pages 27-29</a></p>
▼
<p><b>Download and complete the application form</b></p> <p>For Diploma-to-Degree packages, download the respective university application form and submit it along with your application: <a href="http://www.studyintafe.edu.au/how-to-apply">www.studyintafe.edu.au/how-to-apply</a></p>
▼
<p><b>Prepare certified copies* of your documents</b></p> <p>- see checklist at right</p> <p><i>*A certified copy is a copy of the original document signed and dated by the organisation that issued the original document, a government official, Public Notary or Justice of the Peace, or an agent of TAFE NSW, confirming that they have sighted the original</i></p>
▼
<p><b>Submit your application:</b></p> <p> <b>Online:</b> <a href="http://www.studyintafe.edu.au/how-to-apply">www.studyintafe.edu.au/how-to-apply</a></p> <p> <i>A TAFE NSW registered agent can help</i> <a href="http://www.studyintafe.edu.au/agents">www.studyintafe.edu.au/agents</a></p>
▼
<p><b>A TAFE NSW Student Advisor will assess your application and issue your offer letter(s) with an invoice</b></p>
▼
<p><b>Accept your offer and make payment</b></p>
▼
<p><b>Your Student Advisor will issue a Confirmation of Enrolment (CoE)</b></p>
▼
<p><b>Apply for your visa and enrol at TAFE NSW!</b></p>

## Checklist

Please ensure that you have attached the following to your application:	
<input type="checkbox"/>	Certified copy of your passport pages with personal particulars including the page containing a current Australian visa, if applicable.
<input type="checkbox"/>	Certified copy of English language test results, if applicable.
<input type="checkbox"/>	Certified copy of academic transcripts and educational certificates (with certified translations if not in English).
<input type="checkbox"/>	Copies of your current electronic Confirmation of Enrolments (eCoE), if applicable.
<input type="checkbox"/>	Non-refundable AUD\$150 application fee if you apply for an English only course.
<input type="checkbox"/>	Certified copy of documents to be assessed for Recognition of Prior Learning, if applicable.
<input type="checkbox"/>	Certified copy of your health fund membership card, if applicable.
<input type="checkbox"/>	Any additional documents required to support your application.

# How to complete the application form

To give your application the best chance of success and to ensure the form is processed as quickly as possible, complete all relevant sections.

- > Download, print and complete your own copy of the form – go to: [www.studyintafe.edu.au/how-to-apply](http://www.studyintafe.edu.au/how-to-apply)

## Course areas

When filling out the application form you must indicate your course selections. To make it easier to complete this section, each course area has been assigned a letter and colour.

<b>A</b>	<b>ENGLISH LANGUAGE COURSES</b> Course durations are available from 5 to 50 weeks
<b>B</b>	<b>TAFE NSW VOCATIONAL COURSES</b> certificate, diploma and advanced diploma courses
<b>C</b>	<b>TAFE NSW DEGREE COURSES</b> bachelor degree and associate degree courses
<b>D</b>	<b>D2D (DIPLOMA-TO-DEGREE PATHWAYS)</b> These are pathways from TAFE NSW courses to degrees at Australian universities

## How to complete Section 4 – course choices

Find your specific course selection in the table below. The letters in the table will show you the parts of Section 4 you will need to complete.

For example, if you have chosen to study an English course followed by a TAFE NSW vocational course you would complete **A** + **B**

YOUR COURSE SELECTION	AREAS TO COMPLETE			
ENGLISH ONLY	A			
ENGLISH + VOCATIONAL	A	B		
ENGLISH + VOCATIONAL + HIGHER EDUCATION	A	B	C	
ENGLISH + HIGHER EDUCATION	A		C	
ENGLISH + VOCATIONAL + D2D	A	B		D
VOCATIONAL ONLY		B		
VOCATIONAL + TAFE NSW HIGHER EDUCATION		B	C	
VOCATIONAL + D2D		B		D
DEGREE ONLY			C	

# TAFE NSW INTERNATIONAL STUDENT APPLICATION FORM

Please complete the application form in English. PLEASE PRINT CLEARLY IN CAPITAL LETTERS.

## SECTION 1 - STUDENT DETAILS

Surname or Family Name																								
Given Name(s)																								
Date of Birth (DD/MM/YYYY)					/					/					Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Nationality					
Country of Birth													Passport Number											

If you are currently living outside Australia, please provide your overseas address. If you are already living in Australia, please provide your Australian address.

Number and Street																													
Suburb/Town/City																			Postcode/ZIP										
Country																													
Home Phone Number (include country code)	+																					Mobile Phone Number (include country code)	+						
Student Email Address (an email address is mandatory so we can send you correspondence)																													

## SECTION 2 - PREVIOUS TAFE NSW STUDIES

Have you previously been enrolled at a TAFE NSW Institute?  Yes  No

If yes, please provide your student number

## SECTION 3 - ENGLISH PROFICIENCY

Please tick  if one of the three options applies:

1 I have taken a recognised English language test in the past two years (eg IELTS, TOEFL, PTE)

Name of test  Score

Date of Test (DD/MM/YYYY)  /  /

2 I will take an IELTS/TOEFL/PTE English test on (DD/MM/YYYY):

/  /

3 English was the medium of instruction in my senior school studies and I gained a satisfactory pass in English

*Please attach documentation if you selected option 1 or 3 above*

## SECTION 4 - COURSE CHOICES

<b>A</b>	<b>ENGLISH LANGUAGE COURSES</b>	Preferred English Language Centre location:
	<p>I wish to enrol in a TAFE NSW English course before I commence my Certificate, Diploma or Degree course for the following number of weeks:</p> <p><input type="checkbox"/> 5 weeks <input type="checkbox"/> 10 weeks <input type="checkbox"/> 15 weeks <input type="checkbox"/> 20 weeks <input type="checkbox"/> 25 weeks</p> <p><input type="checkbox"/> 30 weeks <input type="checkbox"/> 35 weeks <input type="checkbox"/> 40 weeks <input type="checkbox"/> 45 weeks <input type="checkbox"/> 50 weeks</p> <p>Start month (MM/YYYY) <input type="text"/> / <input type="text"/></p> <p><i>Note: The number of weeks is subject to assessment by TAFE NSW</i></p>	<p><input type="checkbox"/> Meadowbank (Northern Sydney)</p> <p><input type="checkbox"/> Kingscliff (North Coast)</p> <p><input type="checkbox"/> Liverpool (South Western Sydney)</p> <p><input type="checkbox"/> Newcastle (Hunter)</p> <p><input type="checkbox"/> Ultimo (Sydney)</p> <p><input type="checkbox"/> Wollongong (Illawarra)</p> <p><input type="checkbox"/> Blacktown (Western Sydney)</p> <p><input type="checkbox"/> Parramatta (Western Sydney)</p>

<b>B</b>	<b>TAFE NSW VOCATIONAL COURSES</b>	Please indicate the TAFE NSW course you wish to study and your preferred location. Refer to the map of Institutes on our website <a href="http://www.studyintafe.edu.au">www.studyintafe.edu.au</a>		
	<p>Starting month <input type="checkbox"/> February <input type="checkbox"/> April* <input type="checkbox"/> July <input type="checkbox"/> September* Start year <input type="text"/></p> <p>TAFE NSW course number TAFE NSW course name Campus preference 1 Campus preference 2</p> <p><input type="text"/></p> <p>If you wish to package the above course with additional TAFE NSW courses, please nominate the courses below. You may only apply for one of the packages listed at <a href="http://www.studyintafe.edu.au">www.studyintafe.edu.au</a></p> <p>TAFE NSW course number TAFE NSW course name</p> <p>Second course <input type="text"/></p> <p>Third course <input type="text"/></p> <p><small>* Only available for some courses. See <a href="http://studyintafe.edu.au/courses">studyintafe.edu.au/courses</a></small></p>			

<b>C</b>	<b>TAFE NSW HIGHER EDUCATION COURSES</b>	Please indicate the TAFE NSW Higher Education course you wish to study and your preferred location. Refer to our website <a href="http://www.studyintafe.edu.au">www.studyintafe.edu.au</a>		
	<p>Starting month <input type="checkbox"/> February <input type="checkbox"/> July Start year <input type="text"/></p> <p>TAFE NSW course number TAFE NSW course name Campus preference 1 Campus preference 2</p> <p><input type="text"/></p>			

<b>D</b>	<b>DIPLOMA-TO-DEGREE (D2D) PACKAGES</b>	If you wish to apply for a Diploma-to-Degree (D2D) package, please nominate the university course below and complete a separate university application form. Application forms and information about partner universities and D2D courses are available at <a href="http://www.studyintafe.edu.au">www.studyintafe.edu.au</a>		
	<p>University course number University course name Campus preference 1 Campus preference 2</p> <p><input type="text"/></p> <p>University name <input type="checkbox"/> Charles Sturt University (CSU) <input type="checkbox"/> University of Canberra (UC) <input type="checkbox"/> Western Sydney University</p> <p><input type="checkbox"/> Australian Catholic University (ACU) <input type="checkbox"/> Southern Cross University (SCU) <input type="checkbox"/> The University of Newcastle (UoN) <input type="checkbox"/> University of Technology Sydney (UTS)</p>			

## SECTION 5 - EMERGENCY CONTACT DETAILS

Please provide the contact details of a family member or friend we can contact in an emergency. Students under 18 years of age must provide parent contact details.

Surname or Family Name	<input type="text"/>	Given Name(s)	<input type="text"/>
Number and Street	<input type="text"/>		
Suburb/Town/City	<input type="text"/>	Postcode/ZIP	<input type="text"/>
Country	<input type="text"/>	Relationship	<input type="text"/>
Home Phone Number (include country code)	+ <input type="text"/>	Mobile Phone Number (include country code)	+ <input type="text"/>
Email Address (an email address is mandatory so we can send them correspondence)	<input type="text"/>		

## SECTION 6 - VISA AND OVERSEAS STUDENT HEALTH COVER (OSHC)

Do you hold a current Australian visa?  Yes  No If yes, what visa type?  Expiry date (DD/MM/YYYY)  /  /

Where will you lodge your student visa application?  In Australia  Outside of Australia

Have you been refused a visa from any country including Australia for any reason?  Yes  No *If yes, you will be asked to provide full details and copies of any documents.*

Do you already have OSHC cover?  Yes  No If yes, name of current provider?  Expiry date (DD/MM/YYYY)  /  /

If no, please tick  the type of OSHC that you require:  Single  Couple  Family (one/both parents with one or more children)

## SECTION 7 - EDUCATION

### (a) Education summary

Please list details of your previous education and training (high school, tertiary) which will be used to assess your eligibility for your course of study. Please attach certified copies of full academic transcripts.

#### Highest qualification/level of study

Qualification (eg. A-Levels, Year 12, Diploma, Degree etc)	Institution name	Country	Year finished
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### (b) Current studies in Australia

Are you currently studying in Australia?  Yes  No *If yes, please complete the details below and provide a copy of your currently held electronic Confirmation of Enrolments*

Institution name  Course  Date started (DD/MM/YYYY)  End date (DD/MM/YYYY)

## SECTION 8 - RECOGNITION OF PRIOR LEARNING

Recognition of prior learning (RPL) is a process for giving candidates credit for skills, knowledge and experience gained through working and learning. It can be gained at any stage of their lives, through formal and informal learning, in Australia or overseas, through work or other activities such as volunteering.

Are you applying for RPL?  Yes  No *If yes, please provide certified copies of academic transcripts and details of courses e.g. syllabus documents, details and references on work experience*

## SECTION 9 - HOMESTAY AND ARRIVAL SERVICES

### (a) Students 18 years and over

Please tick  if you require:

- Homestay placement  
 Airport pickup

*If you have ticked either box, further information will be sent to you.*

### (b) Students under the age of 18 years

International students under 18 years of age must have appropriate accommodation and welfare arrangements for their period of study in Australia. Students under 18 years of age must have a NSW resident guardian/carer. Parents must nominate one of the following accommodation and welfare options:

- I will nominate a guardian who is a suitable relative resident in NSW who will act in matters relating to the welfare and progress of the child. For further details please refer to the Department of Immigration and Border Protection (DIBP) website [www.border.gov.au](http://www.border.gov.au)
- I request that TAFE NSW arrange Homestay, guardianship and airport pickup. Fees apply, see [www.studyintafe.edu.au/study/tafe/fees](http://www.studyintafe.edu.au/study/tafe/fees)

## SECTION 10 - DISABILITY SUPPORT

Do you have a disability that requires TAFE NSW to assist you in your learning environment?  Yes  No *Please refer to Terms and Conditions*

If yes, please provide details

## SECTION 11 - GENUINE TEMPORARY ENTRANT (GTE) ASSESSMENT

ALL APPLICANTS MUST COMPLETE THIS PART OF THE FORM

### About this section

This section helps TAFE NSW assess whether you meet the Australian Government's Genuine Temporary Entrant (GTE) criteria. It is important that the section is correctly completed and that all required documentation is attached. See [www.border.gov.au/StudyinginAustralia/Documents/direction-no-69.pdf](http://www.border.gov.au/StudyinginAustralia/Documents/direction-no-69.pdf)

If you (i) are applying for a student visa from outside Australia and (ii) you are required by DIBP to provide proof of funds with your visa application, you must then complete this section through a TAFE NSW Representative. Applicants from the following countries must also apply through a TAFE NSW representative: Bangladesh, China, Nepal and Sri Lanka. TAFE NSW may at its discretion require applicants from other countries also to apply through a representative. (Please check DIBP requirements at <https://www.border.gov.au/Trav/Visa-1/500->. Find TAFE NSW representatives at [www.studyintafe.edu.au](http://www.studyintafe.edu.au))

Offer letters will be issued only if TAFE NSW considers that you meet the GTE requirements. In addition to assessment of this section, TAFE NSW may interview you as part of the GTE assessment process.

### (a) Background

1. How did you find out about TAFE NSW? (if the space provided below is not enough please provide your answers on a separate sheet)


2. Have you read the TAFE NSW brochure or checked the TAFE NSW website?  Yes  No

What course do you want to study and why?


3. Why did you choose TAFE NSW over other providers in Australia or overseas?


Please name at least 2 providers (both overseas and within Australia)

4. Have you or your dependants had any previous visa application rejections?  Yes  No If so, by which country, when and for what reason? (Please attach refusal letter)

Country  Date (DD/MM/YYYY)  Reason

5. How many years since you last studied? If there is a gap in your studies please explain what you have been doing during this gap.


6. Please explain your plans after completion of your TAFE NSW studies.


7. Relationship status:  Single  Engaged  Married  De Facto  Separated  Divorced  Widowed

If married how long?

8. Do you have any dependants?

Yes  No If Yes, how many?  Will any dependants:  Travel to Australia  Remain at home

### (b) Funding of your studies

1. Are you aware of the living costs associated with your studies in Australia?  Yes  No  
Please see <https://www.border.gov.au/Trav/Visa-1/500->

2. Do you have access to sufficient funds to support you and your dependants (if any) for the TOTAL period of your stay in Australia?

This includes tuition fees, travel costs, living costs as outlined on the DIBP website: <https://www.border.gov.au/Trav/Visa-1/500->  Yes  No

Expense	Per person	Amount required in AUD	
Travel	Applicant	Return airfare to Australia	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Dependants	One return airfare to Australia per person	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Tuition	Applicant	Course fees for one academic year	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Dependant	Course fees for one academic year	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Living 12 months living costs	Applicant	\$19,830 per year	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Partner	\$6,940 per year	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
	Child	\$2,790 per year	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

3. What are the expected expenses for tuition fees for the entire duration of the course?


4. Who will be paying for your studies and living expenses while in Australia?  Self  Parent  Spouse  Bank (via a loan)

TAFE NSW Representative to complete

Satisfactory response

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

5. Please provide evidence of your/parents'/spouse's income or evidence of the approved bank loan.  
(Check the DIBP evidence requirements at [www.border.gov.au/Trav/Visa-1/500-](http://www.border.gov.au/Trav/Visa-1/500-))


6. Are you aware of and have you read the TAFE NSW fee refund policy? (see page 6 of this form)  Yes  No

7. Are you aware of the work restrictions while studying full-time in Australia?  
[www.border.gov.au/Trav/Visa-1/500-](http://www.border.gov.au/Trav/Visa-1/500-)  Yes  No

8. Do you have any relatives in Australia?  Yes  No If yes, please provide details of their names and relationship to you and immigration status (temporary resident, permanent resident, citizen)

Name	Relationship	Immigration status

9. Please indicate the type of accommodation you intend to live in while studying with TAFE NSW.

Homestay  Relative  Friend  Shared accommodation  Other (Please specify)

If you have pre-arranged accommodation please provide the address

Number and Street

Suburb/Town/City  Postcode/ZIP

Yes  No

Yes  No

Yes  No

Yes  No

Yes  No

### ASSESSMENT - TO BE COMPLETED BY THE TAFE NSW REPRESENTATIVE

1. Applicant's TAFE NSW course is related to their previous studies or employment  Yes  No
  2. Applicant has career goals and has researched the value of the TAFE NSW course to their future  Yes  No
  3. Applicant's knowledge of TAFE NSW, course, campus and living arrangements is satisfactory  Yes  No
  4. Applicant has a strong incentive to return to their home country and does not have strong incentive to remain in Australia  Yes  No
  6. Applicant has realistic expectations of costs for them and all their family members  Yes  No
  7. Applicant's previous visa and travel history is satisfactory  Yes  No
  - 8 Applicant has realistic expectations about their ability to find work and their likely income in their location  Yes  No
  9. I have checked the applicant's documents, including financial and academic documents, and verified copies are attached  Yes  No
  10. I consider that this applicant meets DIBP's Genuine Temporary Entrant (GTE) criteria  Yes  No  Recommend interview by TAFE NSW
- I therefore recommend that an offer be given to this applicant  Yes  No

I confirm that I have briefed the applicant and the applicant's parents (if applicant is under 18) on the Terms and Conditions relating to this application and that I have provided the applicant with relevant information on TAFE NSW and the course consistent with the requirements of the ESOS Act 2000 and the National Code 2007.

Signature of TAFE NSW Representative making recommendation

Print Name

Date (DD/MM/YYYY)  /  /

Are you a registered agent with TAFE NSW?  Yes  No

Branch Office

Phone Number (including country code) +

Email Address



### To apply

This application should be emailed to the preferred TAFE NSW Institute as listed below.

**Sydney TAFE** in partnership with Illawarra, Western and Riverina Institutes

intadmissions@tafensw.edu.au  
Phone: +61 2 9217 4106

**Western Sydney Institute**

wsi.international@tafensw.edu.au  
Phone: +61 2 9715 8700

**The Northern Sydney Institute** in partnership with Hunter and North Coast Institutes

nsi.international@tafensw.edu.au  
Phone: +61 2 9942 3539

**South Western Sydney Institute**

swsi.international@tafensw.edu.au  
Phone: +61 2 8713 6545

# TERMS AND CONDITIONS

Your application to enrol as an international student will be assessed by TAFE NSW. An offer will be issued to you only if you meet admission requirements, including academic, English language and student visa requirements as assessed by TAFE NSW.

TAFE NSW defines a study period as the following:

- > A standard Vocational semester consists of 2 terms, with a total of 18 teaching weeks.
- > A standard Higher Education semester consists of 2 terms, with a total of 15 teaching weeks.
- > English language courses are delivered in 5 week sessions.

All fees in these terms and conditions are shown in Australian Dollars (AUD).

## 1 REVIEW OF TUITION FEES

TAFE NSW reserves the right to review its fees and charges. If tuition fees are changed you will be required to pay the new fees from the commencement of the next semester. If you defer your course, you will be required to pay the fees applicable at your new commencement date.

Fee increases for students who have commenced and re-enrol in the same course or a new course within a package of courses will be limited to a maximum of 10 percent of the original fee.

## 2 VARIATION OF TUITION FEES

### I. Vocational courses

If you are required to repeat units or to re-sit assessments during the standard duration of your course (as indicated by your e-Confirmation of enrolment), then additional fees may apply. The additional fees will be the same as those applicable to domestic students repeating units or re-sitting assessments.

If you extend the original duration of your course or are granted a variation to your study load due to recognition of prior learning, if the number of hours of study is less than 50 percent of a standard semester load a pro-rata fee will apply. However, if the number of hours of study is equal to or more than 50 percent of a standard semester load, a full semester fee will apply.

### II. Higher Education courses

If in a semester you are approved to enrol in less than a standard semester load, fees will be charged on a per-subject basis.

Such approvals will be given only where you obtain recognition of prior learning or are exempted from certain subjects in a semester or where your study load is reduced as part of an academic intervention strategy.

## 3 TAFE NSW VOCATIONAL, HIGHER EDUCATION AND PACKAGED PROGRAMS

### I. Payment of fees

- > New students must pay the registration fee, English language tuition fee (if applicable), Overseas Students Health Cover (OSHC) for the length of the visa, and the course tuition fees by the due date stated in the letter of offer. This must be paid prior to the start of the course.
- > If a TAFE NSW Diploma is packaged with a Higher Education course then students will be required to pay a non-refundable course fee of \$4,500. This fee will be used towards the Higher Education component of their package.
- > The following table shows the payment arrangements before commencement for new students for Vocational or Higher Education courses or packages of English language, Vocational and/or Higher Education courses.

STUDY OPTIONS	FIRST PAYMENT	DUE DATE	SECOND PAYMENT	DUE DATE
VET only	One semester* of VET tuition fees	As per statement of fees	Not applicable	Not applicable
<b>COMBINED</b> English language 25 weeks or less + VET	Full English language tuition fees + \$2,000 VET tuition fees <i>(students studying less than 10 weeks of English must pay one semester of VET tuition fees)</i>	As per statement of fees	Balance of semester's VET tuition fees if applicable	3 weeks before VET course commencement
<b>COMBINED</b> English language more than 25 weeks + VET	Maximum of 50 percent of the total English language tuition fees + \$2,000 VET tuition fees	As per statement of fees	Balance of English tuition fees	2 weeks before the second study period
			Balance of semester's VET tuition fees	3 weeks before VET course commencement
<b>COMBINED</b> VET + TAFE NSW Higher Education	One semester* of VET tuition fees + \$4,500 non-refundable Higher Education tuition fees	As per statement of fees	Balance of semester's Higher Education tuition fees	3 weeks before Higher Education course commencement
<b>COMBINED</b> English language 25 weeks or less + VET + TAFE NSW Higher Education	Full English language tuition fees + \$2,000 VET tuition fees <i>(students studying less than 10 weeks of English must pay one semester of VET tuition fee)</i> + \$4,500 non-refundable Higher Education tuition fees	As per statement of fees	Balance of semester's VET tuition fees if applicable	3 weeks before VET course commencement
			Balance of semester's Higher Education tuition fees	3 weeks before Higher Education course commencement
<b>COMBINED</b> English language more than 25 weeks + VET + TAFE NSW Higher Education	Maximum of 50 percent of the total English language tuition fees + \$2,000 VET tuition fees + \$4,500 non-refundable Higher Education tuition fees	As per statement of fees	Balance of English tuition fees	2 weeks before the second study period
			Balance of semester's VET tuition fees	3 weeks before VET course commencement
			Balance of semester's Higher Education tuition fees	3 weeks before Higher Education course commencement
TAFE NSW Higher Education only	One semester of Higher Education tuition fees	As per statement of fees	Not applicable	Not applicable
<b>COMBINED</b> English language 25 weeks or less + TAFE NSW Higher Education	Full English language tuition fees + \$4,500 non-refundable Higher Education tuition fees <i>(students studying less than 10 weeks of English must pay one semester of Higher Education tuition fees)</i>	As per statement of fees	Balance of semester's Higher Education tuition fees	3 weeks before Higher Education course commencement
<b>COMBINED</b> English language more than 25 weeks + TAFE NSW Higher Education	Maximum of 50 percent of the total English language tuition fees + \$4,500 non-refundable Higher Education tuition fees	As per statement of fees	Balance of English tuition fees	2 weeks before the second study period
			Balance of semester's Higher Education tuition fees	3 weeks before Higher Education course commencement

\* 50 percent of tuition fees will be charged for courses less than 12 months duration and more than 6 months duration.

# TERMS AND CONDITIONS

- > Tuition fees for Higher Education or vocational and packaged programs are payable within 4 weeks of receipt of an offer to study at a TAFE NSW Institute. If you apply within 4 weeks of the course commencement date, the fees are payable within 7 days of receipt of the offer letter.
- > Continuing English language students (with offers of more than 25 weeks) must pay the balance of their tuition fee for their English language course of study by the due date on their additional fee statement (2 weeks before the commencement of the next study period) or a late payment fee of \$200 will apply. Failure to pay the fees may lead to cancellation of enrolment. Academic results will be withheld when fees are outstanding.
- > Continuing Higher Education and/or vocational course students must pay the tuition fee for their next study period by the due date on their fee statement (2 weeks before the commencement of the next study period) or a late payment fee of \$200 will apply. Failure to pay the fees may lead to cancellation of enrolment. Academic results will be withheld when fees are outstanding.

## II. Change of course/campus and fees

- > Once an electronic Confirmation of Enrolment (eCoE) has been issued to you and you wish to change your course or campus before or during the course period, an application to change course/campus must be lodged with TAFE NSW. Approval of the application is not guaranteed.
- > Different tuition fees may apply for the same/different course at same/different colleges. Where a change of course/campus is approved, either within a TAFE NSW Institute or at another TAFE NSW Institute, and a higher tuition fee applies for the same/different course at the same/second campus, you must pay any difference in the fees applicable before you can enrol in the same/second course/campus.
- > If a lower fee applies for the same/different campus/course at the same/second campus, you can either apply for a refund of the excess fee or the excess will be carried forward as a credit to next semester fee.

## III. Refund policy for Higher Education or Vocational Course only or Higher Education or Vocational Course component of a packaged program

- > This refund policy will apply only when TAFE NSW has issued you with an eCoE, regardless of whether you have or have not submitted your application for a student visa.
- > There is no refund for days designated as Australian/NSW public holidays.
- > Processing fee, application/registration fee, accommodation placement fee (including guardianship arrangement) and airport pick-up fee are not refundable.
- > The tuition fee of \$4,500 paid towards the TAFE NSW Higher Education component of a package is non-refundable upon the acceptance of the offer, except in the case of a visa refusal.

### Tuition fees paid are not refundable if:

- > A student fails to comply with the conditions of enrolment at TAFE NSW Institute.
- > A student breaches any of the visa requirements of his or her visa as imposed by the Australian Government.
- > A student requests a transfer to another provider prior to the completion of 6 months of their principal course in TAFE NSW and this request is not approved.
- > A student withdraws from their vocational course on or after the commencement date of the course of study.
- > A student withdraws from their higher education course after the relevant census date. Census dates are listed in the Higher Education calendar [www.tafensw.edu.au/courses/tafe-nsw-degrees/academic-calendar](http://www.tafensw.edu.au/courses/tafe-nsw-degrees/academic-calendar)
- > A student/parent provides false or misleading information (unless a refund is applicable under the ESOS Act).

### Part or whole of the tuition fees paid are refundable under the following circumstances:

- > If your application for a visa to study in TAFE NSW is refused before commencing a course, then a deduction of \$300 or 5 percent of the tuition fees paid, whichever is the lesser, will apply.
- > If you commence a TAFE NSW course before your student visa application has been processed and it is subsequently rejected, a pro-rata refund of tuition fees paid will be made.
- > TAFE NSW will refund 90 percent of the tuition fees paid if you withdraw from your Higher Education and/or vocational course 4 weeks (28 days) or more before course semester commencement.
- > TAFE NSW will refund 80 percent of the tuition fees paid if you withdraw from your Higher Education and/or vocational course within the final 4 weeks (28 days) before the course semester commencement.
- > TAFE NSW will refund 75 percent of the tuition fees paid for a vocational course where you:

- (a) Receive an offer for an undergraduate course which is not offered by TAFE NSW Higher Education in an Australian university immediately following the completion of the NSW Higher School Certificate; and
- (b) Withdraw from the course no later than 14 days after the start date to take up your place in a higher education degree course.

- > TAFE NSW will refund pro-rata tuition of the vocational course fees paid from the date of becoming an Australian permanent resident, minus a \$300 processing fee if you have been granted permanent residency after your application and before or during a TAFE NSW course.
- > TAFE NSW will refund pro-rata tuition of the vocational course fee paid from the date of becoming a temporary resident, minus a \$300 processing fee and minus any temporary resident tuition fees if you have been granted temporary residency after your application and before or during a TAFE NSW course.
- > TAFE NSW will refund 50 percent of the tuition fee paid for a Higher Education course if you withdraw from the course on or after the course commencement but before the relevant census date.
- > TAFE NSW will refund 100 percent of tuition fees paid of the Higher Education course, less the \$300 processing fee, if you become a permanent resident on or before the relevant census date. TAFE NSW will not refund any tuition fees paid of the Higher Education course if you become a permanent resident after the relevant census date.
- > TAFE NSW will refund pro-rata tuition fees paid of the Higher Education course from the date of becoming a temporary resident, minus a \$300 processing fee, if you have been granted temporary residency after your application and before or during a TAFE NSW course on or before the relevant census date. TAFE NSW will not refund any tuition fees paid of the Higher Education course if you become a temporary resident after the relevant census date.

## IV. Refund Procedures

- > You must complete a TAFE NSW Refund Application Form and attach all supporting documents. The Refund Application Form is available for download from [www.studyintafe.edu.au](http://www.studyintafe.edu.au)
- > Your refund will be processed within 4 weeks of receipt of your completed refund application if all the required documents are provided. Should TAFE NSW withdraw a location/course the student has enrolled in, the refund will be processed within 2 weeks. A written statement will be provided to the student to explain how the refund is calculated.
- > If you are returning home, TAFE NSW may access VEVO to confirm your location prior to processing the refund.

## V. Deferrals

- > In a package offer if you do not reach the level of English specified in the letter of offer for the vocational/Higher Education course, you may defer commencement of your Higher Education and/or vocational course until the next available intake for that course. However, if you withdraw from that course, TAFE NSW will refund tuition fees paid for the vocational course minus a \$300 processing fee.
- > If you obtain a deferral of the Higher Education and/or vocational component of your combined packaged course and fail to enroll on the deferred start date the following will apply:
  - If you requested a deferral 4 weeks (28 days) or more before the original course start date then 90 percent of the tuition fees paid will be refunded.
  - If you requested a deferral within the final 4 weeks (28 days) before the original course start date then 80 percent of the tuition fees paid will be refunded.
  - If you requested a deferral after the commencement of your original course you will not be eligible for a refund.
  - If you have not requested a deferral within 2 months of the start date of your course, tuition fees paid will be forfeited.
  - If there is an increase in course fees for the deferred start date you will be liable to pay the new semester tuition fees in order for the new eCoE to be issued.

## VI. Suspensions

- > If you obtain a suspension to your enrolment after the commencement of the semester, a pro-rata transfer of the remainder of the current semester's tuition fee may be granted. The fee transferred, if any, will be held towards tuition for the semester that you are returning to as an international student. You will be required to pay any balance prior to resuming the studies. If you decide not to recommence studies, or you recommence the course as a temporary or permanent resident, no refund of the fees transferred will be made.



# TERMS AND CONDITIONS

## 4 TRANSFERS

### I. Transfer to a TAFE NSW Higher Education Course

- TAFE NSW will transfer the tuition fees from your vocational course to a TAFE NSW Higher Education course if you withdraw from the vocational course and enrol in the TAFE NSW Higher Education course within 14 days after the semester commencement.

### II. Transfer between TAFE NSW Higher Education Colleges for Higher Education or TAFE NSW Institutes for Vocational Courses

- Once an eCoE has been issued to you, you must remain enrolled in the Higher Education or vocational course for at least one semester at the TAFE NSW Institute stated in your offer of enrolment. An application for a change of college before completion of one semester will be approved only in exceptional circumstances.

## 5 TAFE NSW ENGLISH LANGUAGE COURSE FEES AND REFUNDS

### I. Payment of Fees

- New students must pay the application fee, English language tuition fee (as applicable) and Overseas Students Health Cover (OSHC) for the length of the visa by the due date stated in the letter of offer. This must be paid prior to the start of the course.

STUDY OPTIONS	FIRST PAYMENT	DUE DATE	SECOND PAYMENT	DUE DATE
English language 25 weeks or less	Full English language tuition fee	As per statement of fees	Not applicable	Not applicable
English language more than 25 weeks*	Maximum of 50 percent of the total English language tuition fee	As per statement of fees	Balance of English tuition fees	2 weeks before the second study period*

\* English language courses over 25 weeks the study period is 10 weeks.

### II. Transfer of Fees

- If you complete your English course at TAFE NSW earlier than expected and there is a further general English course available at the centre, any remaining fees will be applied to the new course. If you enrol immediately in a TAFE NSW vocational course, the remainder of your paid English tuition fees will be transferred to the TAFE NSW course.
- If you are accepted into a TAFE NSW course before you complete your English course, we will transfer to that course the remainder of your paid fees as at the end of the English course session/term in which you are enrolled at the time of transfer. No fees will be transferred to other institutions or persons.

### III. Refund Procedures

- All applications for refunds must be made in writing and must contain the eCoE form, receipt for course fees and certified copies of any supporting documentation. Applications for refund can be found on our website: [www.studyintafe.edu.au](http://www.studyintafe.edu.au)
- No refund will be paid to a third party unless the student indicates the name, address and bank account details of the person to whom the refund should be paid. If these details are not provided, the refund will be sent to the student's address as indicated in Part 1 of the application form or the refund form.

### IV. Refund Policy for TAFE NSW English Language Courses

- A \$100 processing fee applies to all refunds except when a student visa is refused.
- Course fee refunds are calculated from the date a written refund application is received only, on the following basis:
  - The English Language Centre will refund 100 percent of the English language course fee paid if your application for a visa to study in Australia is rejected.
  - The English Language Centre will refund 100 percent of the English language course fee paid if the course you have enrolled in is cancelled by TAFE NSW.
  - The English Language Centre will refund 90 percent of the English language course fee paid if you withdraw from the course 4 weeks (28 days) or more before the commencement date of the course of study.
  - The English Language Centre will refund 80 percent of the English language course fee paid if you withdraw within the final 4 weeks (28 days) before the commencement date of the course of study.
- There will be no course fee refund on or after the commencement date of the course of study.
- If you provide TAFE NSW with false or misleading information or documents, or breach your visa conditions, no refund will be made. For visa conditions please refer to: [www.border.gov.au/Trav/Stud/More/Visa-conditions/visa-conditions-students](http://www.border.gov.au/Trav/Stud/More/Visa-conditions/visa-conditions-students)
- There is no refund for days designated as Australian/NSW public holidays.
- The processing fee, application fee, accommodation placement fee (including guardianship arrangement) and airport pick-up fee are not refundable.

## 6 OVERSEAS STUDENTS HEALTH COVER (OSHC)

- All international students are required to pay the visa length OSHC for themselves and all dependent members of their family staying with them in Australia.

- If you are currently studying in Australia and wish to renew your membership with your provider by yourself, you must provide a copy of your health fund membership records showing your name, membership number, OSHC provider and start date/end date of policy. You should be aware of the benefits/coverage you purchase if you make your own arrangements.
- TAFE NSW receives a commission from the health insurance provider for processing your OSHC payment.

## 7 INFORMATION REGARDING A DISABILITY (SECTION 10 OF THE APPLICATION)

- If you have a disability, relevant information is requested to establish whether you require the provision of additional services or facilities not required by students who do not have a disability.
- After consideration of your requirements, if the provision of these services or facilities would impose "unjustifiable hardship", for example, a very high cost on TAFE NSW, your enrolment may be refused or additional fees may apply. You will be advised in writing of our decision.
- The provision of additional services or facilities should not be seen as a guarantee of successful completion of a course. TAFE NSW reserves the right to terminate a student's enrolment if the provision of reasonable adjustment is unsuccessful and further provision of services or facilities is determined as unjustifiable hardship.

## 8 PROVIDER DEFAULT

- If TAFE NSW is unable to deliver the accepted course at the agreed location, you will be offered a refund of the unused portion of the pre-paid fees. The refund will be paid to you within 2 weeks from the day you are advised of the course cancellation. Alternatively, you may be offered enrolment in another course/location by TAFE NSW.
- If an alternative course/location is offered, you have the right to choose whether you would prefer a refund of the unused course fees paid or to accept the place in the new course/location. If you choose to accept the new course/location, TAFE NSW will ask you to sign the acceptance of offer for the new course/location. In this case, the obligations of TAFE NSW would be discharged.

## 9 EXPECTATIONS OF TAFE NSW

### TAFE NSW will:

- Provide the student with the same level of instruction and educational services as normally provided to other students enrolled at TAFE NSW.
- Provide an orientation program for the student.
- Monitor the welfare of the student and provide counselling and ongoing support while the student is enrolled at TAFE NSW.
- Appoint one or more TAFE NSW staff members to act as the point of contact for students who have access to up-to-date details of TAFE NSW's support services for students.
- Pay commission to an agent registered with TAFE NSW who submits the student's application.
- Monitor, record and assess the course progress of each student for the course in which the student is enrolled, as per the requirements of the National Code. Please refer to the following website: [internationaleducation.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/National-Code/nationalcodepartd/Pages/ExplanatoryguideD10.aspx](http://internationaleducation.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/National-Code/nationalcodepartd/Pages/ExplanatoryguideD10.aspx)

# TERMS AND CONDITIONS

## 10 EXPECTATIONS OF STUDENTS AND PARENTS

The student (and parent if the student is under 18 years of age) so far as relevant, will ensure the student complies with the following:

- > Must obtain a student visa and comply with student visa requirements.
- > Must commence their enrolment on the date stated on the eCoE and if this is not possible, notify TAFE NSW in writing within 24 hours of the start date on the eCoE.
- > Is subject to the requirements of the National Code and must comply with TAFE NSW enrolment conditions and requirements in respect of international students.
- > For Vocational courses must meet TAFE NSW course requirements and meet the requirements of DE-DIBP Course Progress policy – refer to [www.studyintafe.edu.au/study/tafe/documents-and-forms](http://www.studyintafe.edu.au/study/tafe/documents-and-forms) for the policy and procedures.
- > For Higher Education courses must meet TAFE NSW course requirements and meet the requirements of TAFE NSW Higher Education Course Progress policy – refer to website [www.studyintafe.edu.au/study/tafe/documents-and-forms](http://www.studyintafe.edu.au/study/tafe/documents-and-forms) for policy and procedure.
- > Must not engage in any activity that may endanger their safety or the safety of any other person.
- > Must ensure requirements are met and maintained for accommodation and welfare arrangements for students under 18 years of age.
- > Must pay the required fees when an offer of placement is accepted and fees owing before the commencement of each semester or any date agreed by TAFE NSW.
- > Must notify TAFE NSW immediately if they wish to defer/suspend/withdraw from their course, or there are any changes to their visa status.
- > Must notify the International Student Coordinator at their TAFE NSW Institute of their residential address, mobile phone number and email address within 7 days of arrival and of any changes to these within 7 days of any change.

## 11 DISCLAIMER

TAFE NSW does not represent or guarantee that the student will:

- > Be accepted for enrolment at a specific TAFE NSW college
- > Successfully complete studies undertaken
- > Gain entry into further tertiary studies.

TAFE NSW accepts no liability for any unexpected interruption in services through events such as staff strikes, electrical failure, floods and other

similar events and which cause a cancellation of classes. Fee refunds will not be provided for classes missed due to such events.

## 12 COMPLAINTS PROCEDURE

- > The complaints procedure contained in these terms and conditions of enrolment is available to a student in the event of a grievance in relation to a claimed refund. However, this agreement and the availability of complaints and appeals processes does not remove the student's right to take further action under Australia's consumer protection laws or pursue other legal remedies.
- > If the student has a complaint about the services provided by TAFE NSW, attempts should be made to resolve the problem with relevant staff before lodging a written complaint.
- > Full details of the complaints and appeals procedure is available at [www.studyintafe.edu.au/study/tafe/documents-and-forms](http://www.studyintafe.edu.au/study/tafe/documents-and-forms)
- > So far as possible relevant complaints will be handled upon the same basis as complaints from a student or parent ordinarily resident in NSW.

## 13 BREACH OF TERMS AND CONDITIONS

- > Any breach of terms and conditions may result in the termination of the student's enrolment and may affect the student's visa.

## 14 TAFE NSW DECLARATION

- > Personal information you supply and consent to being contacted about is to be used by TAFE NSW in connection with an application for a student to study in NSW. Provision of information is voluntary but, if not provided, the application may be hindered.
- > TAFE NSW will not disclose personal information to outside parties, other than as provided in the application form, unless required by law, you consent or it is needed to prevent serious threat to a person's health or safety. You can access and correct your personal information by contacting TAFE NSW.

## 15 STUDENT DECLARATION (if you are under the age of 18 this declaration must also be signed by your parent or guardian)

- > I/We declare that all information provided with this application form is correct and that I/we have read and understand and agree to be bound by the Terms and Conditions relating to this application (pages 5-8 of this application form).
- > I/We agree that in the event that false, inaccurate or misleading information is provided, TAFE NSW reserves the right to cancel the enrolment.
- > I/We understand that the signed acceptance form, sent by TAFE NSW with an offer letter, will constitute a written agreement between the student and TAFE NSW for the purpose of the ESOS Act 2000 and the National Code 2007.
- > I/We agree to pay the applicable tuition fees set out on [www.studyintafe.edu.au](http://www.studyintafe.edu.au) prior to the commencement and subsequent semesters of the nominated studies. Additionally I/we agree to be jointly or severally liable to the debt arising from fees owing.
- > I/We agree that when I/the student am/is accepted for enrolment in a TAFE NSW college, I/we must comply with and ensure that the student complies with the terms and conditions of enrolment and the TAFE NSW Student Discipline Policy.
- > I/We understand and consent that personal information provided by the student to TAFE NSW may be made available to the health

insurance provider, to Commonwealth and State agencies and University Education Partners, pursuant to obligations under the ESOS Act 2000 and the National Code of Practice 2007 and to any contractor(s) engaged by TAFE NSW to provide advice or services in connection with any aspect of TAFE NSW's international students program or operation. Information about my studies may be made available at the discretion of TAFE NSW to any contractor(s) engaged by TAFE NSW.

- > I/We give consent for TAFE NSW to obtain the student's Visa Entitlement Verification Online (VEVO) information from DIBP for the purposes of verifying any information provided by me to TAFE NSW in connection with my application, enrolment, payment of fees and visa matters.
- > I/We hereby consent to being contacted in connection with this application and any subsequent enrolment by text message, email or other electronic means and note that I/we may, at any time, opt out of being contacted by any such electronic means by contacting TAFE NSW and so advising.
- > I/We agree that if there is any difference in meaning of provisions of the English version and any translated version of this form or the terms and conditions provided to me/us, the English version is to prevail.

Student Signature

Print Name

Date (DD/MM/YYYY)  /  /

Parent Signature

Print Name

Date (DD/MM/YYYY)  /  /

# Term dates 2017

## Certificate and diploma courses

<b>Term 1 (February intake)</b>	30 January – 9 April	<b>Term 3 (July intake)</b>	10 July – 17 September
<b>Autumn vacation</b>	10 April – 23 April	<b>Spring vacation</b>	18 September – 2 October
<b>Term 2 (April* intake)</b>	24 April – 18 June	<b>Term 4 (September* intake)</b>	3 October – 26 November
<b>Winter vacation</b>	19 June – 9 July	<b>Summer vacation</b>	11 December – to be advised

\*Only available for some courses. See [studyintafe.edu.au/courses](http://studyintafe.edu.au/courses)

## Degree courses

Semester 1 (February intake)		Semester 2 (July intake)	
<b>Term 1</b>	20 February – 7 April	<b>Term 3</b>	24 July – 24 September
<b>Autumn vacation</b>	8 April – 21 April	<b>Spring vacation</b>	25 September – 6 October
<b>Term 2</b>	22 April – 16 June	<b>Term 4</b>	7 October – 17 November
<b>Winter vacation</b>	17 June – 14 July	<b>Summer vacation</b>	18 November – 9 February 2018

## English language courses

New students can start on Monday of any week, although at some centres, sessions start every five weeks.

<b>Session 1</b>	3 January – 3 February	<b>Session 6</b>	26 June – 28 July
<b>Session 2</b>	6 February – 10 March	<b>Session 7</b>	31 July – 1 September
<b>Session 3</b>	13 March – 13 April	<b>Session 8</b>	4 September – 6 October
<b>Session 4</b>	18 April – 19 May	<b>Session 9</b>	9 October – 10 November
<b>Session 5</b>	22 May – 23 June	<b>Session 10</b>	13 November – 15 December

Note: There are two semesters per calendar year.



TAFE NSW has made every reasonable effort to ensure the information in this Guide is accurate (August 2016). Changes to courses, fees and dates may occur. Always check [www.studyintafe.edu.au](http://www.studyintafe.edu.au) for the latest information.

## TAFE NSW

for all your study needs:

- > English Language Intensive Courses for Overseas Students (ELICOS)
- > Vocational courses
- > Degrees



**ONLINE**

[www.studyintafe.edu.au](http://www.studyintafe.edu.au)



CRICOS Provider Name:  
TAFE NSW - Technical and Further Education Commission

CRICOS Provider Code: 00591E

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Agent representative stamp