

# Melbourne Polytechnic 2016 International Student Course Guide



**RISE  
TO THE  
TOP**

[www.melbournepolytechnic.edu.au](http://www.melbournepolytechnic.edu.au)

# 2014 AWARDS

## VICTORIAN INTERNATIONAL EDUCATION AWARDS (VICTORIAN GOVERNMENT INITIATIVE)

Melbourne Polytechnic	Winner	Excellence in International Education
Withitaport (Anne) Sangprakong	Finalist	International Student of the Year - Higher Education
Yuliana Sari	Finalist	International Student of the Year - Vocational and Education Training

## 2014 SAVOUR AUSTRALIA™ RESTAURANT & CATERING: HOSTPLUS AWARDS FOR EXCELLENCE!

Melbourne Polytechnic, St Georges Restaurant	Finalist	Restaurant in a Training Institute category
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## 2014 STUDENT AWARDS

Carlos Fojo Borrelli	Gold Medal	Redesign a P&G Branded Product category Southern Cross Packaging Design Competition
Amber Bauwden	Winner	Emerging Leaders Award Royal Agricultural Society of Victoria
Amanda Camilleri	Gold Medal	Rooms by Design category Grand Designs Live Home Show
Adelle Carr	Gold Medal	Best Overall Dessert - Dessert Patisserie category Fonterra Proud to be a Chef competition
Jyothi Forman	Winner	'Apprentice of the Year' Nathan Cameron Perpetual Trophy Nationwide Jewellers
	Gold Medal	Jewellery category WorldSkills Australia - National Competition
Eleanor Hawke	Gold Medal	Jewellery - Victorian Country Region WorldSkills Australia - Regional Competition
	Gold Medal	Jewellery - Melbourne Region WorldSkills Australia - Regional Competition
Jacqui Hogan	Winner	Australian Student Photographer of the Year Canon AIPP Australian Professional Photographer of the Year Awards
Connor McGrath	Winner	Brian Morrison Award Building Design Awards



Information correct at August 2015 © MELBOURNE POLYTECHNIC

 Quality ISO 9001 SANGLOBAL	 Nationally Recognised Training	 State Government Victoria	 <b>MELBOURNE POLYTECHNIC</b>
National Provider No. 3075		[3001][I0][190815][B]	
CRICOS Provider 007246			

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# WELCOME



## Welcome to Melbourne Polytechnic

- an Australian education and training provider offering a diverse and exciting mix of industry-oriented programs giving you the power to RISE TO THE TOP through innovative, hands-on practical skills training and modern theoretical learning. Melbourne Polytechnic is a government accredited institution and a vibrant and dynamic destination for international students.

Melbourne Polytechnic has been delivering practical and professional education to the northern suburbs of Melbourne for over 100 years from trade beginnings as Collingwood Tech through to NMIT. Throughout the last decade as NMIT, we have adopted pathways and programs that are progressive in today's education market, offering students a career-focused holistic learning experience.

Melbourne Polytechnic offers you the perfect combination of higher learning and vocational learning from teachers with real world experience and expertise. Combining local knowledge with a global perspective, we provide first-class training and education within a comfortable and modern learning environment.

Each year, Melbourne Polytechnic welcomes a large number of students from all around the world to its many campuses and in 2014 we were recognised by the Victorian Government with the Excellence in International Education - TAFE award.

Studying at Melbourne Polytechnic and living in Melbourne is a rich, rewarding and life-changing experience. This guide is designed to help you take the first step on your path to your chosen career.

We look forward to welcoming you to Melbourne Polytechnic!

**Rob Wood**  
Chief Executive Officer

## International

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77 St Georges Rd, Preston, Victoria  
AUSTRALIA 3072






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### Connect with Melbourne Polytechnic

[www.melbournepolytechnic.edu.au](http://www.melbournepolytechnic.edu.au)

-  [www.facebook.com/MelbournePolytechnic](http://www.facebook.com/MelbournePolytechnic)
-  @MelbPoly      [twitter.com/MelbPoly](https://twitter.com/MelbPoly)
-  @MelbPoly      [instagram.com/melbpoly/](https://www.instagram.com/melbpoly/)
-  [www.youtube.com/user/melbpoly](http://www.youtube.com/user/melbpoly)
-  [plus.google.com/+MelbournePolytechnic/posts](https://plus.google.com/+MelbournePolytechnic/posts)

# ACADEMIC CALENDAR 2016

## ELICOS:

- 4 January - 29 January
- 25 January - 26 February
- 29 February - 1 April
- 18 April - 20 May
- 23 May - 24 June
- 11 July - 12 August
- 15 August - 16 September
- 3 October - 4 November
- 7 November - 9 December





## International Student Orientation:

<b>Semester 1</b>	Thursday 4 February
<b>Semester 2</b>	Monday 11 July

## Term Dates – VET:

<b>Semester 1</b>	8 February – 24 March 11 April – 24 June
<b>Semester 2</b>	11 July – 16 September 3 October – 9 December

## Term Dates – Higher Education:

<b>Semester 1</b>	22 February – 23 March 4 April – 24 June
<b>Semester 2</b>	18 July – 2 September 12 September – 18 November

## Tuition Fee Due Dates:

<b>Semester 1</b>	15 January 15 April
<b>Semester 2</b>	15 June 15 September

## Public Holidays:

<b>New Year's Day</b>	Friday 1 January
<b>Australia Day</b>	Tuesday 26 January
<b>Labour Day</b>	Monday 14 March
<b>Good Friday</b>	Friday 25 March
<b>Easter Saturday</b>	Saturday 26 March
<b>Easter Monday</b>	Monday 28 March
<b>ANZAC Day</b>	Monday 25 April
<b>Queen's Birthday</b>	Monday 13 June
<b>Melbourne Cup Day</b>	Tuesday 1 November
<b>Christmas Day</b>	Sunday 25 December
<b>Boxing Day</b>	Monday 26 December



# COURSES FOR INTERNATIONAL STUDENTS 2016

CRICOS Code	Course	Campuses	Course Start Date	Course Duration	Tuition Fee (\$AU total fee)	Tuition Fee (\$AU per year)
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## ENGLISH LANGUAGE

010061D	English Language Intensive Course for Overseas Students (ELICOS)	CW	8 intakes per year	minimum 5 weeks	300 per week	-
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## BEAUTY AND HAIRDRESSING

076460K	Certificate III in Beauty Services*	CW	Feb   Jul	6 months	6,750	6,750
076458D	Certificate IV in Beauty Therapy*	CW	Feb   Jul	6 months	6,750	6,750
076459C	Diploma of Beauty Therapy*	CW	Feb   Jul	6 months	6,750	6,750
078534C	Certificate III in Hairdressing*	PR   CW	Feb   Jul	1 year	13,500	13,500
078523F	Certificate IV in Hairdressing*	PR   CW	Feb   Jul	6 months	6,750	6,750

## BUSINESS

tbc	Certificate IV in Accounting*	PR	Feb   Jul	6 months	6,200	6,200
tbc	Diploma of Accounting*	PR	Feb   Jul	6 months	6,200	6,200
087072J	Certificate IV in International Trade*	PR	Feb	6 months	6,200	6,200
087344A	Diploma of International Business*	PR	Jul	6 months	6,200	6,200
087363J	Diploma of Marketing*	PR	Feb	6 months	6,200	6,200

## BUSINESS - HIGHER EDUCATION

083132A	Master of Professional and Practicing Accounting	PR	Feb   Jul	2 years	36,000	18,000
070938C	Bachelor of Accounting	PR	Feb   Jul	3 years	46,800	15,600
074676K	Bachelor of Business	PR	Feb   Jul	3 years	46,800	15,600
061399M	Bachelor of Hospitality Management	PR	Feb   Jul	3 years	46,800	15,600
074856F	Bachelor of Information Technology	PN	Feb   Jul	3 years	49,200	16,400

## COMMUNITY, HEALTH AND WELLBEING

078388G	Certificate III in Aged Care*	PR	Feb   Jul	6 months	5,500	5,500
078631B	Diploma of Community Services Work*	PR	Feb   Jul	2 years	24,800	12,400
082863G	Diploma of Early Childhood Education and Care*	PR	Feb   Jul	1.5 years	18,600	12,400
078296A	Certificate IV in Massage Therapy Practice*	PR	Feb	6 months	6,550	6,550
078297M	Diploma of Remedial Massage*	PR	Jul	1 year	13,100	13,100

\* Nationally recognised training qualification

**CAMPUS KEY**
**CW** Collingwood

**EP** Epping

**FF** Fairfield

**HB** Heidelberg

**PN** Prahran

**PR** Preston

CRICOS Code	Course	Campuses	Course Start Date	Course Duration	Tuition Fee (\$AU total fee)	Tuition Fee (\$AU per year)
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**CREATIVE ARTS – HIGHER EDUCATION**

061836F	Bachelor of Illustration	<b>FF</b>	Feb	3 years	49,200	16,400
074625K	Bachelor of Music	<b>FF</b>	Feb	3 years	52,800	17,600
074624M	Bachelor of Music Industry	<b>FF</b>	Feb	3 years	49,200	16,400
062540C	Bachelor of Writing and Publishing	<b>FF</b>	Feb	3 years	46,800	15,600

**DESIGN**

073170M	Diploma of Building and Construction (Building)*	<b>PR</b>	Feb	2 years	26,000	13,000
087707A	Advanced Diploma of Building Design (Architectural)*	<b>PR   EP</b>	Feb   Jul	2 years	26,000	13,000
080803B	Diploma of Engineering Technology – civil stream*	<b>PR   EP   HB</b>	Feb   Jul	1 year	12,600	12,600
080804A	Advanced Diploma of Engineering Technology – civil stream*	<b>PR   EP   HB</b>	Feb   Jul	1 year	12,600	12,600
084382G	Certificate IV in Interior Decoration*	<b>PR   PN</b>	Feb	1 year	12,400	12,400
084395C	Diploma of Interior Design and Decoration*	<b>PR   PN</b>	Feb	1 year	12,400	12,400

**EDUCATION – HIGHER EDUCATION**

073527J	Bachelor of Education (Early Years)	<b>PR</b>	Feb	4 years	65,600	16,400
074620D	Diploma of Tertiary Studies	<b>PR</b>	Feb	1 year	15,600	15,600

**ENGINEERING**

086601G	Diploma of Information Technology*	<b>PR</b>	Feb   Jul	1 year	11,900	11,900
086752D	Advanced Diploma of Computer Systems Technology*	<b>PR</b>	Feb   Jul	1 year	11,900	11,900
062063E	Certificate III in Locksmithing*	<b>HB</b>	Feb	1.5 years	21,750	14,500
080803B	Diploma of Engineering Technology – locksmithing stream*	<b>HB</b>	Jul	6 months	7,250	7,250
080804A	Advanced Diploma of Engineering Technology – mechanical stream*	<b>HB   PR   EP</b>	Feb   Jul	2 years	25,200	12,600

\* Nationally recognised training qualification

# COURSES FOR INTERNATIONAL STUDENTS 2016

CRICOS Code	Course	Campuses	Course Start Date	Course Duration	Tuition Fee (\$AU total fee)	Tuition Fee (\$AU per year)
<b>HOSPITALITY AND EVENTS</b>						
078519B	Certificate III in Retail Baking (Combined)*	PR	Feb   Jul	1 year	13,500	13,500
081401A	Certificate III in Commercial Cookery*	PR	Feb   Jul	1 year	13,500	13,500
tbc	Certificate IV in Commercial Cookery*	PR	Feb   Jul	6 months	6,750	6,750
081399A	Certificate III in Patisserie*	PR	Feb   Jul	1 year	13,500	13,500
081407F	Diploma of Hospitality* **	PR	Feb   Jul	**	**	**
081392G	Certificate III in Travel*	PR	Feb   Jul	6 months	6,500	6,500
081406G	Diploma of Events*	PR	Feb   Jul	6 months	6,500	6,500
081402M	Advanced Diploma of Events*	PR	Feb   Jul	6 months	6,500	6,500
081391J	Advanced Diploma of Travel and Tourism*	PR	Feb   Jul	6 months	6,500	6,500
<b>PERFORMING ARTS</b>						
072764D	Certificate IV in Music*	PN   FF	Feb   Jul	6 months	6,825	6,825
tbc	Diploma of Music*	PN   FF	Feb   Jul	1 year	13,650	13,650
072758B	Advanced Diploma of Music*	PN   FF	Feb   Jul	1 year	13,650	13,650
tbc	Diploma of Music Business*	PN   FF	Feb   Jul	1 year	13,650	13,650
068445J	Certificate IV in Screen and Media*	CW	Feb	1 year	13,650	13,650
070393J	Advanced Diploma of Screen and Media*	CW	Feb	1 year	13,650	13,650
tbc	Diploma of Screen and Media - internet film production*	PN	Feb   Jul	1 year	13,650	13,650
073165G	Certificate IV in Sound Production*	PN   FF	Feb	1 year	13,650	13,650
072760G	Advanced Diploma of Sound Production*	PN   FF	Feb	1 year	13,650	13,650
tbc	Diploma of Sound Production*	PN   FF	Feb   Jul	1 year	13,650	13,650
<b>PRIMARY INDUSTRIES</b>						
072399J	Certificate III in Racing (Advanced Stablehand)*	EP	Feb	9 months	13,500	13,500
078289M	Diploma of Horse Breeding (Stud Management)*	EP	Feb	2 years	23,625	13,500
tbc	Diploma of Agriculture*	EP	Feb	1.5 years	18,600	12,400
078630C	Diploma of Conservation and Land Management*	EP	Feb   Jul	2 years	24,800	12,400
078528A	Diploma of Horticulture*	FF	Feb	2 years	24,800	12,400

\* Nationally recognised training qualification

\*\* see page 32 for details



**CAMPUS KEY**
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CRICOS Code	Course	Campuses	Course Start Date	Course Duration	Tuition Fee (\$AU total fee)	Tuition Fee (\$AU per year)
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**PRIMARY INDUSTRIES – HIGHER EDUCATION**

054078J	Bachelor of Equine Studies	<b>EP</b>	Feb	3 years	52,800	17,600
084960A	Associate Degree of Veterinary Nursing	<b>EP</b>	Feb	2 years	35,200	17,600

**SUSTAINABLE DESIGN AND CONSTRUCTION – HIGHER EDUCATION**

080057J	Bachelor of Engineering Technology (Civil)	<b>EP</b>	Feb   Jul	4 years	73,600	18,400
081679D	Bachelor of the Built Environment	<b>EP</b>	Feb	3 years	55,200	18,400

**VISUAL ARTS**

078527B	Diploma of Graphic Design*	<b>FF   PN</b>	Feb	1 year	15,400	15,400
084358G	Advanced Diploma of Graphic Design*	<b>FF   PN</b>	Feb	1 year	12,400	12,400
078521G	Certificate IV in Photo Imaging*	<b>FF   PN</b>	Feb	1 year	12,400	12,400
078522G	Diploma of Photo Imaging*	<b>FF   PN</b>	Feb	1 year	12,400	12,400
078535B	Certificate IV in Visual Arts*	<b>PR   PN</b>	Feb	1 year	12,600	12,600
078526C	Diploma of Visual Arts*	<b>PR   PN</b>	Feb	1 year	12,600	12,600
078520J	Advanced Diploma of Creative Product Development*	<b>PR   PN</b>	Feb	1 year	12,600	12,600
078288A	Certificate IV in Professional Writing and Editing*	<b>PN</b>	Feb	1 year	12,400	12,400
076457E	Diploma of Professional Writing and Editing*	<b>PN</b>	Feb	1 year	12,400	12,400
080541G	Advanced Diploma of Jewellery and Object Design*	<b>FF</b>	Feb	2 years	25,600	12,600

\* Nationally recognised training qualification

MELBOURNE POLYTECHNIC CAMPUSES



VICTORIA

*Ararat  
Training  
Centre*

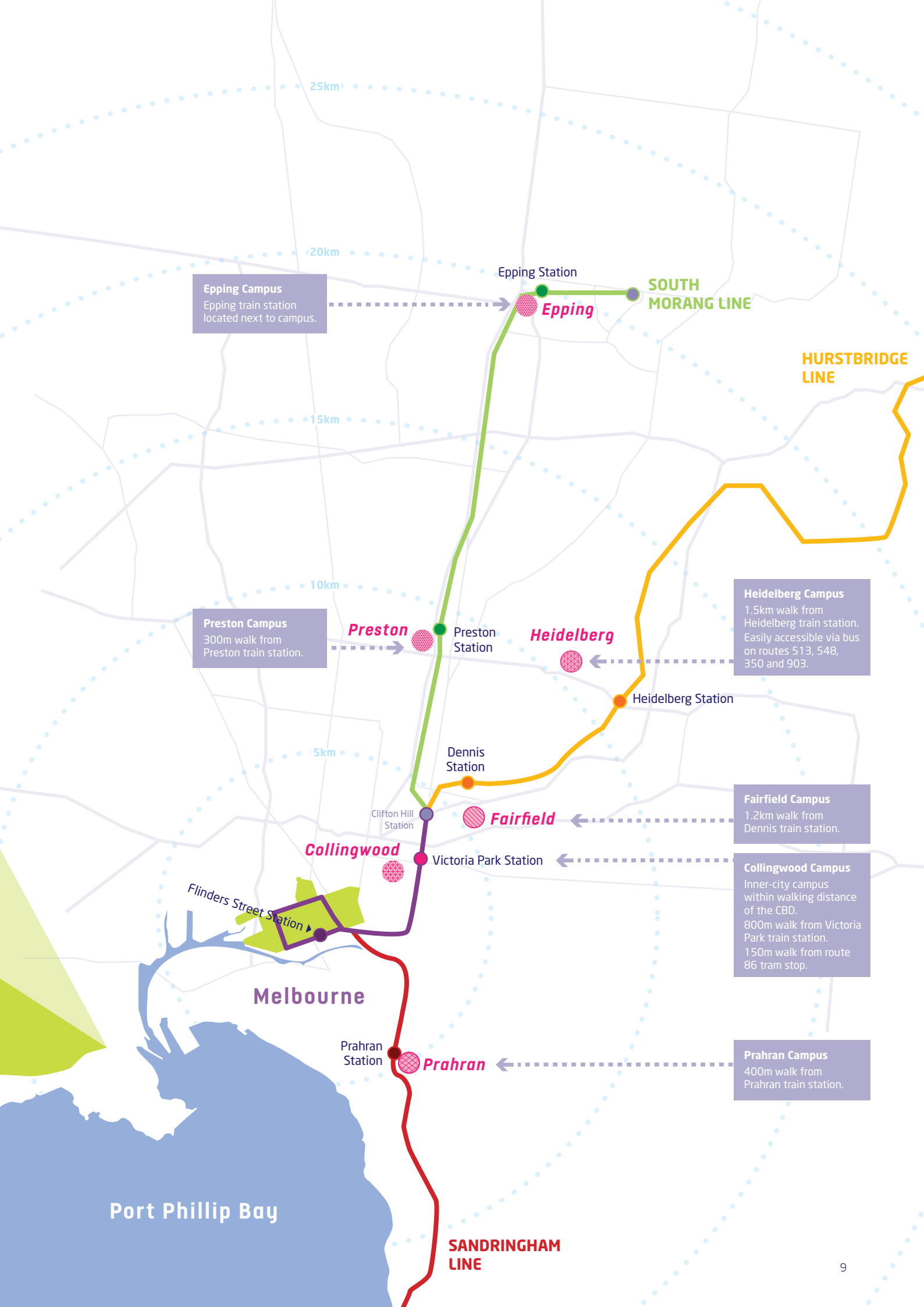


*Eden Park &  
Yan Yean  
Training Centres*



**Melbourne**





**Epping Campus**  
Epping train station located next to campus.

**Preston Campus**  
300m walk from Preston train station.

**Heidelberg Campus**  
1.5km walk from Heidelberg train station. Easily accessible via bus on routes 513, 548, 350 and 903.

**Fairfield Campus**  
1.2km walk from Dennis train station.

**Collingwood Campus**  
Inner-city campus within walking distance of the CBD. 800m walk from Victoria Park train station. 150m walk from route 86 tram stop.

**Prahran Campus**  
400m walk from Prahran train station.

# COLLINGWOOD CAMPUS

20 Otter St, Collingwood VIC 3066

For more than a century vocational training has been delivered at Melbourne Polytechnic's historic site in the vibrant inner suburb of Collingwood, just three kilometres from the CBD.

Collingwood campus offers courses across a wide range of study areas including English language, beauty and hairdressing, information technology, and television and video production.

## Facilities

**Television studio** – state-of-the-art HD broadcast production studios boasting Australia's first educational installation of a hard drive-based recording and playback system (EVS/VIZrt) utilised at all major sporting events around the world.

**Beauty Salon** – a fully equipped beauty salon with use of high quality salon products.

**Library** – a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, quiet study areas including free computer and internet access.

[www.melbournepolytechnic.edu.au/campuses/collingwood](http://www.melbournepolytechnic.edu.au/campuses/collingwood)





# EPPING CAMPUS

Cnr Cooper St and Dalton Rd, Epping VIC 3076

Only minutes from the Western Ring Road, Melbourne Polytechnic's Epping campus offers some of Australia's best industrial training facilities in agriculture, aquaculture, meat processing, viticulture and winemaking, as well as welding and forklift driving.

The Epping campus has a new Student Centre. Opening in 2012, the centre houses the Epping Campus Library, Bookshop and Fitness Centre, which is open to the general public.

The Epping campus is also home to the ground-breaking Green Skills Centre of Excellence. This five-star energy rated building embodies environmental sustainability in its construction and design. The Centre's design and use of sustainable technologies provide skills development and practical learning opportunities across a wide range of industry sectors.

## Facilities

**Melbourne Polytechnic Green Skills Centre** – contributing to sustainability goals directly, through design, action and by educating future generations on sustainable technology.

**Aquaculture Training and Applied Research Centre** – a commercial scale facility that is designed to give students education and training in one of the fastest growing primary industries in Australia and overseas.

**Meat and Fish Processing Facilities** – including a commercial scale boning room, chillers and a meat packing facility, vacuum packing and sausage making equipment.

**Auditorium** – a modern conference facility that can accommodate a diversity of events and conferences for up to 250 people.

**Fitness Centre** – a fully equipped gym, fitness room, change rooms and showers to help you meet your fitness goals.

**Library** – a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, quiet study areas including free computer and internet access.

[www.melbournepolytechnic.edu.au/campuses/epping](http://www.melbournepolytechnic.edu.au/campuses/epping)





# FAIRFIELD CAMPUS

Yarra Bend Road, Fairfield VIC 3078

Set in picturesque parklands adjoining the Yarra River and only a few kilometres from Melbourne's CBD, Melbourne Polytechnic's heritage listed Fairfield campus was formerly home to the Fairfield Infectious Diseases Hospital (closed in 1996). Yarra House, formerly the hospital residential nurses' quarters, has been completely renovated and transformed to provide Melbourne Polytechnic's first on-campus student accommodation.

Fairfield campus is alive with activities, including regular exhibitions at the Building B Gallery Space and concerts at Yarra Edge Music Centre. The Horticulture Department provides plant sales at the Nursery, where you can pick up some bargains, and food is available at the adjacent Yarra Edge Nursery Café.

## Facilities

**Audio Editing and Recording Studios** - music performance and sound production students can produce CDs entirely in-house with a range of digital and analogue equipment mastering to both ADAT and DAT formats.

**Jewellery Making Workshop and Studios** - a fully equipped facility giving students individual access to a vast range of manufacturing, cutting, pressing, forming tools and equipment.

**Library** - a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, quiet study areas including free computer and internet access.

**Yarra House Student Accommodation** - on-campus accommodation offering a range of stylish, fully furnished rooms.

[www.melbournepolytechnic.edu.au/campuses/fairfield](http://www.melbournepolytechnic.edu.au/campuses/fairfield)





# HEIDELBERG CAMPUS

Cnr Waterdale Rd and Bell St, Heidelberg West VIC 3081

Melbourne Polytechnic's Heidelberg campus, 15 minutes north east of the CBD, is one of Victoria's major training centres in building trades, electronics and engineering.

Heidelberg's training facilities act like real work environments. The robotics simulation facility provides learning challenges and is popular with students and employers alike, as are the AutoCAD (computer-aided design) and locksmithing training centres, both equipped with modern industry standard technology.

## Facilities

**Locksmithing Training Centre** – a modern, industry standard facility with, electronic key cutting machines, non-destructive auto-diallers to unlock safes and auto transponders to supply, copy and repair microchipped car keys.

**Mechanical Trade Fitting and Machining Workshop** – this industry standard space offers a large ranges of lathes (manual and computer operated), machines for horizontal and vertical milling, precision grinding, drilling and equipment for training in fluid power and pneumatic (oil and air driven) systems.

**Technical Education Centre** – featuring state-of-the-art facilities and teaching programs to students enrolled in industry-specific TAFE and secondary school programs.

**David Wills Auditorium** – a newly refurbished theatre style auditorium that can accommodate up to 150 people in stylish and contemporary décor.

**Library** – a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, quiet study areas including free computer and internet access.

[www.melbournepolytechnic.edu.au/campuses/heidelberg](http://www.melbournepolytechnic.edu.au/campuses/heidelberg)





# PRAHRAN CAMPUS

144 High St, Prahran VIC 3181

Melbourne Polytechnic is establishing a creative precinct in the heart of Melbourne's visual and performing arts community. This creative precinct strives to improve access to creative training and facilities for students and public alike.

The Prahran campus has come to life with creative industries focused courses offered in design, photography, visual arts, professional writing and editing, digital media, music, theatre arts, live production theatre and events, costume design and makeup, sound production and media. In addition to creative industries, Melbourne Polytechnic's Prahran campus offers courses in information technology, writing and editing, and interior design and decoration.

## Facilities

**David Williamson Theatre** – two theatres equipped with professional standard lighting and audio offer an ideal venue for groups looking to hold a professional standard production or rehearsal space. Each theatre holds approximately 100 people and the spacious foyer includes a fully serviceable bar with a range of catering options.

**Creative Spaces** – a hub that offers the arts-related professional community access to private offices, meeting rooms, open-plan shared spaces, reception areas, a kitchen and collaborative lounge.

**The Apprentice Restaurant** – an in-house training restaurant, fully licensed, open daily and available for functions.

**Library** – a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, quiet study areas including free computer and internet access.

[www.melbournepolytechnic.edu.au/campuses/prahran](http://www.melbournepolytechnic.edu.au/campuses/prahran)



# PRESTON CAMPUS

77 St Georges Rd, Preston VIC 3072

Melbourne Polytechnic's Preston campus is nine kilometres north of the CBD and a five minute walk from Preston station. The Preston campus is also close to Preston Market and Preston's High Street shopping strip, full of cheap and healthy eating choices from around the world.

Preston campus offers a wide variety of courses across numerous study areas including business and accounting, building and interior design, early childhood education, hairdressing, community studies, hospitality and events, massage and visual arts. A major attraction of the Preston campus is the fully licensed restaurant and bistro St Georges Restaurant, considered one of Melbourne's premier hospitality training facilities and winner of the best Restaurant in a Training Institute category of the Savour Australia Restaurant & Catering: HOSTPLUS Awards for Excellence.

## Facilities

**St Georges Restaurant** – an in-house training restaurant with an elegant but relaxed dining atmosphere and a full à la carte menu service.

**Hairdressing Salon** – a fully equipped hairdressing salon with use of high quality salon products.

**Massage Clinic** – a fully equipped massage, myotherapy and aromatherapy clinic.

**Conference and Function Centre** – a range of conference facilities that can accommodate conferences, meetings or events for up to 200 people, complemented by first-class catering, in a contemporary and stylish setting.

**Library** – a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, quiet study areas including free computer and internet access.

[www.melbournepolytechnic.edu.au/campuses/preston](http://www.melbournepolytechnic.edu.au/campuses/preston)





# MELBOURNE

Melbourne is one of the most exciting, cosmopolitan cities in the world. With nearly four million people living in the city, Melbourne is alive with interesting events, including world class opera and musical productions, an international comedy festival, an array of arts festivals and a full calendar of sporting events, playing host to the Australian Grand Prix, the Melbourne Cup – one of the world's most prestigious horse races – and the tennis grand slam of the Asia Pacific, the Australian Open.

Australia is widely recognised as one of the most enlightened and forward-thinking countries with personal safety, education and health high on the lifestyle agenda. More than 160 languages are spoken, making it one of the most linguistically and culturally diverse countries in the world. Almost all day-to-day business is conducted in English.

Australia has a wide religious tolerance and most religions are represented in Melbourne. Although many Australians do not have a strong belief, Melbourne has places of worship for many Christian denominations as well as Buddhist, Hindu, Sikh, Muslim and Jewish faiths. Everybody is free to follow the religion of their choice.

Getting around Melbourne is incredibly easy with a comprehensive public transport system of trams, trains and buses, integrated with Myki, Melbourne's flexible public transport ticketing system. Melbourne is home to the world's largest tram network with 29 routes, the second largest metro railway network in Australia with 15 different lines, and a bus network with more than 300 routes on offer.

Melbourne Polytechnic's campuses are all located within walking distance to trams, trains and buses. Further information about Melbourne's public transport system can be found at [ptv.vic.gov.au](http://ptv.vic.gov.au)





## Climate

Melbourne has a mild, temperate climate with warm to hot summers, mild springs and autumns, and cool winters. You can check the latest Australian weather conditions, forecasts and weather warnings from the Australian Bureau of Meteorology at [www.bom.gov.au](http://www.bom.gov.au)

<b>Summer</b> (Dec - Feb)	average range	<b>14-25°C</b>
<b>Autumn</b> (Mar - May)	average range	<b>11-20°C</b>
<b>Winter</b> (Jun - Aug)	average range	<b>7-14°C</b>
<b>Spring</b> (Sep - Nov)	average range	<b>10-20°C</b>

Annual Rainfall Average **650mm**

## Living Costs

On top of your tuition fees and airfares, it is recommended that you budget for living costs to total at least AU\$18,610 per year (approximately AU\$350 per week) and have at least AU\$2,500 on arrival in Melbourne to cover the costs of text books, other study materials, temporary accommodation and the initial cost of setting up permanent accommodation which could include one month's bond, household goods, furniture and service connection fees. It is important to remember that individual circumstances will vary by location, course and lifestyle.

Further information about living costs in Melbourne can be found at [www.liveinvictoria.vic.gov.au](http://www.liveinvictoria.vic.gov.au)



# STUDENT SUPPORT

## Induction and Orientation

The International Student Induction and Orientation will assist international students in making a successful transition to studying in Melbourne. Melbourne Polytechnic's Student Life and Media (SLAM) team runs a number of orientation and social activities to introduce students to the Melbourne Polytechnic community.

## Learning Support

Melbourne Polytechnic offers free learning support to build the skills students need to succeed and be their best. International students can access learning support through YourTutor, a free online tutor service or through individual Study Skills support with a specially trained study skills teacher.

## Student Counselling

Qualified counsellors are available to provide free and confidential counselling services to students with any issues that may be affecting their study. This service can be requested either through Student Services or the International Office.

## Student Activities

Melbourne Polytechnic's SLAM team provides a range of activities, on and off-campus events, competitions, giveaways, trips and tours and so much more. SLAM collaborates with Tertiary Recreation and Entertainment Victoria (TREV) to deliver sporting and social programs with other TAFEs and universities.

## Fitness, Health and Fun

Melbourne Polytechnic supports students seeking to maintain a healthy lifestyle by providing professional sports and fitness facilities. Regular lunchtime sport and fitness programs are offered at each campus and intervarsity sports competitions are arranged by SLAM during the year. Sporting activities include soccer/indoor soccer, football, table-tennis, netball, basketball, ten pin bowling and much more.

## Libraries

Melbourne Polytechnic has well-equipped libraries at all of the campuses, connected together with an integrated catalogue and loan system. Melbourne Polytechnic libraries provide a flexible learning space, with access to a wide range of resources, including hardcopy and e-resources, and quiet study areas including free computer and internet access.

## Prayer Rooms

Melbourne Polytechnic offers a prayer room at every campus to support the religious practices of students from a diverse range of faiths. Melbourne Polytechnic's non-denominational prayer rooms are open to all faiths for prayer or quiet reflection.

## Wireless Access

Melbourne Polytechnic offers free wireless internet access to all students at all campuses and training centres. Any wireless device, whether it is a Melbourne Polytechnic-owned device or not, will be able to detect and connect with a one-time only log in to [wifi@mp](mailto:wifi@mp)

## Finding Accommodation

Melbourne Polytechnic Student Services assists students with finding permanent, short term and emergency accommodation either close to or within easy access (public transport) of Melbourne Polytechnic campuses. Listings, usually of share accommodation available in private houses, units, flats, or self-contained bungalows are regularly updated, and this service is free of charge.

For more information contact Melbourne Polytechnic Student Services on **+61 3 9269 1314** or email [housing@melbournepolytechnic.edu.au](mailto:housing@melbournepolytechnic.edu.au)

## Yarra House

Yarra House Student Accommodation offers a range of stylish, fully furnished rooms on Melbourne Polytechnic's Fairfield campus. The newly refurbished facility offers accommodation for 153 students. Although Yarra House offers an independent living experience, support is available 24 hours a day, along with a range of exciting events and activities to help students meet new people and learn new skills.

You can select your accommodation according to your requirement and budget. Visit the Yarra House website at [www.yarrahouse.com.au](http://www.yarrahouse.com.au) for more information.

# PATHWAYS

## Training and Qualification Levels

Melbourne Polytechnic courses are nationally accredited under the Australian Qualifications Framework (AQF) and internationally recognised. The AQF incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework. Graduate outcomes as defined under the AQF for these levels are as follows.

AQF Level	VET	Higher Education	Outcome Summary
Level 1	Certificate I		Graduates at this level will have knowledge and skills for initial work, community involvement and/or further learning
Level 2	Certificate II		Graduates at this level will have knowledge and skills for work in a defined context and/or further learning
Level 3	Certificate III		Graduates at this level will have theoretical and practical knowledge and skills for work and/or further learning
Level 4	Certificate IV		Graduates at this level will have theoretical and practical knowledge and skills for specialised and/or skilled work and/or further learning
Level 5	Diploma		Graduates at this level will have specialised knowledge and skills for skilled/paraprofessional work and/or further learning
Level 6	Advanced Diploma	Associate Degree	Graduates at this level will have broad knowledge and skills for paraprofessional/highly skilled work and/or further learning
Level 7		Bachelor Degree	Graduates at this level will have broad and coherent knowledge and skills for professional work and/or further learning
Level 8		Graduate Diploma	Graduates at this level will have advanced knowledge and skills for professional or highly skilled work and/or further learning
Level 9		Masters Degree	Graduates at this level will have specialised knowledge and skills for research, and/or professional practice and/or further learning

## Pathways

Melbourne Polytechnic provides seamless pathways towards higher qualifications. Diploma to degree pathways are a great way to obtain practical training before entering your chosen degree course and are a great option for students that do not meet the entry requirements of the degree course.

For more information on available pathways go to [www.melbournepolytechnic.edu.au/pathways](http://www.melbournepolytechnic.edu.au/pathways)



OMAR ALI (BOBBY)

Melbourne Polytechnic graduate Omar Ali took a risk leaving Bangladesh to study hospitality in Melbourne and it paid off. After finishing the Diploma of Hospitality, he went on to study Melbourne Polytechnic's Bachelor of Hospitality Management, graduating top of his class after just 18 months. He's now completing a master's degree at Victoria University.

Go to [www.melbournepolytechnic.edu.au/our-students/omar-ali-bobby](http://www.melbournepolytechnic.edu.au/our-students/omar-ali-bobby) for the full story.

# ADMISSION REQUIREMENTS

You are considered to be an international student if you do not have:

- › Australian or New Zealand citizenship, or
- › Australian permanent residency status.

## Academic Level

Melbourne Polytechnic requires the successful completion of studies equivalent to Australian Year 12 education as the minimum level of entry into most certificate, diploma and degree courses.

In some cases, if you do not meet Melbourne Polytechnic's academic entry level requirements but have acquired skills or knowledge relevant to your chosen course, you may apply as a mature age student. A mature age student is considered to be over 18 years old, and has been out of full-time education for at least one year.

## English Proficiency

All international student applicants must demonstrate a sufficient level of English language proficiency in accordance with course's English language entry requirements as per the stated requirements below. Other evidence of English proficiency may be accepted in individual cases upon submission of appropriate documentation.

In some cases, if you do not meet Melbourne Polytechnic's English proficiency requirements you may be offered an English language pathway with ELICOS study to be completed prior to commencing your main course of study.

Satisfactory completion of **one** of the following, completed no more than **2 years prior to the date of application** unless otherwise specified.

### 1. Previous studies in Australia where English was the language of instruction:

- I. Australian Senior Secondary Certificate of Education (Australian Year 12)
- II. Australian Foundation Course
- III. Certificate IV or higher AQF qualification - at least 50% completion
- IV. Bachelor degree or higher qualification - 2 subjects passes within the last 2 years
- V. Bachelor degree or higher qualification - at least 1 academic year completion within the last 4 years

### 2. Previous studies in a specified English speaking country\* where English was the language of instruction:

- I. Secondary studies equivalent to Australian Year 12
- II. Post-Secondary studies, equivalent to 1 academic year at an Australian Certificate IV or higher level

\* English speaking countries: Australia, New Zealand, United Kingdom, Republic of Ireland, United States of America, Canada, and South Africa.

No time limit applies if citizenship or residency of a specified English speaking country has been held since completion of studies.

### 3. English language proficiency tests:

English Proficiency Test	Course with IELTS 5.5 overall no individual band less than 5.0	Course with IELTS 6.0 overall no individual band less than 5.5	Course with IELTS 6.5 overall no individual band less than 6.0
<b>IELTS Academic</b>	<b>5.5 overall</b> individual bands: 5.0	<b>6.0 overall</b> individual bands: 5.5	<b>6.5 overall</b> individual bands: 6.0
<b>Pearson Global Scale of English:</b> - PTE Academic	<b>42 overall</b> communicative skills: 36	<b>50 overall</b> communicative skills: 42	<b>58 overall</b> communicative skills: 50
<b>TOEFL iBT*</b>	<b>46 overall</b> writing & speaking: 14 reading & listening: 4	<b>60 overall</b> writing & speaking: 16 reading & listening: 7	<b>79 overall</b> writing & speaking: 18 reading & listening: 12
<b>Cambridge English Scale:</b> - Cambridge: First (FCE) - Cambridge: Advanced (CAE) - Cambridge: Proficiency (CPE)	<b>162 overall</b> individual bands: 154	<b>169 overall</b> individual bands: 162	<b>176 overall</b> individual bands: 169
<b>Melbourne Polytechnic: ELICOS</b>	<b>2 ISLPR average</b> individual bands: ISLPR 1+	<b>2+ ISLPR average</b> individual bands: ISLPR 2	<b>3 ISLPR average</b> individual bands: ISLPR 2+

\* Melbourne Polytechnic (formerly known as NMIT) TOEFL institute code is 2332



4. **Other qualifications** – please contact Melbourne Polytechnic International for further information.

5. **English language proficiency requirements for student visas**

Depending on the applicant's country of citizenship and intended course of study, evidence of a suitable level of English language proficiency may be required for a student visa application. This requirement is separate to Melbourne Polytechnic, although applicants will still be required to demonstrate that they have or will meet the student visa English language skills eligibility requirement before unconditional entry is granted. See the Department of Immigration and Border Protection (DIBP) website for further information about student visa requirements [www.border.gov.au/Trav/Stud/](http://www.border.gov.au/Trav/Stud/)

## International Students Under 18 Years of Age

Melbourne Polytechnic will still admit international students under the age of 18 where acceptable accommodation and welfare arrangements have been made, which must be finalised prior to a student visa application. Melbourne Polytechnic will only admit international students under the age of 18 where:

- › appropriate accommodation and welfare arrangements are in place prior to applying for a student visa
- › the arrangements are approved by Melbourne Polytechnic
- › the arrangements are in place for the duration of the period of enrolment plus seven days or until the student turns 18.

## Education Agents

Melbourne Polytechnic works closely with agents in Australia and around the world to ensure that international students receive relevant and accurate information regarding courses and visas before they arrive in Australia.

See Melbourne Polytechnic's website for a full list of authorised education agents [www.melbournepolytechnic.edu.au/international-students/education-agents-and-representatives/](http://www.melbournepolytechnic.edu.au/international-students/education-agents-and-representatives/)

## Genuine Temporary Entrant Requirements

In late 2011, the Department of Immigration and Border Protection (DIBP) implemented a 'genuine temporary entrant' or 'GTE' requirement as an integrity measure to ensure the Australian Student Visa Programme is used as intended. In addition to meeting course selection criteria, international student applicants for Melbourne Polytechnic courses may be required to provide additional documentation and information to demonstrate that the applicant will have sufficient financial capacity to support their study and stay in Australia and that they are a genuine student and a genuine temporary entrant to Australia.

See the Department of Immigration and Border Protection (DIBP) website for further information about the GTE requirement [www.border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant](http://www.border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant)

## How to Apply

Complete an International Student Application Form (see p 41-44), which is also available to download at [www.melbournepolytechnic.edu.au/international-students/policies-and-forms/](http://www.melbournepolytechnic.edu.au/international-students/policies-and-forms/) and submit with all required documentation.

Melbourne Polytechnic International do not charge an initial application fee, and will be the single point of contact for all your queries and will respond quickly when processing your application.

Applications can be submitted direct to Melbourne Polytechnic International (by mail, fax, email or in person), or through an authorised education agent.





# COURSE INFORMATION

## ELICOS – ENGLISH LANGUAGE

### ENGLISH LANGUAGE INTENSIVE COURSE FOR OVERSEAS STUDENTS

<b>CRICOS Code</b>	010061D
<b>Course Code</b>	2190LDL
<b>Campus</b>	Collingwood
<b>Intake</b>	8 intakes per year*
<b>Duration</b>	5 week blocks
<b>Tuition Fee</b>	AU\$300 per week (includes text book)

\* Excludes the four-week Summer School English Study Skills Program.

#### Entry Requirements

There are no entry requirements for this course.

#### Features of the program:

- › experienced and qualified teachers who are friendly and helpful
- › extensive practice in reading, writing, listening, speaking, grammar, vocabulary and pronunciation
- › focus on speaking and listening in practical situations: school, work, friends, family, modern life
- › large, comfortable classrooms and high quality teaching facilities (computer, data show, iPad, DVD)
- › excursions outside class to give opportunities for real life practice around Melbourne
- › special ELICOS group activities and projects throughout each course (e.g. Sports Day, International Food Day, Film Week)
- › English language preparation for vocational and higher education courses at Melbourne Polytechnic
- › regular assessment of writing, speaking, listening, reading
- › statement of results presentation at the end of each semester
- › attention to individual student needs.

#### Course Delivery:

25 hours of face-to-face English tuition a week, including 2-4 hours a week of Computer Assisted Language Learning (CALL).

#### Class Size:

- › small, multinational classes
- › approximately 6-16 students

#### English proficiency levels:

This English language course caters for all levels of English learners, including:

- › elementary
- › pre-intermediate
- › intermediate
- › upper intermediate
- › advanced.

## Melbourne Polytechnic IELTS Test Centre

Melbourne Polytechnic offers the International English Language Test System (IELTS) at the Preston and Collingwood campuses. IELTS is the world's most popular high stakes English language test, accepted for study, work and migration.

For more information on IELTS test dates, preparation courses and enrolments, see [www.melbournepolytechnic.edu.au/ielts/](http://www.melbournepolytechnic.edu.au/ielts/)

## Timetable sample

	8.30am – 10.15am		10.30am – 12.30am		1.00pm – 2.00pm
<b>Monday</b>	Genre-based Skills Speaking/Presentation preparation	<b>15 Minute Break</b>	NEF Elementary text Integrated Skills	<b>30 Minute Break</b>	Genre-based Skills Writing / Presentation preparation (CALL)
<b>Tuesday</b>	Communicative Activity Genre Skills		NEF Elementary text Vocabulary Skills		NEF Elementary text Grammar Activity
<b>Wednesday</b>	Genre-based Skills		NEF Elementary text Grammar / Vocabulary		Listening / Aussie language (CALL)
<b>Thursday</b>	NEF Elementary text Integrated Skills		Reading skills / Vocabulary building		Communicative Grammar Pronunciation
<b>Friday</b>	Genre-based Skills		Listening Writing Skills		All ELICOS Communication Activity



## ELICOS INTAKE DATES

New intakes commence on the first date of each five-week group shown below.

### 2016 dates

4 January - 29 January\*  
 25 January - 26 February  
 29 February - 1 April  
 18 April - 20 May  
 23 May - 24 June  
 11 July - 12 August  
 15 August - 16 September  
 3 October - 4 November  
 7 November - 9 December

### 2017 dates

3 January - 29 January\*  
 23 January - 24 February  
 27 February - 31 March  
 18 April - 19 May  
 22 May - 23 June  
 10 July - 11 August  
 14 August - 15 September  
 2 October - 3 November  
 6 November - 8 December

\* Four week Summer School Program - for students preparing for further study in Melbourne Polytechnic courses.



“In the four months that I have been studying ELICOS, I have been comfortable with all the teachers, because of their kindness and their respect and competence. Every day I enjoy my time at school and I have made some great friends from different countries. This has contributed to opening my mind to the possibilities of my future.”

**CESARE GIOVARNARDE**

Cesare came to Australia from Italy with his wife with the sole purpose of improving their quality of life and for Cesare, part of that would be for him to improve his English language skills.

Go to [www.melbournepolytechnic.edu.au/our-students/cesare-giovannarde](http://www.melbournepolytechnic.edu.au/our-students/cesare-giovannarde) for the full story.

## BEAUTY AND HAIRDRESSING

Gain a **hairdressing or beauty therapy** qualification at Melbourne Polytechnic and take off in a new career. Our courses are industry-renowned and our teachers are passionate, industry professionals who are dedicated to your every success.

Melbourne Polytechnic beauty courses deliver a broad range of professional skills from specialised beauty services to make-up artistry and managing a salon or spa. Build your knowledge and confidence in the areas of skin science, waxing, nail art, advanced treatments and program planning for individual clients.

The hairdressing profession offers great flexibility worldwide, from servicing individual clients to managing your own business. Learn the latest industry trends, through subjects like contemporary hairdressing, colour technique, workplace communication, creative styling, and salon management.

Benefit from learning in our onsite hairdressing and beauty salons and gain excellent experience in a professional setting working with real clients. Take advantage of industry placements and opportunities to share your skills in industry competitions.

### CERTIFICATE III IN BEAUTY SERVICES\*

<b>CRICOS Code</b>	076460K
<b>National Code</b>	SIB30110
<b>Campus</b>	Collingwood
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,750 (total)

### CERTIFICATE IV IN BEAUTY THERAPY\*

<b>CRICOS Code</b>	076458D
<b>National Code</b>	SIB40110
<b>Campus</b>	Collingwood
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,750 (total)

### DIPLOMA OF BEAUTY THERAPY\*

<b>CRICOS Code</b>	076459C
<b>National Code</b>	SIB50110
<b>Campus</b>	Collingwood
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,750 (total)

#### Entry Requirements

##### Academic:

Australian Year 11 equivalency.

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20).

### CERTIFICATE III IN HAIRDRESSING\*

<b>CRICOS Code</b>	078534C
<b>National Code</b>	SIH30111
<b>Campus</b>	Preston   Collingwood
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,500 (total)   AU\$6,750 (per semester)

### CERTIFICATE IV IN HAIRDRESSING\*

<b>CRICOS Code</b>	078523F
<b>National Code</b>	SIH40111
<b>Campus</b>	Preston   Collingwood
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,750

#### Entry Requirements

##### Academic:

Australian Year 11 equivalency.

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20).

##### Other:

Entry to the Certificate IV in Hairdressing is subject to completion of the Certificate III in Hairdressing.



## BUSINESS

The business world is changing every moment. Melbourne Polytechnic courses will give you the knowledge and confidence to move successfully through the realms of **marketing, accounting and international trade** - now and into the future.

Marketing is an essential ingredient behind many successful enterprises. Skilled marketers are in demand and enjoy rewarding careers. With a focus on industry projects, our courses prepare you to leap into the world of marketing and business.

Enhance your understanding of international business and trade, whether your interest is in manufacturing, agriculture or retail. Melbourne Polytechnic offers a range of specialist subjects, to meet the demands of all sectors on the world stage.

Learn from industry professionals, Certified Practising Accountants (CPAs), registered tax agents and business specialists, and gain valuable insight to specialist areas like corporate government, risk management and environmental economics.

If you decide to study further, all of Melbourne Polytechnic's business courses can prepare you for entry into a degree program.

### CERTIFICATE IV IN ACCOUNTING\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	FNS40615
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,200 (total)

### DIPLOMA OF ACCOUNTING\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	FNS50215
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,200 (total)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

**Other:**

Entry to the Diploma of Accounting is subject to completion of nine prerequisite core units from the Certificate IV in Accounting.

### CERTIFICATE IV IN INTERNATIONAL TRADE\*

<b>CRICOS Code</b>	087072J
<b>National Code</b>	BSB41115
<b>Campus</b>	Preston
<b>Intake</b>	February
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,200 (total)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF INTERNATIONAL BUSINESS\*

<b>CRICOS Code</b>	087344A
<b>National Code</b>	BSB50815
<b>Campus</b>	Preston
<b>Intake</b>	July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,200 (total)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF MARKETING\*

<b>CRICOS Code</b>	087363J
<b>National Code</b>	BSB51215
<b>Campus</b>	Preston
<b>Intake</b>	February
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,200 (total)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)



## BUSINESS – HIGHER EDUCATION

Melbourne Polytechnic offers **bachelor and master degree programs in Accounting, Business and Information Technology**, each designed to prepare you for a range of careers rich in financial reward and opportunities for growth.

Blending theoretical knowledge and high-level practical skills, Melbourne Polytechnic business degrees are strategically built to meet industry demand for graduates equipped with specialist skills in IT, accounting and business.

Choose from a diverse range of specialist areas such as international business, marketing, supply chain management, environmental economics, network security, software development, digital media, finance, risk management and many more.

Forge industry connections while you study, through work placements and industry events. Learn from business specialists, Certified Practising Accountants (CPAs), registered tax agents and respected industry leaders.

The Master of Professional and Practising Accounting equips graduates with effective financial management and corporate planning capabilities and will qualify individuals for research, further learning or professional practice.

The Bachelor of Accounting also provides opportunities for graduates to apply for membership of CPA Australia and the Institute of Public Accountants (IPA).

### GRADUATE DIPLOMA OF PROFESSIONAL AND PRACTICING ACCOUNTING [EXIT POINT ONLY]

<b>CRICOS Code</b>	083133M
<b>Course Code</b>	tbc
<b>Duration</b>	1 year (2 semesters)

### MASTER OF PROFESSIONAL AND PRACTICING ACCOUNTING

<b>CRICOS Code</b>	083132A
<b>Course Code</b>	tbc
<b>Campus</b>	Preston
<b>Intakes</b>	February   July
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$36,000 (total)   AU\$9,000 (per semester)

#### Entry Requirements

##### Academic:

AQF (Australian) Bachelor degree or overseas equivalent in a related field

##### English:

Academic IELTS 6.5 overall with no individual band below 6.0, or equivalency (see page 20)

### BACHELOR OF ACCOUNTING

<b>CRICOS Code</b>	070938C
<b>Course Code</b>	HEBSBACC
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$46,800

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

### BACHELOR OF BUSINESS

<b>CRICOS Code</b>	074676K
<b>Course Code</b>	HEBSBUS
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$46,800 (total)   AU\$7,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

### BACHELOR OF HOSPITALITY MANAGEMENT

<b>CRICOS Code</b>	061399M
<b>Course Code</b>	HETHTHM
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$46,800 (total)   AU\$7,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

### BACHELOR OF INFORMATION TECHNOLOGY

<b>CRICOS Code</b>	074856F
<b>Course Code</b>	HEBSIT
<b>Campus</b>	Prahran
<b>Intake</b>	February   July
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$49,200 (total)   AU\$8,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)



## COMMUNITY, HEALTH AND WELLBEING

With so many areas to choose from and a growing demand for skilled workers, Melbourne Polytechnic offers a range of courses that can qualify you to work in **massage therapy, aged care, early childhood education and community services.**

Whether you're passionate about working with Australia's aging population, providing stress relief for busy clients or love watching children learn, working within the health, wellbeing and community sector can be a rich and rewarding career path.

Melbourne Polytechnic offers courses aimed at promoting the independence and wellbeing of older people; providing insight and skills needed to work with children in day care, as a nanny or as an educational leader; and training in relaxation and remedial massage in our onsite professional massage clinic.

Whatever your career goals, we can give you the skills and experience required to work with young people, alcohol and drug related issues, culturally diverse groups and in mental health. Learn from industry professionals and take advantage of practical placements, as you test out new skills and build confidence at work.

### CERTIFICATE III IN AGED CARE\*

<b>CRICOS Code</b>	078388G
<b>National Code</b>	CHC30212
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$5,500 (total)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to provide a 300-500 word written statement outlining any experience in aged care (voluntarily, informally, or as employment) and how this course will align with personal career goals. Applicants with experience with older people are preferred.

Applicants must be 18 years of age by course commencement.

A satisfactory Police Check will be required for placement.

### DIPLOMA OF COMMUNITY SERVICES WORK\*

<b>CRICOS Code</b>	078631B
<b>National Code</b>	CHC50612
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$24,800 (total)   AU\$6,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to complete and submit the *Diploma of Community Services Work, Supplementary Information Form.*

Completion of prerequisite units *CHCCS411C Work effectively in the community sector* and *HLTHIR403C Work effectively with culturally diverse clients and co-workers* OR sufficient experience and knowledge of community work/services to indicate likely success at this level of qualification in a job role is required.\*

\* evidence will be required, or alternatively these units will offered prior to Diploma commencement.

Applicants must be 20 years of age by course commencement.

Applicants with good computer skills are preferred.

A satisfactory Working with Children Check and Police Check will be required for placement.

### DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE\*

<b>CRICOS Code</b>	082863G
<b>National Code</b>	CHC50113
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1.5 years (3 semesters)
<b>Tuition Fee</b>	AU\$18,600 (total)   AU\$6,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to provide a 300-500 word written statement outlining any experience in child care (voluntarily, informally, or as employment) and how this course will align with personal career goals. Applicants with experience with children are preferred.

Applicants must be 18 years of age by course commencement.

A satisfactory Working with Children Check and Police Check will be required for placement.

### CERTIFICATE IV IN MASSAGE THERAPY PRACTICE\*

<b>CRICOS Code</b>	078296A
<b>National Code</b>	HLT40312
<b>Campus</b>	Preston
<b>Intake</b>	February
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,550 (total)

### DIPLOMA OF REMEDIAL MASSAGE\*

<b>CRICOS Code</b>	078297M
<b>National Code</b>	HLT50307
<b>Campus</b>	Preston
<b>Intake</b>	July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,100 (total)   AU\$6,550 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 11 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

## CREATIVE ARTS – HIGHER EDUCATION

A Melbourne Polytechnic degree in the Creative Arts is a valuable entry point to a range of professions. Whether you're a songwriter, music producer, illustrator, editor or musician, our courses are designed to prepare you for the industry.

The **Bachelor of Music** focuses on the development of music performance skills with a focus on musicianship, music business and music technology. Students are encouraged to collaborate with other disciplines, across a variety of musical styles.

The **Bachelor of Music Industry** provides training in the business side of the music industry and is designed to enhance the career prospects of those working creatively in music, with specialist streams in record production, songwriting and management.

The **Bachelor of Illustration** encompasses a diverse field that allows you to develop your skills and work with old and new technologies, geared towards preparing you for employment within contemporary illustration and multimedia design industries.

The **Bachelor of Writing and Publishing** is for those who have a passion for writing, editing and publishing and are ready to take their skills to the next level. Graduates have found employment in a wide variety of roles and industries.

### BACHELOR OF ILLUSTRATION

<b>CRICOS Code</b>	061836F
<b>Course Code</b>	HEVAILL
<b>Campus</b>	Fairfield
<b>Intake</b>	February
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$49,200 (total)   AU\$8,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

##### Other:

Applicants are required to present a folio and participate in an interview\*

\* Interviews via Skype or telephone are available for applicants overseas or interstate. Information about authentic folio verification and lodgement can be provided by the Creative Arts HE department via [creativearts@melbournepolytechnic.edu.au](mailto:creativearts@melbournepolytechnic.edu.au)

### BACHELOR OF MUSIC

<b>CRICOS Code</b>	074625K
<b>Course Code</b>	HEASSAPM
<b>Campus</b>	Fairfield
<b>Intake</b>	February
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$52,800 (total)   AU\$8,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency, to include studies in music (group and/or solo performance).

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

##### Other:

Applicants are required to participate in an interview and audition\*

\* Interviews and auditions via Skype or telephone are available for applicants overseas or interstate. For further information email [creativearts@melbournepolytechnic.edu.au](mailto:creativearts@melbournepolytechnic.edu.au)

### BACHELOR OF MUSIC INDUSTRY

<b>CRICOS Code</b>	074624M
<b>Course Code</b>	HEMUMI
<b>Campus</b>	Fairfield
<b>Intake</b>	February
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$49,200

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

##### Other:

Applicants are required to participate in an interview and audition\*

\* Interviews and auditions via Skype or telephone are available for applicants overseas or interstate. For further information email [creativearts@melbournepolytechnic.edu.au](mailto:creativearts@melbournepolytechnic.edu.au)

### BACHELOR OF WRITING AND PUBLISHING

<b>CRICOS Code</b>	062540C
<b>Course Code</b>	HEFEWAP
<b>Campus</b>	Fairfield
<b>Intake</b>	February
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$46,800 (total)   AU\$7,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.5 overall with 6.5 in Writing and no other band below 6.0, or recognised equivalency (see page 20)\*

\* Applicants achieving a lower score but able to demonstrate a high level of English proficiency through the submission of a writing folio may still be accepted.

##### Other:

Applicants are required to present a folio and participate in an interview\*

\* Interviews via Skype or telephone are available for applicants overseas or interstate. The folio should be up to five A4-size pages and must include varied examples (such as short pieces, extracts from long pieces, fiction, non-fiction, poetry, performance pieces, business writing, academic writing and so on). For further information email [creativearts@melbournepolytechnic.edu.au](mailto:creativearts@melbournepolytechnic.edu.au)

## DESIGN

Melbourne Polytechnic offers **industry design** qualifications in **building and construction, interior design and decoration, and civil engineering technology**.

The building and construction industry offers great opportunity and flexibility to those interested in hands-on work and building design. Develop the skills you need to project manage or supervise building works ranging from residential to medium-rise projects, while gaining the regulatory knowledge required to work in the sector.

For those who aspire to a career in drafting, architecture and building design, our courses will develop your understanding of specialist areas as diverse as project administration, digital animation, construction materials and architectural history.

As an interior decorator or designer, you may wish to work in a design firm or establish your own practice. Whatever your career path, a Melbourne Polytechnic qualification in interior design and decoration is an excellent start. Our graduates are industry-trained, highly regarded and ready to enter the workforce.

### DIPLOMA OF BUILDING AND CONSTRUCTION (BUILDING)\*

<b>CRICOS Code</b>	073170M
<b>National Code</b>	CPC50210
<b>Campus</b>	Preston
<b>Intake</b>	February
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$26,000 (total)   AU\$6,500 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### ADVANCED DIPLOMA OF BUILDING DESIGN (ARCHITECTURAL)\*

<b>CRICOS Code</b>	087707A
<b>National Code</b>	22268VIC
<b>Campus</b>	Preston   Epping
<b>Intake</b>	February   July
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$26,000 (total)   AU\$6,500 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF ENGINEERING TECHNOLOGY - CIVIL STREAM\*

<b>CRICOS Code</b>	080803B
<b>National Code</b>	22229VIC
<b>Campus</b>	Preston   Epping   Heidelberg
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,600 (total)   AU\$6,300 (per semester)

### ADVANCED DIPLOMA OF ENGINEERING TECHNOLOGY - CIVIL STREAM\*

<b>CRICOS Code</b>	080804A
<b>National Code</b>	22228VIC
<b>Campus</b>	Preston   Epping   Heidelberg
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,600 (total)   AU\$6,300 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### CERTIFICATE IV IN INTERIOR DECORATION\*

<b>CRICOS Code</b>	084382G
<b>National Code</b>	MSF40113
<b>Campus</b>	Preston   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

### DIPLOMA OF INTERIOR DESIGN AND DECORATION\*

<b>CRICOS Code</b>	084395C
<b>National Code</b>	MSF50213
<b>Campus</b>	Preston   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 12 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

**Other:**

Entry to the Diploma of Interior Design and Decoration is subject to completion of the Certificate IV in Interior Decoration.

## EDUCATION – HIGHER EDUCATION

Melbourne Polytechnic offers two tertiary education courses that have been designed to produce graduates ready to embark on a new career path.

Our **Bachelor of Education (Early Years)** qualifies graduates to work as an early childhood or primary school teacher. As an approved initial teacher education program with the Australian Institute for Teaching and School Leadership (AITSL), the course offers practical placements and strong links to industry.

The **Diploma of Tertiary Studies** is for those eager to study a degree course, but in need of stronger academic skills, knowledge and confidence before taking this next step. Since 2013, graduates from this course have had a 100% success rate gaining entry into a bachelor degree of their choice.

Melbourne Polytechnic offers a supportive learning environment, a range of subjects to specialise in and passionate teachers who are keen to see their students' succeed.

### BACHELOR OF EDUCATION (EARLY YEARS)

<b>CRICOS Code</b>	073527J
<b>Course Code</b>	HEFEDEY
<b>Campus</b>	Preston
<b>Intake</b>	February
<b>Duration</b>	4 years (8 semesters)
<b>Tuition Fee</b>	AU\$65,600 (total)   AU\$8,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency, to include studies equivalent to VCE Units 1 and 2 Mathematics (Australian Year 11).

##### English:

Academic IELTS 7.0 overall with no individual band below 7.0\*

\* Applicants who provide evidence they have studied in English for at least five years in Australia, Canada, New Zealand, Republic of Ireland, South Africa, United Kingdom or United States are exempt.

Academic IELTS 6.5 overall with no individual band below 6.5 is accepted for applicants holding the Australian Diploma of Early Childhood Education and Care qualification.

##### Other:

Applicants are required to participate in an interview\* to assess personal attributes suitable for teaching AND complete an essay task on the day of the interview.

\* Interviews via Skype or telephone are available for applicants overseas or interstate.

### DIPLOMA OF TERTIARY STUDIES

<b>CRICOS Code</b>	074620D
<b>Course Code</b>	HEFEDTER
<b>Campus</b>	Preston
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$15,600 (total)   AU\$7,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

##### Other:

Applicants are required to participate in an interview\*

\* Interviews via Skype or telephone are available for applicants overseas or interstate.





# ENGINEERING

Engineering technology encompasses a range of fields. From **locksmithing to mechanical design, manufacturing to computer systems technology**, Melbourne Polytechnic has established a world-class reputation for providing industry-designed programs in this broad sector and producing graduates equipped for the workplace.

Our comprehensive locksmithing course, one of the few qualifications in this field, is highly regarded worldwide. Melbourne Polytechnic graduates regularly compete and win at the World Masters competition, establishing successful careers along the way.

If you're interested in manufacturing automation or mechanical design, or need to update your existing qualifications, Melbourne Polytechnic offers rigorous training programs in mechanical engineering designed to meet your career goals and needs.

One of the fastest growing sectors in the world, computer systems technology offers multiple career paths and opportunities to focus your talents. Melbourne Polytechnic's industry-designed programs prepare graduates for a range of careers in information technology, offering practical training and expert teaching staff.

## DIPLOMA OF INFORMATION TECHNOLOGY\*

<b>CRICOS Code</b>	086601G
<b>National Code</b>	ICT50115
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$11,900 (total)   AU\$5,950 (per semester)

## ADVANCED DIPLOMA OF COMPUTER SYSTEMS TECHNOLOGY\*

<b>CRICOS Code</b>	086752D
<b>National Code</b>	ICT60515
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$11,900 (total)   AU\$5,950 (per semester)

### Entry Requirements

#### Academic:

Australian Year 12 equivalency

#### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

## CERTIFICATE III IN LOCKSMITHING

<b>CRICOS Code</b>	062063E
<b>National Code</b>	MEM30805
<b>Campus</b>	Heidelberg
<b>Intake</b>	February
<b>Duration</b>	1.5 years (3 semesters)
<b>Tuition Fee</b>	AU\$21,750 (total)   AU\$7,250 (per semester)

## DIPLOMA OF ENGINEERING TECHNOLOGY - LOCKSMITHING STREAM\*

<b>CRICOS Code</b>	080803B
<b>National Code</b>	22229VIC
<b>Campus</b>	Heidelberg
<b>Intake</b>	July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$7,250 (total)

### Entry Requirements

#### Academic:

Australian Year 11 equivalency

#### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

#### Other:

The Certificate III in Locksmithing and the Diploma of Engineering Technology locksmithing stream, are offered together in a single packaged program.

## DIPLOMA OF ENGINEERING TECHNOLOGY - MECHANICAL STREAM\* [EXIT POINT ONLY]

<b>CRICOS Code</b>	080803B
<b>National Code</b>	22229VIC

## ADVANCED DIPLOMA OF ENGINEERING TECHNOLOGY - MECHANICAL STREAM\*

<b>CRICOS Code</b>	080804A
<b>National Code</b>	22228VIC
<b>Campus</b>	Heidelberg   Preston   Epping
<b>Intake</b>	February   July
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$25,200 (total)   AU\$6,300 (per semester)

### Entry Requirements

#### Academic:

Australian Year 12 equivalency or higher, to include studies in mathematics or physics

#### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

## HOSPITALITY AND TOURISM

The **hospitality, tourism and events industries** are always expanding, offering work in a huge variety of settings and locations. Melbourne Polytechnic graduates go on to build careers in restaurants, resorts, event venues and hotels all over the world.

Providing a mix of practical skills and hands-on experience, Melbourne Polytechnic has an enviable reputation in the industry. Our training facilities include onsite restaurants and commercial-standard kitchens.

Gain vital skills in business planning, kitchen operations, ticketing, reservations and project management and specialise in tourism management, retail travel or events.

Learn from leading industry professionals while you study and take advantage of industry placements – where you might even meet your future employer. Our courses are designed to build your confidence and prepare you for the workplace.

Whether you're passionate about travel, tourism, hospitality or events, Melbourne Polytechnic can equip you with the skills you need to chase your dream career.

### CERTIFICATE III IN RETAIL BAKING (COMBINED)\*

<b>CRICOS Code</b>	078519B
<b>National Code</b>	FDF30710
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,500 (total)   AU\$6,750 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### CERTIFICATE III IN COMMERCIAL COOKERY\*

<b>CRICOS Code</b>	081401A
<b>National Code</b>	SIT30813
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,500 (total)   AU\$6,750 (per semester)

### CERTIFICATE IV IN COMMERCIAL COOKERY\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	SIT40413
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,750 (total)

### DIPLOMA OF HOSPITALITY\*

<b>CRICOS Code</b>	081407F
<b>National Code</b>	SIT50313
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,750 (total)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### CERTIFICATE III IN PATISSERIE\*

<b>CRICOS Code</b>	081399A
<b>National Code</b>	SIT31113
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,500 (total)   AU\$6,750 (per semester)

### DIPLOMA OF HOSPITALITY\*

<b>CRICOS Code</b>	081407F
<b>National Code</b>	SIT50313
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,500 (total)   AU\$6,750 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### CERTIFICATE III IN TRAVEL\*

<b>CRICOS Code</b>	081392G
<b>National Code</b>	SIT31312
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,500 (total)

### DIPLOMA OF EVENTS\*

<b>CRICOS Code</b>	081406G
<b>National Code</b>	SIT50212
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,500 (total)

### ADVANCED DIPLOMA OF EVENTS\*

<b>CRICOS Code</b>	081402M
<b>National Code</b>	SIT60212
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,500 (total)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

## CERTIFICATE III IN TRAVEL\*

<b>CRICOS Code</b>	081392G
<b>National Code</b>	SIT31312
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,500 (total)

## DIPLOMA OF EVENTS\*

<b>CRICOS Code</b>	081406G
<b>National Code</b>	SIT50212
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,500 (total)

## ADVANCED DIPLOMA OF TRAVEL AND TOURISM\*

<b>CRICOS Code</b>	081391J
<b>National Code</b>	SIT60112
<b>Campus</b>	Preston
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,500 (total)

### Entry Requirements

#### Academic:

Australian Year 11 equivalency

#### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)



\* Nationally recognised training qualification



## PERFORMING ARTS

Melbourne Polytechnic has established an enviable reputation in the performing arts, having produced well-regarded industry professionals for decades.

Our performing arts courses are designed to deliver a range of industry skills and develop your creative confidence. Whether you're passionate about **music, sound production, or working at the forefront of screen and media**, we can prepare you for taking on the creative challenges of the world.

Build industry connections through work placements and events, and take advantage of working with students from other performing arts disciplines. Gain practical career advice as you hone your skills and confidence, learning from creative professionals within the performing arts industry.

With campuses across Melbourne and a range of state-of-the-art facilities, like our High Definition digital recording studio and broadcasting and editing suites, Melbourne Polytechnic allows students to learn in a professional environment.

### CERTIFICATE IV IN MUSIC\*

<b>CRICOS Code</b>	072764D
<b>National Code</b>	CUS40109
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February   July
<b>Duration</b>	6 months (1 semester)
<b>Tuition Fee</b>	AU\$6,825 (total)

### DIPLOMA OF MUSIC\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	CUS50109
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

### ADVANCED DIPLOMA OF MUSIC\*

<b>CRICOS Code</b>	072758B
<b>National Code</b>	CUS60109
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 11 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to have a demonstrated interest in the field of music.\*

\* applicants seeking direct entry to the Diploma of Music may be required to attend an audition, interview and complete a theory test.

### DIPLOMA OF MUSIC BUSINESS\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	CUS50309
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### CERTIFICATE IV IN SCREEN AND MEDIA\*

<b>CRICOS Code</b>	068445J
<b>National Code</b>	CUF40107
<b>Campus</b>	Collingwood
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

### ADVANCED DIPLOMA OF SCREEN AND MEDIA\*

<b>CRICOS Code</b>	070393J
<b>National Code</b>	CUF60107
<b>Campus</b>	Collingwood
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 11 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF SCREEN AND MEDIA - INTERNET FILM PRODUCTION\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	CUF50107
<b>Campus</b>	Prahran
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### CERTIFICATE IV IN SOUND PRODUCTION\*

<b>CRICOS Code</b>	073165G
<b>National Code</b>	CUS40209
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

### ADVANCED DIPLOMA OF SOUND PRODUCTION\*

<b>CRICOS Code</b>	072760G
<b>National Code</b>	CUS60209
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 11 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)



## DIPLOMA OF SOUND PRODUCTION\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	CUS50209
<b>Campus</b>	Prahran   Fairfield
<b>Intake</b>	February   July
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$13,650 (total)   AU\$6,825 (per semester)

### Entry Requirements

#### Academic:

Australian Year 11 equivalency

#### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)



## PRIMARY INDUSTRIES

If you dream about **working with horses, being a horticulturalist or managing the natural environment**, Melbourne Polytechnic offers a range of practical, primary industries courses designed to prepare you for a career on the land.

Australia's equine industry has a strong international reputation, while our environmental and land management practices continue to attract interest from other countries – particularly around water scarcity, resource and fire management.

Gain hands-on experience while studying in professional-setting facilities that include a retail garden nursery, onsite green houses and Northern Lodge, Melbourne Polytechnic's commercial horse racing, training and breeding facility.

Benefit from industry placements and learn from professionals in the field. Study topics directly related to the industry you plan to work in – such as biodiversity, bloodstock advice, identification of plants and animals, irrigation management, horse care, ornamental horticulture and many others.

Melbourne Polytechnic can help you grow your career path from the very start.

### CERTIFICATE III IN RACING (ADVANCED STABLEHAND)\*

<b>CRICOS Code</b>	072399J
<b>National Code</b>	RGR30208
<b>Campus</b>	Epping
<b>Intake</b>	February
<b>Duration</b>	32 weeks (across 2 semesters)
<b>Tuition Fee</b>	AU\$13,500 (total)   AU\$6,750 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF HORSE BREEDING (STUD MANAGEMENT)\*

<b>CRICOS Code</b>	078289M
<b>National Code</b>	22139VIC
<b>Campus</b>	Epping
<b>Intake</b>	February
<b>Duration</b>	90 weeks (across 4 semesters)
<b>Tuition Fee</b>	AU\$23,625 (total)   AU\$6,500 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF AGRICULTURE\*

<b>CRICOS Code</b>	tbc
<b>National Code</b>	AHC50110
<b>Campus</b>	Epping
<b>Intake</b>	February
<b>Duration</b>	1.5 years (3 semesters)
<b>Tuition Fee</b>	AU\$18,600 (total)   AU\$6,200 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF CONSERVATION AND LAND MANAGEMENT\*

<b>CRICOS Code</b>	078630C
<b>National Code</b>	AHC51110
<b>Campus</b>	Epping
<b>Intake</b>	February   July
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$24,800 (total)   AU\$6,200 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

### DIPLOMA OF HORTICULTURE\*

<b>CRICOS Code</b>	078528A
<b>National Code</b>	AHC50410
<b>Campus</b>	Fairfield
<b>Intake</b>	February
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$24,800 (total)   AU\$6,200 (per semester)

#### Entry Requirements

**Academic:**

Australian Year 11 equivalency

**English:**

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

## PRIMARY INDUSTRIES – HIGHER EDUCATION

Melbourne Polytechnic has established a winning reputation when it comes to producing graduates who are qualified to work with horses and animals.

Our **Bachelor of Equine Studies** combines specialised equine science with business and property management skills. Offering a flexible course structure, graduates can choose to work as an equine services professional in stud, equestrian, racing, business, research, or government advisory roles.

Benefit from hands-on training at Northern Lodge, Melbourne Polytechnic's commercial thoroughbred stud farm, and while working on industry placements.

Melbourne Polytechnic's **Associate Degree of Veterinary Nursing** is the first para-professional veterinary nursing qualification of this level available in Australia.

Designed to produce highly skilled clinicians, this course offers a chance to turn your passion for animals and animal welfare into a fulfilling career. Learn under the guidance of industry experts in Melbourne Polytechnic's state-of-the-art facilities.

Clinical placements and a six-month internship provide the opportunity to hone your practical and theoretical skills, ensuring you are ready to start a successful career.

### BACHELOR OF EQUINE STUDIES

<b>CRICOS Code</b>	054078J
<b>Course Code</b>	HEEQST
<b>Campus</b>	Epping
<b>Intake</b>	February
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$52,800 (total)   AU\$8,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 or equivalency, to include mathematics, and one of either chemistry\* or biology\*

\* Students without chemistry or biology may undertake bridging studies to meet this prerequisite.

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

##### Other:

Applicants are required to provide a 300-500 word written statement outlining any experience in the equine industry (voluntarily, informally, or as employment) and how this course will align with personal career goals.

### ASSOCIATE DEGREE OF VETERINARY NURSING

<b>CRICOS Code</b>	084960A
<b>Course Code</b>	HEPIADVN
<b>Campus</b>	Epping
<b>Intake</b>	February
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$35,200 (total)   AU\$8,800 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 or equivalency, to include mathematics, chemistry\* and biology\*

\* Students without chemistry or biology may undertake bridging studies to meet this prerequisite.

##### English:

Academic IELTS 6.5 overall with no individual band below 6.0, or equivalency (see page 20)

##### Other:

Applicants are required to provide a 300-500 word written statement outlining any experience (voluntarily, informally, or as employment) and how this course will align with personal career goals.

Applicants are required to participate in an interview\*

\* Interviews via Skype or telephone are available for applicants overseas or interstate.





## SUSTAINABLE DESIGN AND CONSTRUCTION – HIGHER EDUCATION

Melbourne Polytechnic offers two tertiary qualifications in sustainable design and construction, both designed to build on existing skills and knowledge of the sector.

Facilities include the Green Skills Centre of Excellence, Melbourne Polytechnic's 6-star renewable industry training centre and industry-standard building studios.

The **Bachelor of Engineering Technology (Civil)** provides an opportunity for you to take your engineering drafting skills to the next level, offering the chance to begin a career specialising in construction management, structural engineering design or transportation design and practice.

Melbourne Polytechnic's **Bachelor of the Built Environment** was developed in conjunction with industry stakeholders, keen to ensure students gain the essential skills required by architects at the undergraduate level.

Hone your ability to create innovative solutions that match the needs of a diverse range of clients, through practical placements and industry events. Build an innovative career path with excellent foundations and industry-advised specs.

### BACHELOR OF ENGINEERING TECHNOLOGY (CIVIL)

<b>CRICOS Code</b>	080057J
<b>Course Code</b>	HEBETC
<b>Campus</b>	Epping
<b>Intake</b>	February   July
<b>Duration</b>	4 years (8 semesters)
<b>Tuition Fee</b>	AU\$73,600 (total)   AU\$9,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency, to include studies equivalent to VCE Units 3 and 4 Mathematic Methods (Australian Year 12)

##### English:

Academic IELTS 6.0 overall with no individual band below 5.5, or equivalency (see page 20)

### BACHELOR OF THE BUILT ENVIRONMENT

<b>CRICOS Code</b>	081679D
<b>Course Code</b>	HEBBE
<b>Campus</b>	Epping
<b>Intake</b>	February
<b>Duration</b>	3 years (6 semesters)
<b>Tuition Fee</b>	AU\$55,200 (total)   AU\$9,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.5 overall with no individual band below 6.0, or equivalency (see page 20)





## VISUAL ARTS

Focus your creative talents in a **graphic design, photo imaging, visual arts, or jewellery course** at Melbourne Polytechnic.

Vocationally-oriented, our courses are taught by industry practitioners in professional studios and workshops, with the opportunity to exhibit your work in one of three onsite gallery spaces. Study practical techniques with leading professionals from your field and gain training in how to promote your art practice and develop a sustainable career.

Designed in consultation with industry leaders, Melbourne Polytechnics visual arts courses have a reputation for producing innovative and self-sufficient artists, designers, photographers and jewellers who are dedicated to pursuing excellence in their craft.

Whether in photography, jewellery, painting, design or illustration, all students are encouraged to develop their creative capability, use initiative and take responsibility for the development of their own practice. Melbourne Polytechnic visual arts graduates are highly valued in the industry.

### DIPLOMA OF GRAPHIC DESIGN\*

<b>CRICOS Code</b>	078527B
<b>National Code</b>	CUV50311
<b>Campus</b>	Fairfield   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$15,400 (total)   AU\$7,700 (per semester)

### ADVANCED DIPLOMA OF GRAPHIC DESIGN\*

<b>CRICOS Code</b>	084358G
<b>National Code</b>	CUV60411
<b>Campus</b>	Fairfield   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to present a folio, which should demonstrate the use of a range of materials and techniques including a selection of illustrations, visual artwork, photography, freehand observational drawings, digital and other artwork.

### CERTIFICATE IV IN PHOTO IMAGING\*

<b>CRICOS Code</b>	078521G
<b>National Code</b>	CUV40411
<b>Campus</b>	Fairfield   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

### DIPLOMA OF PHOTO IMAGING\*

<b>CRICOS Code</b>	078522G
<b>National Code</b>	CUV50411
<b>Campus</b>	Fairfield   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency\*

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to have a demonstrated interest in the photography field.\*

\* Applicants who do not meet the academic entry requirement OR are seeking direct entry to the Diploma of Photo Imaging are required to present a folio, which should demonstrate the use of a range of materials and techniques.

### CERTIFICATE IV IN VISUAL ARTS\*

<b>CRICOS Code</b>	078535B
<b>National Code</b>	CUV40111
<b>Campus</b>	Preston   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,600 (total)   AU\$6,300 (per semester)

### DIPLOMA OF VISUAL ARTS\*

<b>CRICOS Code</b>	078526C
<b>National Code</b>	CUV50111
<b>Campus</b>	Preston   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,600 (total)   AU\$6,300 (per semester)

### ADVANCED DIPLOMA OF CREATIVE PRODUCT DEVELOPMENT\*

<b>CRICOS Code</b>	078520J
<b>National Code</b>	CUV60311
<b>Campus</b>	Preston   Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,600 (total)   AU\$6,300 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to have a demonstrated interest in the visual arts field.\*

\* Applicants who do not meet the academic entry requirement OR are seeking direct entry to the Diploma of Visual Arts are required to present a folio, which should demonstrate the use of a range of materials and techniques.

Entry to the Advanced Diploma of Creative Product Development is subject to completion of the Diploma of Visual Arts.

## VISUAL ARTS continued

### CERTIFICATE IV IN PROFESSIONAL WRITING AND EDITING\*

<b>CRICOS Code</b>	078288A
<b>National Code</b>	22203VIC
<b>Campus</b>	Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

### DIPLOMA OF PROFESSIONAL WRITING AND EDITING\*

<b>CRICOS Code</b>	076457E
<b>National Code</b>	22091VIC
<b>Campus</b>	Prahran
<b>Intake</b>	February
<b>Duration</b>	1 year (2 semesters)
<b>Tuition Fee</b>	AU\$12,400 (total)   AU\$6,200 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 6.5 overall with 6.5 in writing and no other band below 6.0, or recognised equivalency (see page 20)\*

\* Applicants achieving a lower score but are able to demonstrate a high level of English proficiency through the submission of a writing folio may still be accepted.

##### Other:

Applicants are required to have a demonstrated interest in the writing and editing field.\*

\* Applicants who do not meet the academic entry requirement OR are seeking direct entry to the Diploma of Professional Writing and Editing are required to present a folio, which should be up to five A4-size pages and must include varied examples (such as short pieces, extracts from long pieces, fiction, non-fiction, poetry, performance pieces, business writing, academic writing and so on).

### ADVANCED DIPLOMA OF JEWELLERY AND OBJECT DESIGN\*

<b>CRICOS Code</b>	080541G
<b>National Code</b>	MEM60211
<b>Campus</b>	Fairfield
<b>Intake</b>	February
<b>Duration</b>	2 years (4 semesters)
<b>Tuition Fee</b>	AU\$25,200 (total)   AU\$6,300 (per semester)

#### Entry Requirements

##### Academic:

Australian Year 12 equivalency

##### English:

Academic IELTS 5.5 overall with no individual band below 5.0, or equivalency (see page 20)

##### Other:

Applicants are required to present a folio, which includes pictures and/or drawings and a resumé of their interest and experience in the jewellery industry.

Applicants with prior knowledge of technical terminology or design are preferred.



# INTERNATIONAL STUDENT APPLICATION FORM



International, Melbourne Polytechnic  
77 St Georges Road, Preston VIC 3072, Australia  
Tel: +61 3 9269 1666  
Fax: +61 3 9269 1669  
international-admissions@melbournepolytechnic.edu.au

1. This application form is for international students only. **Do not** complete this form if you are a citizen of Australia or New Zealand or permanent resident of Australia.
2. Please ensure all sections are completed clearly, typing or printing in BLOCK LETTERS. Missing or incorrect information may cause delays in the application process.
3. Return your completed application form and supporting documentation to Melbourne Polytechnic International or an authorised representative [www.melbournepolytechnic.edu.au/international-students/education-agents-and-representatives/agents/](http://www.melbournepolytechnic.edu.au/international-students/education-agents-and-representatives/agents/)

## 1. PERSONAL DETAILS

If you have previously been enrolled at Melbourne Polytechnic, provide your Student ID number.....

Provide your personal details as shown in your passport.

Family name .....  
Given names .....  
Date of birth DD / MM / YYYY ..... Age .....  Male  Female

## 2. CONTACT DETAILS

**Note** – please clearly state your personal email address (not the same as your agent's). All successful offers will be sent to this address and you will be contacted via email with important information about this application, enrolment and compulsory orientation activities.

Applicant's Email Address .....

### Permanent address in your home country

Street address .....  
Town / City ..... Post Code ..... Country .....  
Telephone ..... Telephone .....

### Current address (only complete if different from above)

Street address .....  
Town / City ..... Post Code ..... Country .....  
Telephone ..... Telephone .....

## 3. RESIDENCY DETAILS

Country of Birth .....  
Citizenship .....  
Passport Number .....

Do you hold a valid Australian visa?  YES  NO Visa Type ..... Visa Expiry Date .....

Will you be applying for a student visa to study at Melbourne Polytechnic?  YES  NO

If yes, which country will you lodge your student visa application? .....

Have you already organised Overseas Student Health Cover (OSHC)?  YES  NO

Do you require Melbourne Polytechnic to organise OSHC for you?  YES  NO

- Single *Single covers only the overseas student.*
- Dual Family *Dual Family covers the overseas student and either one adult spouse or recognised de facto partner or one or more children or step-children under the age of 18 years who are not married.*
- Multi Family *Multi Family covers the overseas student and more than dependant, which can only include one adult spouse or recognised de facto partner and one or more dependant children.*



**RESIDENCY DETAILS (continued)**

 Have you ever had a visa application refused or withdrawn?  YES  NO If yes, provide the date, country and details below.


 Have you ever had a visa application cancelled, or breached any visa conditions?  YES  NO If yes, provide the details below.


 Have you ever been convicted of any criminal activity?  YES  NO If yes, provide the details below.


**4. FAMILY DETAILS**

 Are you married?  YES  NO Date of marriage .....

 Is your spouse already in Australia?  YES  NO Visa Type ..... Visa Expiry Date .....

List all dependants (spouse and children) who will be included in your student visa application and accompany you to Australia.

- |                    |                    |                     |
|--------------------|--------------------|---------------------|
| 1. Full name ..... | Relationship ..... | Date of Birth ..... |
| 2. Full name ..... | Relationship ..... | Date of Birth ..... |
| 3. Full name ..... | Relationship ..... | Date of Birth ..... |

List all close family members (i.e. dependants, parents, grandparents, aunt/uncles, cousins) currently living in Australia.

- |                    |                    |                       |                        |
|--------------------|--------------------|-----------------------|------------------------|
| 1. Full name ..... | Relationship ..... | Date of Arrival ..... | Residency status ..... |
| 2. Full name ..... | Relationship ..... | Date of Arrival ..... | Residency status ..... |
| 3. Full name ..... | Relationship ..... | Date of Arrival ..... | Residency status ..... |

**Note** – For each family member, specify the current residency status (citizenship, permanent resident or temporary resident). If the family member is a permanent or temporary resident please provide their current visa details (including visa type, subclass, visa grant date).

**5. PROGRAM DETAILS**

**Note** – see [www.melbournepolytechnic.edu.au/course-info](http://www.melbournepolytechnic.edu.au/course-info) to assist you with your course selection. Check for correct course name and codes, intake availability and entrance requirements to see if you qualify for the course.

 I am applying for admission in  Semester 1 (Feb)  Semester 2 (July) Year ..... Other .....

- |                      |              |                   |
|----------------------|--------------|-------------------|
| Name of course ..... | Campus ..... | CRICOS Code ..... |
| Name of course ..... | Campus ..... | CRICOS Code ..... |
| Name of course ..... | Campus ..... | CRICOS Code ..... |
| Name of course ..... | Campus ..... | CRICOS Code ..... |

Do you intend to study English Language Intensive Course for Overseas Students (ELICOS) at Melbourne Polytechnic?

- ELICOS English language Number of weeks .....
- ELICOS language as part of a pathway to an Melbourne Polytechnic course (Melbourne Polytechnic will advise how many weeks is required)

**Note** – ELICOS is delivered in modules of 5 weeks – 5, 10, 15, 20, 25, 30, 35, 40, 45, 50.



## 10. FUNDING SOURCE

What is your planned source of funding while studying? You may choose more than one.

- Self-financed  
  Family in home country  
  Family in Australia  
  Bank loan  
  Sponsorship/scholarship .....  
 Other – please specify .....

## 11. HOW DID YOU HEAR ABOUT MELBOURNE POLYTECHNIC?

How did you hear about Melbourne Polytechnic?

- Friend/family  
  Exhibition/education fair  
  Education Agent  
  Internet/website  
  Advertisement  
 Other – please specify .....

## 12. AGENT DETAILS – TO BE COMPLETED BY AGENT

Agent  
Representative  
Stamp

Agency name .....  
 Branch office .....  
 Agent address .....  
 Email address .....

### Agent declaration

I am satisfied that the applicant is a genuine student and genuine temporary entrant as defined by DIBP and I recommend them for admission to Melbourne Polytechnic.

I am satisfied that the applicant has access to sufficient funds to cover tuition, travel, living and OSHC costs for themselves and any dependants.

I am satisfied that the documentation provided with this application is authentic, and where the document has been stamped or translated by the agency, the original document has been sighted.

Agent's signature ..... Date .....  
 Signature .....

## DECLARATION – TO BE COMPLETED BY STUDENT

I declare that the information given in this application and the supporting documentation is true and correct.

I understand that any incorrect information or documentation given or the withholding of relevant information or documentation that relates to this application may result in cancellation of an offer letter or enrolment as a consequence.

I declare that I am a genuine student and a genuine temporary entrant as outlined by the Department of Immigration and Border Protection (DIBP) [www.immi.gov.au/students/gte-requirement.htm](http://www.immi.gov.au/students/gte-requirement.htm)

I declare that I have access to sufficient funds to cover tuition fee, travel, living and OSHC costs for myself and my dependants for the total duration of my stay in Australia.

I declare that I have visited Melbourne Polytechnic's website and/or read the International Course Guide and understand the relevant sections, including the course information of the courses I have selected, admission requirements, tuition fees, terms and conditions and refund policy.

I agree to allow Melbourne Polytechnic to check my visa entitlements via DIBP's Visa Entitlement Verification Online (VEVO) system.

I agree to allow Melbourne Polytechnic to obtain official records from any prior or current educational institutions I have attended or employers I have stated on this application form.

I understand that tuition fees do not include books and other course materials other than those specifically stated on an offer letter.

I have read and understood the above conditions and accept them in full.

<b>Applicant's signature</b>	<b>Date</b>
Signature .....	.....
<b>Parent or Legal Guardian's signature</b> (if applicant is under 18 years)	<b>Date</b>
Signature .....	.....

## APPLICATION CHECKLIST

Please ensure you attach the following documents with your application.

- Completed and signed application form
- Certified copy of the personal details page of your passport
- Certified copy of your English language qualification or provide details of your English proficiency
- Certified copy of all academic qualifications, including secondary school studies
- Additional documents as outlined by the course entrance requirements - eg. folio, personal statement
- Course syllabus / detailed course outlines - if applying for credit exemption
- CoE document(s) for all courses enrolled - if you are currently studying in Australia
- Documentation verifying name change - if your academic documents are under a previous name
- Certified official translation of any document not in English

A **certified copy** is a copy of an original document that has been verified as an authentic copy by an authorised person who has sighted the original document. A certified copy should include the certifier's name, signature, date of certification and agency/organisation stamp.

An **authorised person** includes – a Melbourne Polytechnic authorised agent representative, public notary, justice of the peace, commissioner for declarations, or a Melbourne Polytechnic staff member.

A **certified official translation** are translations performed by a National Accreditation Authority for Translators and Interpreters (NAATI - [www.naati.com.au](http://www.naati.com.au)) accredited translator, or a Melbourne Polytechnic authorised agent representative.



# wake up on campus!



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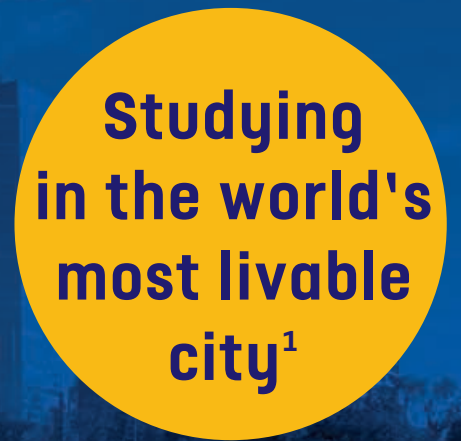
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<sup>1</sup> The Economist Intelligence Unit Livability survey, 2014.



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